

**Friends of Mead Public Library  
Board Minutes  
August 17, 2022**

The meeting of the Friends of Mead Public Library Board was held at 9:30 a.m. on Wednesday, August 17, 2022 in the Rocca Room at Mead Public Library. Present were: Giesen, King, Loth, Mahlendorf, Mitch, Nelson, Quicker, Schoenenberger, Wiese, Zimmermann, DeAmico and Mehn. Excused: Olson, Shirk

**1. Call to Order- King**

- Meeting called to order at 9:30 a.m. with a quorum present.

**2. Friends Member Comments- None**

**3. Minutes of the May 2022 Meeting-Giesen**

- May minutes were distributed electronically.
- There were no additions or corrections to the minutes. They were accepted as distributed.

**4. Treasurer's Report- Wiese/ DeAmico**

- The treasurer's reports for May, June and July 2022 were distributed electronically.
- Wiese reported that the financials continue to look good. The second distribution of funds to Mead in the amount of \$5000 was made July 1. A list of how the funds were spent was shared. The Night Market held in July brought in \$50 and that deposit will appear on the August report. There was no further discussion nor any other corrections.
- The treasurer's reports will be filed for audit.

**5. Bookstore Report- Giesen/Mitch**

- Mitch reported that eBay sales for July were \$458.94. She shared an informational sheet that showed the items sold on eBay in June and July and the amounts.
- Mitch also shared that the eBay account was started in 2019 and has to date brought in \$12,000.
- Giesen reported that July bookstore sales were \$574.66, Sell Back Your Books \$38.70.
- Preparations continue for the Big Book Sale in October. Giesen reported that on the Thursday of the sale that the daytime hours have been shortened to 9-4 and that evening hours from 6-8 have been added. A sign- up sheet for working the book sale was shared.
- Mahlendorf asked about having hours set aside for just Friends members. Giesen/Mitch stated that they did not feel that this was possible for this year since information about the October sale was already in the fall newsletter. The idea will be included for the sale in 2023. (**Action Item for 2023**)

## **6. Liaison Report- Mehn**

- Mehn reported that the Friends newsletter, both on line version and paper version, has been sent out.
- The Friends membership roster has been updated and all those members with overdue memberships have been removed.

## **7. Foundation Report- Loth/ DeAmico**

- Loth reported that the next meeting of The Foundation will be in September.
- The Children and Teen Book Festival will no longer be a regular annual event.
- Yuletide Reception will be held on December 2
- Loth also reported that the Foundation at Mead and the City of Sheboygan continue to have difficult discussions about salaries and funding for the library and the staff. DeAmico provided additional background information. Quicker encouraged those on the board to contact their alderperson, if possible, to advocate for the library
- Foundation Scholarship information has been distributed to the staff at Mead. Applications are due by September 1. Loth has information sheet about the scholarship for those who are interested.

## **8. Unfinished Business-**

- **50<sup>th</sup> Anniversary Celebration- Mehn**
  - Mehn shared a copy of the invitation for the October event being held on October 7<sup>th</sup>. It will be a reception held after hours in the Quiet Study Room on the second floor of the library. Giesen and Quicker will be handling the program. **(Ongoing Action Item for 2022)**
- **CRM Software Update- Shirk/Mehn/Wiese**
  - Tabled due to Shirk's excused absence. **(Ongoing Action Item)**
- **Community Read Update- Olson**
  - Tabled due to Olson's excused absence. **(Ongoing Action Item)**
- **Night Market- Mehn**
  - The final Night Market is Friday, August 26<sup>th</sup>.

## **Unfinished Business-Cont'd**

- **By-Laws Committee- King**
  - Proposed changes to the policy sheet and duties and responsibilities document were distributed electronically for board members to review.
    - Additional changes were suggested and discussed for both documents. Motions were made and seconded to accept the changes made to both documents. There was no further discussion. Motions carried by unanimous vote. King will re-distribute copies to board members of both documents reflecting the approved changes. **(Action Item)**
  - Proposed changes to the current by-laws were distributed electronically for the board to review.
    - Changes proposed to Article IV section 2, Article VII A, Article VIII section 1 and 3 were explained. Motions were made and seconded to accept the proposed changes to the three articles as explained. There was no further discussion. Motions carried by unanimous vote.
    - The proposed changes to the by-laws will be presented at the Friends annual meeting in January 2023 for approval and adoption. King will re-distribute a draft copy of the by-laws to the board members with the proposed changes. **(Action Item)**

## **9. Correspondence and Announcements-**

- Thank you note from Aimee Steinbruecker from Youth Services was shared thanking the Friends for our support of the Summer Reading Program.
- Comment shared from a visitor from Oregon about what a wonderful library we have.

## **10. New Business- King**

- King shared the nominations received for Service Award Recognition for 2022. They are Mary Mitch, Charlie Mitch, Donna Mae Ringel and Sharon Quicker. All were approved unanimously for recognition.
- Per policy, nominations can be submitted through August 31. Quicker indicated that she would be submitting the name of the late Bernie Markevitch and asked that approval be given for his nomination as well. The board approved unanimously.
- Nameplates for the plaque will be ordered. **(Action Item)**

## **11. Good of the Order- None**

## **12. Next Meeting- Wednesday, September 21, 2022**

## **13. Meeting Adjourned at 10:46 a.m. by King**

Submitted by,  
Marge Giesen, Secretary

**Actions Items**

- ✓ **50<sup>th</sup> Anniversary Celebration, October- Committee**
- ✓ **CRM Software Update- Mehn/Shirk/Wiese/DeAmico**
- ✓ **Community Read- Olson/Committee**
- ✓ **Redistribute Policy Sheet, Duties/Responsibilities document- King**
- ✓ **Redistribute Proposed by-laws changes- King**
- ✓ **Order nameplates for Service Recognition Plaque- Giesen/Quicker**
  
- ✓ **FMPL members only preview book sale event for 2023- Giesen**