



**City of Saxman
Building and Ordinance Committee
Meeting
January 11, 2024
3:30 PM**

MINUTES

Call to Order

Mayor Seludo called the Meeting to Order at 3:53 PM.

Roll Call

PRESENT

Mayor Frank Seludo
Committee Member Woody Watson
Committee Member Denny Blair
Committee Member Norman Natkong Sr.
Committee Member Gabriella Blair

ABSENT

Vice Mayor Billy Joe Thomas
Committee Member Rick Makua

ALSO PRESENT:

Brianna Berg - City Clerk Taking Minutes

Public Comment

There were no Public Comments.

Consideration of the Agenda

There was a recommendation made to use the Agenda as a Guide.

Motion made by Committee Member Watson, Seconded by Committee Member Blair.
Voting Yea: Committee Member Watson, Committee Member Blair, Committee Member Natkong Sr., Committee Member Blair

Motion Passes.

Old Business

1. Bear Clan Lot

Background: Discussion on the Bear Clan Lot presented in the agenda. The Mayor will verbally report more information on this for the Council to review and consider.

Mayor Seludo mentioned that he has not heard back on this lot yet and will update when he has more information.

2. Information for Housing Grant

Background: Discussion on new housing development funds to local governments presented by Mayor Seludo.

Mayor Seludo mentioned that he is waiting on a call from the Ketchikan Gateway Borough as they were supposed to have a phone meeting today and never received a call. When Mayor Seludo hears more he will report back.

3. EMS/Fire Fees

Background: Mayor Seludo will provide an update on this Agenda Item.

Mayor Seludo mentioned that the new amount will be doubled compared to what we pay now. He has met with the South Tongass Volunteer Fire Department Chief in regards of implementing things that may lower the cost when this renewal comes up. He is hoping that the Council can plan to have ideas and have this done by January/February 2024 as the Ketchikan Gateway Borough wants to have this take effect by July 1, 2024 (FY25). He noted that we have some time to plan and we will have to have a few more meetings on this Agenda Item.

New Business

Discussion:

Councilor G. Blair questioned the status of the New Outside Restroom Discussion we had previously at our Building and Ordinance Meetings. It would be CPV funding through the Ketchikan Gateway Borough to assist in building or extending our current bathroom situation in the upper parking lot for the Tour Season.

Mayor Seludo mentioned that he needs to do more internal research and have meetings with Cape Fox Tours and the Ketchikan Gateway Borough to determine the legal aspects out of it based on the funding type and will report back. The City Clerk mentioned that she will ensure this Agenda Item will show back up on the next Building and Ordinance Meeting in February.

Councilor G. Blair also mentioned that she would like to keep on top of all of the City of Saxman Contracts so we do not fall behind/lapse without knowing it. Mayor Seludo mentioned that the Administrative Staff can put this list together for her.

4. Property Inquiry

Background: Discussion in regards of a possible property that will soon be listed for sale within the City limits.

Mayor Seludo mentioned that this in regards of a lot that may be in foreclosure soon within the City of Saxman limits. It will take a lot of work to get the house back in condition, but would be a good lot for the Council to consider purchasing if budget allows.

Discussion:

Councilor G. Blair mentioned that she thinks this lot would be a good location as it is on a bus line, on the corner and the lot is a decent size. She questioned on whether or not it could be suitable for a four-plex. She requested that once more information is available that we should go as is and continue to discuss.

Mayor Seludo mentioned that the Realtor for this property had reached out and mentioned that he will continue to reach out when this property gets to the final closing stages. When it gets finalized they give us about two weeks to make a decision. There was an email we received in regards of this property although the Mayor and City Clerk have not heard anything since.

5. Water and Sewer Service Fees

Background: Discussion on the increase the City of Saxman is receiving in regards of water and sewer service fees and next steps.

Mayor Seludo mentioned that this Agenda Item came up because of the Annual EDU Fees with the Ketchikan Gateway Borough. We just received the invoice and the fees continue to increase drastically. He mentioned that the KGB informed us that the fees going up this year would be a drastic increase and offered to break it down for us. Mayor Seludo told them to just hit us with the fees all at once as we will end up having to pay anyways.

The reason for bringing up "Water and Sewer Service Fees" is because Mayor Seludo mentioned that we are not (City of Saxman) raising our rates accordingly. There are several properties that are being increased and we need to adjust our rates. He mentioned that he is not entirely sure if we budgeted the correct amount for the EDU Invoice for FY24. Although he would like to adjust on the new budget cycle so we are not having to do as much accounting work towards the end of the budget. As we are just starting our budget modification process - we need to also start the process of increasing the fees to take effect possibly around July 1, 2024.

Mayor Seludo mentioned that we will work on putting a package together for the Water and Sewer Service Fees discussed briefly during this meeting and once we complete that we can start to work on the EMS/Fire Fees.

Council Comments

There were no Council Comments.

Adjournment

There was a motion made to Adjourn the Meeting.

Motion made by Committee Member Blair, Seconded by Committee Member Blair.
Voting Yea: Committee Member Watson, Committee Member Blair, Committee Member Natkong Sr., Committee Member Blair by Councilor Member Gabe Blair and Seconded by Councilor D.Blair.

Motion Passes. Meeting Adjourned at 4:10 PM.

Frank H. Seludo, Mayor

Brianna Berg, City Clerk