

City of Sedgwick
City Council Meeting
August 5, 2026

TO: Mayor and City Council

SUBJECT: Station 31 Project – Change Order #004

INITIATED BY: Administration

AGENDA: New Business

Background: Change orders for the project are required to be approved by the Governing Body. The proposed change order includes work that has already been completed to maintain project timelines, as they were not substantial in relation to the overall project costs.

Item #7 – The plan sheet designed by BG called for the entryway paneling to be attached to a different substrate material that was incompatible with the vertical installation per the manufacturer's specifications. The material that was already installed had to be removed and fire-rated plywood attached to then allow for the vertical installation of the entryway paneling. This resulted in a change of materials and extra labor. The total cost of this change was \$2,290.42. BG and City Staff discussed the issue and agreed to split the costs 50/50 resulting in our contract with BG to be reduced by \$1,145.21.

Item #8 – The plan sheet designed by BG called for a wall mount transfer switch for the generator. BG approved the generator design provided by Foley, but was unable to locate where it called out that the provided transfer switch was a pad mount unit until after delivery. A concrete pad was required to be poured for installation at a cost of \$752.40. Foley and City Staff discussed the issue and Foley agreed to reduce the contractual price of the generator by the change order amount resulting in a net cost of \$0.00.

Item #10 – It was originally planned to hydroseed the grass area of the site. City Staff was able to secure a price of \$800 to have sod delivered to the site and installed by the Fire/EMS crews. This was agreed upon by Chief Hansen resulting in a reduction change order of \$2,000.

Item #11 – The North wall of the apparatus bay had two (2) areas that measured 30' x 12' that would have been covered up by metal sheeting. To increase the amount of storage in the station, City staff discussed foregoing the metal sheeting and instead utilizing the existing framing and plywood to create a storage rack area. This resulted in a labor and materials change order of \$917.25.

Item #12 – This is the crew shower upgrade that was priorly discussed with council to enlarge the shower area and place Onyx along the walls with a glass shower partition in lieu of a prefabricated shower pan and curtain rod. This resulted in a change order of \$8,848.00

Item #16 – The plan sheet designed by BG called for the installation of a TV in the apparatus bay. This was missed between initial design and the electrical plan sheet being sent out for bidding. BG and City staff discussed and agreed to split the costs 50/50 resulting in a change order of \$291.50 being covered by the City.

Financial Analysis: If approved, the change order would add an additional \$11,391.47 to the overall project cost. This cost will be absorbed into the overall project and is within the set aside amount for change orders.

Recommended Action: It is recommended that City Council approve the change order.

Attachments: Change Order

**AIA**[®]**Document G701[®] – 2017****Change Order**

PROJECT: *(Name and address)*
 Sedgwick Fire-EMS Station #31
 320 N Washington Ave.
 Sedgwick, KS 67135

CONTRACT INFORMATION:
 Contract For: General Construction

CHANGE ORDER INFORMATION:
 Change Order Number: 04

Date: 11/05/2025

Date: 07/30/2026

OWNER: *(Name and address)*
 City of Sedgwick, KS
 520 N Commercial Ave.
 Sedgwick, KS 67135

ARCHITECT: *(Name and address)*
 BG Consultants, Inc.
 4806 Vue Du Lac Place
 Manhattan, KS 66503

CONTRACTOR: *(Name and address)*
 NF Construction
 601 W Main Street
 Marion, KS 66861

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Proposed Change Order (PCO) #07 - Add Plywood at Entry Substrate. Add \$2,290.42. Add (0) calendar days.

Proposed Change Order (PCO) #08 - Add Transfer Switch Pad for Owner-Provided Generator. Add \$752.40. Add (0) days.

Proposed Change Order (PCO) #10 - Deduct Hydroseeding. Deduct \$2,000.00. Deduct (0) calendar days.

Proposed Change Order (PCO) #11 - Additional Work to Create Extra Storage in Apparatus Bay North Wall. Add \$917.25. Add (0) calendar days.

Proposed Change Order (PCO) #12 - Restroom Shower Upgrades. Add \$8,848.40. Add (0) calendar days

Proposed Change Order (PCO) #16 - Add TV outlet in Nort Apparatus Bay Wall. Add \$583.00. Add (0) calendar days.

The original Contract Sum was	\$	2,090,000.00
The net change by previously authorized Change Orders	\$	16,786.99
The Contract Sum prior to this Change Order was	\$	2,106,786.99
The Contract Sum will be increased by this Change Order in the amount of	\$	11,391.47
The new Contract Sum including this Change Order will be	\$	2,118,178.46

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be 10/15/2026.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

BG Consultants, Inc.

ARCHITECT *(Firm name)*



SIGNATURE

Grant Urban, AIA

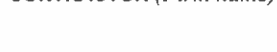
PRINTED NAME AND TITLE

07/30/2026

DATE

NF Construction

CONTRACTOR *(Firm name)*



SIGNATURE

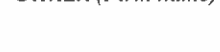
PRINTED NAME AND TITLE

DATE

DATE

City of Sedgwick, KS

OWNER *(Firm name)*



SIGNATURE

PRINTED NAME AND TITLE

DATE

DATE