

CITY OF SHEBOYGAN

REQUEST FOR TRANSIT COMMISSION CONSIDERATION

ITEM DESCRIPTION: 6.0 Presentation of 2023 Transit Budget for Shoreline Metro

REPORT PREPARED BY: Derek Muench, Director of Transit & Parking

REPORT DATE: 8/8/22

MEETING DATE: 8/16/22

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin	N/A
Statutes:	
Municipal Code:	N/A

BACKGROUND / ANALYSIS:

Shoreline Metro has submitted its 2023 budget for Transit Commission review. The budget will be submitted to the City of Sheboygan Finance Director and City Administrator for review and incorporation into the City's 2023 Executive Budget.

STAFF COMMENTS:

The Director of Transit & Parking has assembled the transit budget for 2023 and submitted for the review of the Transit Commission. Budget highlights include an estimated 3% increase in health insurance costs and 2% wage increases for represented employees (including a 3% increase for represented employees). Also, the budget contains a fifth year of the SASD agreement at \$90,000 as local share support.

Overall, the budget increases by \$42,638 from 2022. Expected funding through state and federal mass transit aids are expected to drop from 2022 (but still higher than historical funding levels). In 2022, the combined funding is 60.00%. A conservative 56% was used to construct the 2023 budget. Further adjustments to revenues were made as well. There are no expected changes to personnel, staffing, routes or service levels in 2023 (aside from the possibility of microtransit service).

A few highlights:

- HotSpot was introduced in 2022 and its fees (and expected revenues) were adjusted into the 2023 budget as well.
- The budget incorporates a reorganization of the non-rep admin staff (reduction from 8 to 7 full-time positions).
- One (1) full-time Maintenance Assistant was added to the 2023 budget to address light maintenance duties and the need for additional assistance in the maintenance area.

Additionally, Shoreline Metro will have the flexibility to use CARES Act funds to make up losses in revenue, assist with added expenses and take pressure off the local share contributions by the municipalities. CARES Act funds won't be understood until the end of 2023 but these funds will be discussed in greater length with the City Administrator and the Finance Director.

ACTION REQUESTED:

Staff recommends the support of the 2023 transit budget for Shoreline Metro as presented by the Director of Transit & Parking and recommends inclusion into the City of Sheboygan 2023 Executive Budget.

ATTACHMENTS:

- I. 2023 Transit Budget;