



## **TOWN COUNCIL REGULAR MEETING**

**APRIL 04, 2023 at 6:00 PM**

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### **MINUTES**

#### **CALL TO ORDER**

- 1) Opening Ceremony
- 2) Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilwoman Beck  
\_\_Councilwoman Jerry Fluty \_\_Councilman Jacob Fluty

#### **PRESENT**

Mayor Chuck Davis  
Councilman Mike Cooley  
Councilwoman Kathy Beck  
Councilman Jacob Fluty  
Councilman Jerry Fluty

#### **APPROVAL OF THE AGENDA**

Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.

#### **APPROVAL OF THE MINUTES**

- 3) Approval of the regular minutes of March 21, 2023  
Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.

#### **APPROVAL OF THE BILLS**

Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.

- 4) Deposits - \$133,530.26
- 5) Accounts Payable - \$75,579.92
- 6) Payroll - \$35,481.24
- 7) Transmittals - \$11,160.11

## **CORRESPONDENCE**

- 8) Thank You From the Chamber  
The Chamber sent a thank you for speaking with the 8<sup>th</sup> graders for career day.
- 9) Thank You From Carbon County Senior Services  
The Carbon County Senior Services thanked the Town for their \$500 donation.

## **ITEMS FROM THE PUBLIC**

- 10) Saratoga Friends of the Library regarding the Little Free Library  
Addie Myers from the Saratoga Friends of the Library stated that they want to bestow the Town 2 more free little libraries. One will be at Kathy Glode Park and the other would be at the Saratoga Lake. They would like the Town to dig the post holes and they have all the money to construct the free libraries. The libraries will be maintained by the Friends of the Library. The County Library would donate \$250 to each free little library and Mayor Davis stated we could provide the labor to dig the post holes. Motion made by Councilwoman Beck, Seconded by Councilman Jerry Fluty. Motion carried.

## **COUNCIL COMMENTS**

Mayor Davis was contacted by the 4H group and was asked if they could put fair banners up during fair week. The Town will assist in putting up the banners with 4H.

## **REPORTS FROM DEPARTMENTS**

### **Town Hall**

- 11) Resolution 2023-11 - Flood Declaration between Town of Saratoga & Carbon County Office of Emergency Management  
Clerk Marie Christen read resolution 2023-11. Mayor Davis stated that we have had a few flood meetings to prepare for what may happen and this resolution is to use the sandbagger that the County owns. This resolution will allow the County to call the state for help on our behalf. We are looking to prep Boozer creek and waiting to speak to Thad York. The Soil Conservation District is looking to restore the bank next year. Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.
- 12) Waive Valley Village Building Permit \$948.10  
Ellie Dana thanked the Council for their support. They are moving forward and a fundraising campaign has started for it. They are asking for the Town's consideration in waiving the permit fee. Mayor Davis stated we should waive the building permit fee for the kids. Motion made by Councilwoman Beck, Seconded by Councilman Jerry Fluty. Motion carried.

### **Police Department**

Mayor Davis stated that the police department had 139 calls through dispatch. 3 calls in Encampment. There were 4 citations and 10 warnings.

### **Fire Department**

No new updates.

## **Recreation Department**

Director Sarah Laughlin stated that there are no changes in hours of the gym. April 13th is the last day of youth basketball. The Color Run is set for April 15th and you can apply online or through the Chamber. The pool schedule is coming soon. Pool cleanup is on April 24th and 25th and there will be price changes. Public comments on pool prices should go to Director Laughlin.

### **13) Pool Manager Hire**

Director Sarah Laughlin would like to hire Whisper Bunch as a pool manager. Hire her contingent on the background check. Motion made by Councilman Jerry Fluty, Seconded by Councilwoman Beck. Motion carried. Motion by Councilman Jerry Fluty to send Whisper to CPO training in Cheyenne and the training is covered by the recreation school grant. Seconded by Councilwoman Beck. Motion carried.

## **Department of Public Works**

There has been 1 water leak on Rochester. The leak had been running for quite a while and hadn't surfaced. The staff has been plowing snow, fixing potholes in nice weather and installing gates by the hot pool to be in compliance.

## **REPORTS FROM BOARDS AND COMMISSIONS**

### **Community Center Joint Powers Board**

Next meeting is April 10, 2023 at 4:30 PM at the PVCC

No new updates.

### **Water and Sewer Joint Power Board**

Next meeting is April 12, 2023 at 6:00 PM at the PVCC

No new updates. The board has good headway on the ordinances. They are looking to change tap fees. There are plans on another workshop in the future.

### **Planning Commission**

Next meeting is April 11, 2023 at 5:30 PM at the Town Hall Council Chambers

### **14) Joe Schwartz - USDA**

Joe Schwartz stated they are working on the affordable housing project. He has made calls around the state to look for housing funding. The USDA will be here on May 12 and would like to meet with the town on May 11th. Most of the money available are low interest loans.

### **15) Zone Change Request & Minor Subdivision Request for Derby Estates**

### **16) Zone Change Request from RD-20 & RRA-10 to Rural Residential Agriculture and Minor Subdivision Request**

### **17) Update on TAP Masterplan**

There were 5 proposals submitted. The selection committee consisted of McCall Bureau, Joe Schwartz, and Kathy Beck. They made a scoring matrix and scored all the proposals. The top 3 proposals met with the selection committee. The top selection was OV Consulting out of Denver. The next step is to have the firm put together a draft agreement with their scope of work, fee proposal and to send to WYDOT for their approval. Once they approve the contract, we can execute the contract and start the planning phase.

**Recreation Commission**

Next meeting is May 1, 2023 at 6:00 PM at the Town Hall Council Chambers

There has been one letter of interest from Emily Williams. Councilwoman Beck will send it to the Recreation Commission to get feedback and a recommendation.

Ellie Dana stated that there are 5 open teams for the golf tournament. Please contact chipinforcancer@gmail.com.

**Saratoga Airport Advisory Board**

Next meeting is April 10, 2023 at 3:30 PM at the Town Hall Council Chambers

18) RFR ASA004D - \$4,941.25

**South Central Wyoming Emergency Medical Services Board**

Next meeting is April 17, 2023 at 6:00 PM at Saratoga Ambulance Barn

**NEW BUSINESS**

Mayor Davis stated that we are getting ready for budgeting. He stated that department heads need to get with their people to get budgets in line and visit with Clerk Marie Christen to get financials. We will schedule the first workshop soon.

**ADJOURNMENT**

Motion made by Councilman Cooley to adjourn at 7:08pm, Seconded by Councilman Jerry Fluty. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, APRIL 18, 2023 AT 6:00 PM.**

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Mayor Chuck Davis

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Marie Christen, Town Clerk