

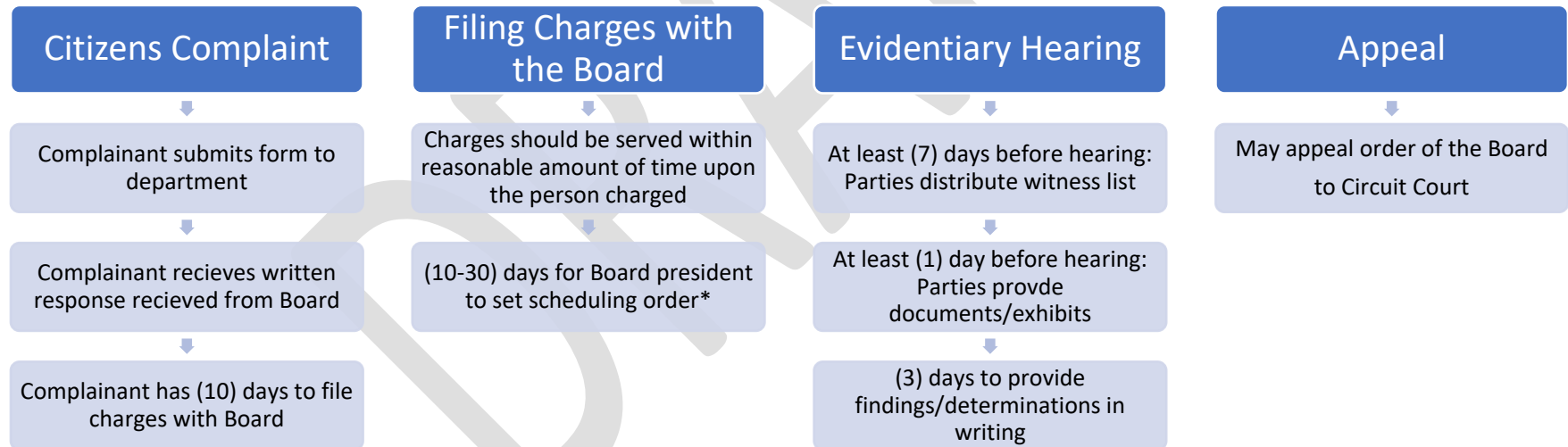
## Overview of Discipline Procedure

Situation: Chief suspends a subordinate *Per Section 3*

- IMMEDIATELY Chief must file a report with the Board
- HEARING ONLY IF requested by suspended subordinate within (30) days from date of suspension

Situation: Aggrieved person wishes to file charge (other than Mayor, Chief, PFC member, or whole board) *Per Section 4*

1. Must file a complaint with the Police or Fire Department under the Citizen Complaint procedure
2. If aggrieved person is not satisfied, a charge may be file with the Board.
  - a. Charge must be filed with the Board no later than (10) days following receipt of written results of Citizen Complaint procedure.



\*Parties may waive statutory time frame and schedule at mutually agreeable time. Commission must be informed of this agreement.