

CITY OF SHEBOYGAN
BOARD OF REVIEW MINUTES
Wednesday, September 13, 2023

OPENING OF MEETING

1. Roll Call
Board Members present: Chair Ken King, Andy Ross, David Hinze, Fay Wingrove, and Linda Serrano – 5.
2. Pledge of Allegiance

MINUTES

3. Approval of minutes from the May 2, 2023 meeting.

MOTION TO APPROVE THE MINUTES FROM THE BOARD OF REVIEW
MEETING HELD MAY 2, 2023

Motion by Hinze, Seconded by Ross.

Voting Yea: King, Ross, Hinze, Wingrove, Serrano – 5.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Verification of any additional member(s) having met the mandatory training requirements.

City Clerk verified that Ken King, Linda Serrano, and Andy Ross have completed the required training.

5. Receipt of Assessment Department qualifications/credentials.

Qualifications received: Dwight D. Frame, Darcie Beernink, Lester J. Ahrens IV, Taylor Hoffmann, and RaeAnn Schmitz.

6. Assessor's Affidavit regarding 2023 Assessment Roll.

Assessor's Affidavit received.

Notice of amended assessment at open book and waiver of amended assessment notification received for properties located at 2610 South 7th Street, 1733 Elm Avenue, 3802 South 14th Street, and Washington Square Lot 7.

2023 Corrections of Errors by Assessors received.

7. Receipt and review of Assessment Roll.

MOTION TO RECEIVE THE ASSESSMENT ROLL AS PRESENTED

Motion by Hinze, Seconded by Ross.

Voting Yea: King, Ross, Hinze, Wingrove, Serrano – 5.

8. Certify all corrections of error and verify that open book changes are included in the Assessment Roll.

Assessor's office presented the clerk with the 2023 Real Estate Summary of Open Book Actions and 2023 Real Estate Valuation Changes After Notices Sent Report.
Chair King certified corrections and changes, with the acknowledgement by the Assessor's office.

9. Allow taxpayers to examine the Assessment Roll.

Assessment Roll open for examination throughout the meeting.
Assessor's Office presented a summary for the 2023 Board of Review.

10. Consider any waivers of the 48-hour notice of intent to file requirement.

Receipt of waiver from 3711 South Taylor Drive (Wal-Mart).
Chris Strohbenn spoken on behalf of the waiver.
MOTION TO APPROVE WAIVER
Motion by Wingrove, Seconded by Ross.
Voting Yea: King, Ross, Hinze, Wingrove, Serrano – 5.

11. Consider request for waiver of a Board of Review hearing.

Receipt of waiver from 3711 South Taylor Drive (Wal-Mart).
MOTION TO APPROVE WAIVER
Motion by Hinze, Seconded by Serrano.
Before action was taken,
MOTION TO APPROVE WAIVER WITH UNDERSTANDING THAT IT WILL
CONTINUE IN LITIGATION.
Motion by Wingrove, Motion was not seconded.
On original motion to approve,
Voting Yea: King, Ross, Hinze, Wingrove, Serrano – 5.

12. Consider requests to testify by telephone or submit a sworn written statement.

No requests received.

*Property owner who filed intent previously presented with objections forms for 4518 S. 15th Street.
Received by the Board.

13. Review Notices of Intent to file objections and prepare hearing schedule.

Board of Review scheduled the following hearings for Monday, October 2, 2023:

625/627 Geele Avenue from 9:00-9:20 a.m.
3717 South 17th Place from 9:20-9:40 a.m.
65 Lake Court from 9:40-10:00 a.m.
3934 North 28th Street from 10:00-10:20 a.m.
413 Lincoln Avenue from 10:20-10:40 a.m.
595 South Taylor Drive from 10:40-11:10 a.m.
3703 Highcliff Court from 11:10-11:30 a.m.
4518 South 15th Street from 11:30-11:50 a.m.
2803 South 31st Street from 11:50 a.m. – 12:30 p.m.

Deliberations to follow hearings.

NEXT MEETING DATE

14. October 2, 2023

ADJOURN

15. Motion to adjourn

Being there no further business, Ken King adjourned the Board at 11:00 a.m.