

**Friends of Mead Public Library
Board Minutes
May 19, 2022**

The meeting of the Friends of Mead Public Library Board was held at 9:30 a.m. on Wednesday, May 19, 2022 in the Rocca Room at Mead Public Library. Present were: Giesen, King, Loth, Mahlendorf, Mitch, Nelson, Quicker, Schoenenberger, Shirk, Wiese, Zimmermann, DeAmico and Mehn. Excused: Olson, Van Calligan

1. Call to Order- King

- Meeting called to order at 9:30 a.m. with a quorum present.

2. Friends Member Comments- None

3. Minutes of the April 2022 Meeting-Giesen

- April minutes were distributed electronically.
- Motion made and seconded to accept the April minutes as distributed. No discussion. Motion passed.
- Giesen announced that the revised FMPL scholarship documents will be distributed again along with the May minutes.

4. Treasurer's Report- Wiese/ DeAmico

- The treasurer's report for April 2022 was distributed electronically.
- Wiese reported that \$398.30 had been received as donations and this included money from Amazon Smiles. Giesen asked why Amazon Smiles was not reported in its own cost center. DeAmico stated that she will make the correction.
- April collections for Gift of Reading totaled \$1350.00.
- The treasurer's report will be filed for audit with the above stated correction.

5. Bookstore Report- Giesen/Mitch

- Mitch reported that eBay sales for April were \$673.93. She shared an informational sheet that showed the items sold on eBay and the amount.
- Giesen reported that April bookstore sales were \$602.30, volunteer sales \$25.45, and Sell Back Your Books \$62.30. Better World Books was sent 134 books (7 boxes) in April.
- Giesen reported that an additional 30 children's books had been donated to Potter's Place. The thank you note was read.
- Preparations continue for the Big Book Sale in October.

6. Liaison Report- Mehn

- Mehn reported that the Friends newsletter, both on line version and paper version, have been sent out.

Liaison Report- Cont'd

- Mehn reported that the Friends application for the SCIO Night Market has been approved. Payment for participation for all three nights (June 24, July 29 and August 26) is due June 1. She will work with Wiese and DeAmico on the payment. Mehn will inform SCIO that we will need electrical hookup. Mead will supply power strip and power cord needed as well as tables, chairs and Mehn will provide some interior lights. Load in and set up is 1-3 pm (no late load ins will be allowed) and the market runs from 4-9 pm. Some board members have already committed to specific days. If you are able to assist, contact Mehn. **(Action Item)**
- Mehn reported that the 50th anniversary open house went well. Next anniversary event is the Golden Ticket Event on Wednesday, July 20. Mehn reported that it had been pointed out to her that July 20 is a board meeting day and asked how the board wished to handle. Suggestion was made to forego the board meeting and volunteer for the event that day instead. Hours of the Gold Ticket event are 10 am to 12 noon. Motion was made and seconded to cancel the July board meeting. Discussion followed. Motion passed.
- Mehn reported that the raffle brought in \$1165.00 and that all prizes have been picked up. A total of 233 tickets were sold with 92 for the golf package for \$460, 42 for the framed print for \$210 and 99 for the quilt for \$495. It was felt that selling just individual tickets may have been a reason for lower sales.

7. Foundation Report- Loth/ DeAmico

- The Foundation will be meeting in May the week of May 23rd.
- Loth reported that the Foundation banner for the 125th anniversary for Mead is displayed on the fencing on the way into the library.

8. Unfinished Business-

- **50th Anniversary Celebration- Mehn**
 - Mehn reported under Liaison Report **(Ongoing Action Item for 2022)**
- **CRM Software Update- Shirk/Mehn**
 - Mehn reported that she has sent up Donor Box but cannot proceed further until the payment portion, either Stripe or PayPal, is worked out with Kohler Credit Union. Wiese and DeAmico will talk with Kohler Credit Union and follow-up with Mehn. **(Action Item)**
 - It was suggested that an e-survey be done with the Friends membership to see what the response would be to being able to pay dues and make donations on line. Mehn will explore. **(Action Item)**
 - Mehn reported that she had contacted Friends groups at other libraries and most still do cash or checks with some using their library's donation system. **(Ongoing Action Item for 2022)**

- **Community Read Update- Shirk**
 - Shirk reported for Olson that the committee had met on May 10th.
 - Positive input from members. Olson shared information with committee from the webinar she listened to about the Community Read. Olson feels that the grant writing is doable and the committee decided to move forward with this project for 2023-2024 with realistic goals and expectations in mind. Demographic information as well as additional facts regarding Friends activities through the past years will be gathered. No additional meeting is scheduled until fall when the book list becomes available.
(Ongoing Action Item)
- **By-Laws Committee Update- King**
 - King reported that the committee has almost finished its review of the by-laws, policy sheet and duties/responsibilities document.
 - Documents will be presented at the August board meeting. Final version of the by-laws will need to be voted on at the annual meeting in January 2023. (Action Item)
- **Gift of Reading Update- Shirk**
 - Shirk stated that total collections so far are just over \$4000.
 - DeAmico asked if she can release the Gift of Reading dollars collected to date to the library. Board was in agreement to do so.
- **Friends Scholarship- Mitch**
 - Mitch reported that the paperwork for the Friends scholarship is ready to go but the application form will not be distributed until the Foundation's scholarship is also ready.
 - The Friends scholarship application will be printed on Friends of Mead Library letterhead paper.
- **Summer Social- King**
 - King reported that 11 people will be attending lunch at The Bull. If your plans change and you can or cannot come, please contact King.

9. Correspondence and Announcements- None

10. New Business- None

11. Good of the Order- Schoenenberger provided a brief update on Van Calligan

12. Next Meeting- Wednesday, June 15, 2022 at 11:30 am at The Bull

13. Meeting Adjourned at 10:07 a.m. by King

Submitted by,
Marge Giesen, Secretary

Actions Items

- ✓ **Night Market- Mehn**
- ✓ **50th Anniversary Celebration- Mehn/Anniversary Committee**
- ✓ **CRM software project- Ongoing**
- ✓ **Community Read- Olson/Shirk- Ongoing**
- ✓ **By-laws and other FMPL documents update- King**