

CITY OF SHEBOYGAN
SHEBOYGAN TRANSIT COMMISSION MINUTES

Tuesday, May 17, 2022

MEMBERS PRESENT: Chair Heather Cleveland, Vice-Chair Sara Knaub, Alderperson Dean Dekker, Alderperson Trey Mitchell, Police Chief Christopher Domagalski, Mayor Ryan Sorenson, Director of Planning and Development Chad Pelishek

MEMBERS EXCUSED: Alderperson Barb Felde, Roy Kluss

STAFF/OFFICIALS PRESENT: Director of Parking and Transit Derek Muench, Administrative Coordinator Ann Koeller.

OPENING OF MEETING

1. Call to Order at 5:00 PM

Chair Heather Cleveland called the meeting to order at 5:00 P.M.

2. Pledge of Allegiance

Chair Cleveland lead the Commission in the Pledge of Allegiance.

3. Election of Officers

Mayor Sorenson nominated Heather Cleveland as Chair and Sara Knaub as Vice-Chair. Director Pelishek seconded the nomination. Nominations closed. All Yea's. Motion passes.

3. Public Input (Time limits are at the discretion of the Transit Commission - Input on non-service adjustment related items.

None.

MINUTES

5. Review and approve the minutes from the March 22, 2022 Transit Commission meeting.

A motion was made by Mayor Sorenson, seconded by Ald. Dekker to approve the minutes from the March 22, 2022 meeting. Motion passes.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Review and approve the First Quarter Reports for Transit and Parking Utilities.

A motion was made by Mayor Sorenson, seconded by Chief Domagalski to approve the First Quarter Reports as presented. Motion passes.

7. Approval for the purchase of Paratransit buses using CARES Act funds.

A motion was made by Mayor Sorenson, seconded by Ald. Dekker to approve the purchase of Paratransit buses using CARES Act funds. Motion passes.

8. Review and approve the Public Transit Agency Safety Plan for 2022.

A motion was made by Mayor Sorenson, seconded by Chief Domagalski to approve the 2022 Public Transportation Agency Safety Plan for Shoreline Metro and place on file. Motion passes.

9. Review and approve the Parking Fares and Fees for Mobile Payment (HotSpot) implementation.

A motion was made by Director Pelishek, seconded by Ald. Mitchell to increase the hourly parking rate for meters to \$.75 per hour. Motion passes.

10. Review and possible action on a Parking request from Stefano's.

A motion was made by Director Pelishek, seconded by Ald. Dekker to change the monthly parking permit rate in lot 9 to \$20.00 per month effective July 1, 2022. Motion passes.

11. Accept and file the Director's Report.

A motion was made by Director Pelishek, seconded by Chief Domagalski to accept and file the Director's Report as presented. Motion passes.

NEXT MEETING

12. Next meeting date: Tuesday, July 19, 2022 at 5:00 PM

ADJOURN

A motion was made by Director Pelishek, seconded by Ald. Mitchell to adjourn the meeting at 6:15 P.M. Motion passes.