

City of Sedgwick
City Council Meeting
July 15, 2026

TO: Mayor and City Council

SUBJECT: Station 31 Project – Change Order #003

INITIATED BY: Administration

AGENDA: New Business

Background: Change orders for the project are required to be approved by the Governing Body. The proposed change order includes work that has already been completed to maintain project timelines, as they were not substantial in relation to the overall project costs.

Item 1: Add masonry brick wrap at canopy columns in rear of station \$2,090.00

Item 2: Add EPDM gutter lining at valley gutter with 10-year warranty: \$6,503.75

Item 3: Add rigid insulation board to 3 (sides) of valley gutter: \$2,750

Items 2 and 3 were mandatory to maintain integrity of the structure keeping the are watertight. This was due to the guttering style being incorporated into the roof structure along the front of the building and was an oversight during the architectural design.

Financial Analysis: If approved, the change order would add an additional \$11,343.75 to the overall project cost. This cost will be absorbed into the overall project and is within the set aside amount for change orders.

Recommended Action: It is recommended that City Council approve the change order.

Attachments: Change Order



AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address)
Sedgwick Fire-EMS Station #31
320 N Washington Ave.
Sedgwick, KS 67135

CONTRACT INFORMATION:
Contract For: General Construction

CHANGE ORDER INFORMATION:
Change Order Number: 03

Date: 11/05/2025

Date: 07/07/2026

OWNER: (Name and address)
City of Sedgwick, KS
520 N Commercial Ave.
Sedgwick, KS 67135

ARCHITECT: (Name and address)
BG Consultants, Inc.
4806 Vue Du Lac Place
Manhattan, KS 66503

CONTRACTOR: (Name and address)
NF Construction
601 W Main Street
Marion, KS 66861

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Proposed Change Order (PCO) #03 - Add masonry brick wrap at canopy columns. Add \$2,090.00.

Proposed Change Order (PCO) #04 - Add EPDM gutter lining at valley gutter with 10-year warranty. Add \$6,503.75. Add (2) days.

Proposed Change Order (PCO) #05 - Add rigid insulation board to (3) sides of valley gutter. Add \$2,750.00. Add (1) day.

The original Contract Sum was	\$	2,090,000.00
The net change by previously authorized Change Orders	\$	5,443.24
The Contract Sum prior to this Change Order was	\$	2,095,443.24
The Contract Sum will be increased by this Change Order in the amount of	\$	11,343.75
The new Contract Sum including this Change Order will be	\$	2,106,786.99

The Contract Time will be increased by Three (3) days.

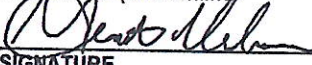
The new date of Substantial Completion will be 10/15/2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

BG Consultants, Inc.

ARCHITECT (Firm name)


SIGNATURE

Grant Urban, AIA

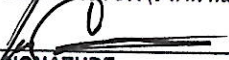
PRINTED NAME AND TITLE

07/07/2026

DATE

NF Construction

CONTRACTOR (Firm name)


SIGNATURE

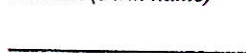

PRINTED NAME AND TITLE

07.13.2026

DATE

City of Sedgwick, KS

OWNER (Firm name)


SIGNATURE

PRINTED NAME AND TITLE

DATE