



**City of Saxman
Finance Committee Meeting
February 29, 2024
3:30 PM**

MINUTES

Call to Order

Mayor Seludo called the meeting to order at 3:52pm.

Roll Call

PRESENT

Mayor Frank Seludo
Council Member Woody Watson
Council Member Norman Natkong
Council Member Rick Makua—arrived at 3:58pm.
Council Member Gabe Blair

ABSENT

Vice Mayor Billy Joe Thomas
Council Member Denny Blair

ALSO PRESENT

Marissa Medford, Saxman City Administrator
Mike Beach, Teuscher Walpole
Anna Laffrey, Ketchikan Daily News

Public Comments

There were no public comments.

FY24 Financials

There was a recommendation made to pass the January Financials as presented.

Motion made by Council Member Woody Watson. Seconded by Council Member Gabe Blair.

All in favor.

None oppose.

Motion passes.

1. January General Fund Financials

Background

Mike Beach with Teuscher Walpole, LLC will present the General Fund Financials

Discussion:

Mike Beach from Teuscher Walpole discussed the General Fund Financials.

Magic percentage we are looking for is 58%.

Budget mod has been sent to Mayor Frank Seludo for review.

Cape Fox Corp is submitting the invoice for the past two years.

Council Member Gabe Blair had questions on 4805 Totem Restoration. Asked for an update from Mike Beach for next meeting.

Budget for totem pole raising celebration. TBD on which account to pull funds from.

Mayor Frank Seludo discussed open City Clerk position. Council recommends to pursue candidate. 5301- Office Supplies expense needs to be adjusted and allocated (pallet of paper). Laptop and docking station expense to also include two monitors.

City Administrator laptop and docking station expense.

Council Member Gabe Blair wanted an update on how it's going out there with roads. Need to look into how much a new sander would cost to replace the broken one.

The Mayor requested Mike Beach explain 6010–Travel (Transportation/Lodging). Mike Beach requested they get on a call tomorrow to discuss.

The Administrator discussed the State of Alaska PERS participation agreement and the resolution from 2000 that states that all elected officials for the City of Saxman should be enrolled in PERS.

The Mayor asked Mike Beach if we were caught up on Finance. Now that we have the Administrator we can now have her sign off on anything over \$500 instead of waiting for The Mayor. The Mayor asked for an update from Mike Beach for the next meeting.

The Mayor recommends to increase 5550–General Maintenance budget for Old City Hall.

Council Member Gabe Blair asked if they are done working on the Tribal Hall. The Mayor indicated that an oil tank needs to be replaced behind the Tribal Hall and to trim brush.

The Mayor would like to get hot water in the outside restrooms by the Clan House. Would like to get electric hot water heaters so we're not heating water unnecessarily (would like to do this on all of the outside restrooms).

Council Member Gabe Blair feels like we need to have someone that can address Grant Writing and Tourism as soon as possible.

The Mayor is going to figure out the heat pump and reach out for the Fire Dept.

2. January Cash Accounts

Background

Mike Beach with Teuscher Walpole, LLC will present the Cash Accounts

No questions on January 2024 cash accounts.

3. January Water and Sewer Financials

Background

Mike Beach with Teuscher Walpole, LLC will present the Water and Sewer Financials

No questions on January 2024 Water and Sewer financials.

4. January Seaport Financials

Background

Mike Beach with Teuscher Walpole, LLC will present the Seaport Financials

Mayor Seludo updated council on the dormant bank account that has been reinstated. Has about \$18,000 in the Old Seaport account. Only interest payments.

Adjournment

There was a motion made to adjourn the meeting.

Motion made by Council Member Gabe Blair. Seconded by Council Member Rick Makua.

All in favor.

None oppose.

Motion passes.

Meeting adjourned at 6:03pm.

Frank H. Seludo, Mayor

Marissa Medford, City Administrator