

**From:** Joshua Morris <jmorris@ardurra.com>  
**Sent:** Tuesday, May 16, 2023 7:29 AM  
**To:** cldavis1104@gmail.com  
**Cc:** clerk@saratogawyo.org  
**Subject:** Work Order for Additional Inspection  
**Attachments:** Work Order 22-04B.pdf

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Chuck,

Here is Work Order 22-04B I put together to account for additional inspection for the Spring Ave. Project. Most of this has already accumulated the last few months and we projected out inspection and CA time through the end of the project. Here is a summary of the engineering contracts for the project to get you up to speed.

- Work Order 22-01 – \$121,534.00 – Executed February 2022 – This was the original agreement to design the project and assist the town with selecting a CMAR firm.
- Work Order 22-04 – \$120,410.00 – Executed July 2022 – This was the original agreement to provide construction inspection. It was based off the original schedule provided by Lewis and Lewis. Generally, we provided full time inspection for the water line and part-time inspection for the other tasks. This also included time to closeout the project.
- Work Order 22-04A - \$29,435.00 – Executed November 2022 – This was meant to fill the gap between early November when we had expended our original inspection budget through the winter shutdown.

The assumption has been that Work Order 22-04 was based on L&L's original schedule and if they had met it the Town would have paid us the \$120,000. Based on that assumption, we've all assumed that Work Order 22-04A and Work Order 22-04B will be the liquidated damages L&L is responsible for covering.

Thanks,



**Josh Morris, PE (WY, CO, NE)**

*Project Manager*

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## **WORK ORDER 22-04B TOWN OF SARATOGA SARATOGA, WY**

### **Additional Construction Services for Spring Avenue Utility and Street Improvement Project**

This Work Order shall be attached to, made a part of, and incorporated by reference into a Master Professional Services Agreement between Town of Saratoga and T-O Engineers, Inc., dated February 22, 2022.

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### **SCOPE OF WORK**

The contractor has overrun the original estimate for working days assumed in the Consultant's original Scope of Work (Work Order 22-04) as well as a subsequent Scope of Work for addition inspection services (Work Order 22-04A). The Consultant proposes the following amendment to Work order 22-04A to continue providing inspection and construction administration.

#### **PHASE 8B – CONSTRUCTION ADMINISTRATION**

The Consultant shall continue to provide services as outlined in Work Order 22-04 and Work Order 22-04A.

- 8.3B Provide one Resident Project Representative (RPR) to monitor and document construction activities, conformance with schedules, plans and specifications; review and document construction quantities; document significant conversations, situations, events or changed conditions; document input or visits from local authorities and officials; prepare and submit routine inspection reports; and maintain a project diary.

It is assumed the RPR will work 10-hour days and commute from their home office. Travel time is included in the 10-hour workday (i.e., the inspector will not arrive until mid-morning and depart mid-afternoon on the same day).

- 8.4B Organize and conduct project walkthroughs and closeout meetings with Town, Contractor, and others as appropriate. Contractor's work progress will be discussed at all meetings. A total of 3 project meetings of this nature are anticipated. The Project Manager will attend each of these meetings in Saratoga.

## FEES

The estimated total fee for services to be provided are summarized below. Any fees described herein for services to be provided are only estimates, the final amount billed for this work shall include all time, at stated bill rates, plus all direct expenses.

8.0B	Construction Administration	\$32,000.00
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IN WITNESS WHEREOF, Client and Consultant have made and executed this WORK ORDER 22-04B to the AGREEMENT the day and year first above written.

FOR: Town of Saratoga

By: \_\_\_\_\_  
Chuck Davis

Title: Mayor

Date: \_\_\_\_\_

FOR: T-O ENGINEERS, INC.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_