



AGENDA ITEM MEMORANDUM

DATE: 5/21/2025

TO: Public Works Committee

FROM: Kevin Jump, PE – City Engineer

SUBJECT: Resolution 18-25-26 – A resolution authorizing the appropriate City officials to enter into a contract with JT Engineering, Inc. regarding construction management services during the Commerce/Mayline reconstruction project.

ISSUE

Should the Public Works Committee recommend entering into a contract with JT Engineering for construction management services for the Commerce and Mayline reconstruction project?

STAFF RECOMMENDATION

Staff recommends approving the contract

BACKGROUND/DISCUSSION

The Engineering Division of the Department of Public Works does not have the staffing levels necessary to manage a project of this size and complexity while also managing many other projects for the City this year.

JT Engineering was selected to perform the construction management services after following a Qualification-Based Selection (QBS). QBS is a procurement process government entities often use to hire design professionals like engineers and surveyors. The selection process prioritizes a firm's qualifications, experience, and expertise over the lowest price.

Two proposals were received, and JT Engineering was selected as the most qualified firm to assist the city with this project.

JT Engineering's expertise, track record, and commitment to quality make them an ideal choice to oversee and manage the construction process effectively. They have extensive experience in municipal infrastructure and roadway construction, along with a history of successfully delivering projects. Their approach to construction management emphasizes rigorous quality control, proactive problem-solving, and efficient coordination among stakeholders.

Staff who have worked with JT Engineering on various projects in the past are confident JT Engineering will provide quality services.

FUNDING IMPACT

Funds for this construction have been included in the TID 21 project plan.

<u>Account</u>	<u>Description</u>	<u>Amount</u>
421660-641200	TID 21 Fund – Street Improvements	\$227,879.98

DEPARTMENT OF
PUBLIC WORKS

2026 NEW JERSEY AVE.
SHEBOYGAN, WI
53081

920/459-3440
sheboyganwi.gov



AGENDA ITEM MEMORANDUM (CONT.)

IF APPROVED, NEXT STEPS:

If approved, City Staff will sign the contract.