



City Administrator Report
April 20, 2022

Dear Council:

The last 4 weeks have been busy getting ready for tourism. As we are updating back of the house policies and procedures, Bri and Diane have not been through a tourism season yet so they will be getting trained with updated policies designed to gain a better idea of day-to-day data as well as adding to the visitor experience.

Getting the revenue replacement funds in the budget has allowed us to work on deferred maintenance items, such as bathroom faucets and toilets.

We have towed a total of 5 cars. Currently there are no 72-hour violations pending.

Staff posted the Water Operator position but there have only been 2 applicants. Currently, the plan is to wait the full 30 days and convene a personnel committee to review and interview applicants.

We were awarded 3 logs from Sealaska. As soon as we can make arrangements we can have them delivered to Saxman. There is not currently a log set aside for the Chief Ebbits pole, but the sort yard manager eluded to there being one in the yard if a carver was able to come look.

I emailed Nathan Jackson about working on the wings while waiting to start the Sealaska pole and have not heard anything.

I got the Mortgage Title for the Seaport cleared of some old leases. The one that remains is Vertical Bridge.

The Chief Ebbits pole RFP and the Oyster Pole RFP have been developed and released. They are currently on the web site too.

I am working on drafting the Public Nuisance Ordinance and the new Council/Mayor Compensation Ordinance.

Respectfully,

Lori Richmond
City Administrator