

**CITY OF SHEBOYGAN****SIGN PERMIT  
APPLICATION**

Fee: \_\_\_\_\_

Review Date: \_\_\_\_\_

Read all instructions before completing. If additional space is needed, attach additional pages.

**SECTION 1: Applicant/ Permittee Information**

Name (Ind., Org. or Entity) <b>Apollo Imaging</b>	Authorized Representative <b>Virginia McFarland</b>	Title <b>Office Manager</b>	
Mailing Address <b>W8627 WI-82, PO Box 200</b>	City <b>Oxford</b>	State <b>WI</b>	ZIP Code <b>53952</b>
Email Address <b>virginia@apolloimaging.org</b>		Phone Number (incl. area code) <b>608-408-6867</b>	

**SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)**

Name (Ind., Org. or Entity) <b>Lata Marketing, LLC</b>	Contact Person <b>Basudev Adhikari</b>	Title <b>Owner</b>	
Mailing Address <b>1710 Indiana Avenue</b>	City <b>Sheboygan</b>	State <b>WI</b>	ZIP Code <b>53081</b>
Email Address <b>missionbda@gmail.com</b>		Phone Number (incl. area code) <b>920-226-1786</b>	

**SECTION 3: Description of the Proposed Sign and Use of the Subject Site**

Name of Proposed/existing business: <b>NEW Bp gas station</b>	
Address of property affected: <b>2206 N 15th St., Sheboygan, WI 53083</b>	
Use of property: <b>Bp gas station</b>	Type of Sign: <b>Monument style gas price sign</b>
Description of sign: <b>A doubled sided @ 72.25 S.F. gas price monument style sign for Bp gas station</b>	

**SECTION 4: Configuration of Proposed Sign**

Height: <b>10' 6" on a new foundation</b>	Width: <b>8' 6"</b>	Total Square Footage: <b>72.25 S.F.</b>
Amount of public street frontage:		
Amount of exposed exterior wall length:		Setback:
Method of Attachment:		
Method of Illumination: <b>LED's</b>		
Sign Materials: <b>ACM, metal frame(s)</b>		
Total square footage of signs on subject property – Before proposed sign:		After proposed sign:

**SECTION 5: Certification and Permission**

**Certification:** I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Sign Permit Application. I certify that the information contained in this form and attachments are true and accurate. I certify that the project will be in compliance with all conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

**Permission:** I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) <b>Virginia McFarland</b>	Title <b>Office Manager</b>	Phone Number <b>608-408-6867</b>
Signature of Applicant <i>Virginia McFarland</i>		Date Signed <b>03/31/25</b>

Complete application is to be filed with the Department of City Development, 828 Center Avenue, Suite 208. If required to be placed on the agenda of the City Plan Commission or Architectural Review Board, application must be filed three weeks prior to date of meeting – check with City Development on application submittal deadline date. Applications will not be processed if all required attachments and filing fee (payable to the City of Sheboygan) are not submitted along with a complete and legible application. Application filing fee is non-refundable.