

Administrator's Report
October 16, 2020
Reporting on September

City Council:

The Grant Manager, Tom Gubatayao, has taken a leave of absence until January. In his stead, the CARES Act Administrative Assistant is filling in.

CARES Act spending continues. There is a steady income of applications and the Office Manager and Grant department are doing a great job of staying ahead of it. The residents often get their grant checks within a week.

The Grant Manager and I decided to council the Mayor that in our opinion the safest thing for City finances was to skip the FEMA application and utilize CARES Act money to the best of our ability.

Per the Denali Commission requirements for the grant to assist in the boat launch funding the City of Saxman needs to have a procurement process in place. Tom sourced one from a local community and the Council needs to review and recommend changes or approve. Once approved we can move on with the Denali Commission Grant.

The election took a lot of staff time in September and October. It went as plan and the people elected 2 council seats for 3 more years. Congratulations Councilor Watson and Councilor Daniels.

The replacement flooring is moving along. Up stairs is almost done, the leveling in the downstairs lobby is done, and staff is planning on packing up and moving City Hall.

There have been 2 meetings between Nathan Jackson and members on council and staff to start an apprenticeship program here in Saxman, utilizing the Carving Center.

Please see the Grants Manager's report for an in-dept report of CARES Act spending.

Thank you for your time.

Respectfully,

Lori Richmond

City Administrator/City Clerk