



2868 South Tongass Hwy., Suite A201 (Saxman Seaport Marina)
2841 South Tongass Hwy, Route 2 Box 1 (City of Saxman)
Ketchikan, AK 99901
Phone: (907)225-4166
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Saxman Seaport Marina Moorage Application Agreement

VESSEL INFORMATION

Vessel Name: _____ Color: _____ Make: _____

Overall Length: _____ Width: _____ Draft: _____ Year: _____ AK Number: _____

Fuel: ___ Gas ___ Diesel ___ Sail

Hull: ___ Fiberglass ___ Wood ___ Steel ___ Aluminum ___ Concrete ___ Rubber

Classification: ___ Sail ___ Motor ___ Skiff ___ Tri-Hull ___ Barge

Vessel Use: ___ Commercial ___ Charter ___ Pleasure ___ Other _____

VESSEL OWNER/LESSEE INFORMATION: (hereafter "lessee")

Name: _____

Street Address: _____

Mailing Address: _____

Phone Number: _____

Emergency Contact Name/Number: _____

Email Address: _____

INSURANCE AND LIABILITY: The lessee shall be responsible for insurance against loss or damage of their property. Lessee also agrees to defend, indemnify, and hold harmless the lessor, its employees, agents, and assignees against any and all claims, damages, expenses or losses resulting from lessee's use of the Saxman Seaport Marina.

TERMS OF TENANCY: The lessee shall specify the fixed-term lease. The lessor allows the terms of lease in the duration of six months or month-to-month. Upon approval of the duration of the lease the lessee shall understand that the lease term will automatically renew upon lease end date unless terminated by the Saxman Seaport Staff or the Lessee notifies the Saxman Seaport Staff. In the case of termination of a lease or term of lease is changed – the Lessee is required to fill out a new agreement for approval.

ADDITIONAL AGREEMENTS: If additional agreements are made between the lessee and lessor, a new lease must be completed and signed.

SUBLEASING: Moorage is specifically for vessels owned by the lessee and identified above. No other vessels are allowed to be moored in the assigned stall. Unidentified vessels will be removed.

NO ILLEGAL ACTIVITY: If any illegal activity is found to be conducted on the vessel listed above it will be impounded by the authorities and the owner will not be allowed moorage in the future.

RATES: The lessee agrees to pay rates currently in affect, and applicable rate increases was approved by City Council, unless separate terms and rates are negotiated and signed by the lessor and lessee.

PAYMENT: First and last month's rent is due at the signing of the lease agreement. Rent is due the first of every month. Failure to receive monthly invoices does not absolve the lessee from the responsibility of timely payments. Payments are applied to the oldest unpaid balance first.

A \$30 CHARGE IS LEVIED (PER OCCURRENCE) FOR EACH CHECK RETURNED FROM THE BANK. RETURNED CHECKS ARE TO BE REPLACED WITH CASH, CASHIER'S CHECK OR MONEY ORDER.

PROCESSING FEE: A 3% service fee will be charged for all card payments \$1000 and over, including the total of multiple charges that equal \$1000 or more over the course of the month. You may pay cash, check, cashier's check, or money order to avoid this processing fee.

EMERGENCY SERVICE FEE: Saxman Seaport staff will try to contact the owner of the property if there is an emergency. If Saxman Seaport staff needs to perform any emergency service (such as bilging) on the lessee's property, the lessee will be responsible for the emergency service fee of \$100 for the first hour and \$50 an hour afterwards.

TERMINITION OF LEASE: A **30-day notice** must be given to the Saxman Seaport Staff for all accounts requesting to terminate their lease. Failure to do so will be in the responsibility of the lessee in terms of invoicing and payments. A form must be signed by both parties to verify the minimum notice of termination was met and verified.

DELINQUENT ACCOUNTS: Interest will accrue at the rate of 18% per annum (1.50 per month) on all unpaid charges. A \$25 fee will be charged for all notices that are sent by certified mail. This lease will terminate when the account becomes more than 90 days delinquent. Collection action will be taken on all delinquent accounts (per Alaska Statutes). Impoundment and sale of vessels may occur to recapture unpaid balances. Further collection and court action may be pursued to collect amounts not recovered by said sale of items.

I agree to abide by the Saxman Seaport Marina policies and procedures.

Lessee's Signature & Date

Lessee's Printed Name

Saxman Representative Signature & Date

Saxman Representative Printed Name

BELOW FOR OFFICE USE ONLY

Date Lease Begins: _____ Date Lease Ends: _____

Vessel Length Overall: _____ Fixed-Term Lease Length: _____

Stall Length Assigned: _____ @ \$3.10 a foot - \$_____/mo. or \$_____ until end of moorage period which ends on (circle one): AUG 31 or FEB 28.

Subtotal \$_____

Sales Tax \$_____

10% Discount \$_____ (applied if entire lease period is paid in advance)

Grand Total \$_____

Amount of deposit collected: \$_____ Stall Assignment: _____

Lessee's Signature & Date

Lessee's Printed Name

Saxman Representative Signature & Date

Saxman Representative Printed Name