



**City of Saxman
City Council Regular Meeting
March 20, 2024
5:30 PM**

MINUTES

Call to Order

Mayor Seludo called the meeting to order at 5:35pm.

Prayer

Invocation by Council Member Woody Watson.

Roll Call

PRESENT

Mayor Frank Seludo
Vice Mayor Billy Joe Thomas
Council Member Woody Watson
Council Member Norman Natkong Sr.
Council Member Gabe Blair
Council Member Denny Blair

ABSENT

Council Member Rick Makua

ALSO PRESENT

Marissa Medford, City Administrator
Steve Rydeen, STVFD Fire Chief and Borough Emergency Manager
Harvey Shields, Resident

Public Comments

Harvey Shields discussed the need for clearing out the culverts in front of houses.

Consideration of the Agenda

There was a motion made to use the agenda as a guide.

Motion made by Council Member Woody Watson. Seconded by Council Member Denny Blair.

All in favor.

None oppose.

Motion passes.

Consent Agenda: *Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. There will be no separate discussion on these items. If the Mayor or council member requests discussion, that item will be removed from the consent calendar and will be considered under "Unfinished Business".*

There was a motion made to approve the Consent Agenda items 1 and 2.

Motion made by Council Member Gabe Blair. Seconded by Vice Mayor Billy Joe Thomas.

All in favor.

None oppose.

Motion passes.

1. February 29, 2024 Finance Committee Meeting Minutes

Background: Meeting minutes presented for Council approval.

Discussion: Item approved in consent agenda.

2. March 4, 2024 Totem and Tourism Committee Meeting Minutes

Background: Meeting minutes presented for Council approval.

Discussion: Item approved in consent agenda.

3. March 6, 2024 Building and Ordinance Committee Meeting Minutes

Background: Meeting minutes presented for Council approval.

Discussion: This item was pulled aside for further discussion and review. Council Member Woody Watson would like Council to reconsider the recommendation to forgive OVS 2022 rent.

Council Member Gabe Blair would like to know what the rental agreement with OVS looked like in 2022.

Council decided to hold off on making a decision regarding the OVS 2022 rent until the City Administrator can look into the prior rental agreements.

Old Business

There was no old business.

New Business

4. 2024 GKA Multi-Jurisdictional Emergency Operations Plan

Background: Steve Rydeen will present the plan to Council for consideration, discussion, and adoption.

Discussion: Steve Rydeen informed Council that the last Multi-Jurisdictional EOP was done in 2007 and needed to be rewritten. Steve Rydeen, Abner Hoage, and Corey Patron had started to rewrite it in 2019. In 2022, it was decided that it needed to be revised and meet the needs of the community and bi-weekly meetings commenced. All changes were vetted by the local emergency planning committee. The local emergency planning committee integrated mechanisms to maintain the plan because it's a living document. If Saxman feels like something needs to be changed for Saxman, it allows that to happen without having to go through an entire plan rewrite. They have made the

EOP very comprehensive and as detailed as possible without tying hands with political red tape.

The Ketchikan Gateway Borough Assembly approved this resolution on March 18th.

Steve Rydeen is asking Saxman to adopt the updated EOP for 2024 and keep the plan at City Hall and include it on our website.

There was a motion made to adopt the 2024 GKA Multi-Jurisdictional Emergency Operations Plan City of Saxman Resolution NO. 02-2024-02.

Motion made by Vice Mayor Billy Joe Thomas. Seconded by Council Member Woody Watson.

All in favor.

None oppose.

Motion passes.

5. KIC Office of Education School Renaming Initiative Letter

Background: Council will review and discuss letter submitted by KIC's Office of Education.

Discussion: Resident spoke in favor and knows that if further clarification is needed that someone could come to present that to Council. Mayor Seludo was going to inquire about how far along they are in this process.

There was a motion made to send a letter of support from City Council to KIC Office of Education regarding renaming the Middle School. Motion made by Council Member Gabe Blair. Seconded by Vice Mayor Billy Joe Thomas.

All in favor.

None oppose.

Motion passes.

Public Hearings: *After the reading of each draft Ordinance the Mayor will ask for comments from the public. After public comments are closed by the Mayor motions may be made.*

There were no public hearings.

Unfinished Business

6. Lot Development

Background: The Mayor will provide an update and discuss next steps. Council previously approved this item.

Discussion: Mayor Seludo wants to get this going before Paul Hamilton gets too busy with his Summer schedule. The lots need to be ready as soon as possible to allow plenty of time for them to settle before development begins with the AHFC housing project.

Staff Reports

7. Mayor Report

Background: The Mayor will verbally report.

Discussion: Mayor Seludo has been working a lot with the new City Administrator. They will be working on updating the job description for City Clerk. There have been several short meetings with the Tribe and President Williams. DOWL/ANTHC project for videoing the sewer lines is wrapping up. It was recommended that we flush the sewer lines once a quarter—when we have plenty of water.

8. City Administrator Report

Background: The City Administrator will verbally report.

Discussion: The City Administrator and Mayor Seludo have been working together on the various projects going on within the City. Asked Council what they would like to see in the future regarding the report from the City Administrator.

Water Operator Report

Background: The Mayor will verbally report.

Discussion: The Public Works crew and the water plant are going on 10 days straight of work, no breaks. Water issues have been happening for a full week now—still unresolved.

Executive Session

There was a motion made to enter into Executive Session.

Motion made by Vice Mayor Billy Joe Thomas. Seconded by Council Member Gabe Blair.

All in favor.

None oppose.

Motion passes.

In Executive Session at 6:55pm.

There was a motion made to end Executive Session.

Motion made by Vice Mayor Billy Joe Thomas. Seconded by Council Member Woody Watson.

All in favor.

None oppose.

Motion passes.

Out of Executive Session at 7:20pm.

Next Meeting Dates

10. April 2024 Calendar

Background: Discuss and approve the April 2024 calendar for Council meetings.

Discussion: April 10th Building and Ordinance Meeting at 4:30pm. April 11th Totems and Tourism Meeting at 4pm; Finance Meeting at 4:30pm. April 17th Regular City Council Meeting at 5:30pm.

Council/Mayor Comments

Council Member Woody Watson: Good meeting. Thank you to our staff.

Council Member Norman Natkong Sr.: Good meeting.

Council Member Gabe Blair: Nice to have our first City Administrator report. Good meeting.

Council Member Denny Blair: Good meeting. Thank you to our staff for their hard work.

Vice Mayor Billy Joe Thomas: Good meeting.

Mayor Frank Seludo: Good meeting. Thank you to everybody for coming.

Adjournment

There was a motion made to adjourn the meeting.

Motion made by Council Member Gabe Blair. Seconded by Vice Mayor Billy Joe Thomas.

All in favor.

None oppose.

Motion passes.

Meeting adjourned at 7:27pm.

Frank H. Seludo, Mayor

Marissa Medford, City Administrator