



TOWN COUNCIL REGULAR MEETING NOVEMBER 21, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony

- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty
Present, Mayor Chuck Davis, Councilman Mike Cooley, Councilwoman Kathy Beck,
Councilman Jerry Fluty. Absent, Councilman Jacob Fluty.

APPROVAL OF THE AGENDA

Motion to approve agenda for November 21st Council Meeting by Councilman Mike Cooley, second by Councilman Jerry fluty, motion carried.

APPROVAL OF THE MINUTES

- 3) Special Meeting Minutes 11-15-2023
Motion was made by Councilman Mike Cooley to approve minutes from the
Special Meeting on November 15, 2023, second by Councilman Jerry Fluty.
Motion carried.

- 4) Minutes from November 7, 2023 Council Meeting
Motion to approve minutes from November 7 Council meeting by Councilwoman Kathy
Beck, second by Councilman Jerry Fluty. Motion carried.

APPROVAL OF THE BILLS

Motion to approve bills made by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

Mayor Chuck Davis questioned the deposit amount of \$1,408,848.79, Treasurer Corina Daley stated the town had received reimbursement from a grant for the Spring Street project.

- 5) Deposits - \$1,408,848.79
- 6) Accounts Payable - \$144,461.72
- 7) Payroll - \$40,868.96
- 8) Transmittals - \$44,122.02

CORRESPONDENCE

ITEMS FROM THE PUBLIC

REPORTS FROM DEPARTMENTS

COUNCIL COMMENTS

Helping hands is putting on a Thanksgiving community dinner seats available at the community center.

Town Hall

Public hearing was held at 5:30 on November 21 to discuss the renewal of 10 Liquor Licenses including the American Legion, Bella's Bistro, Hugus, The Malt, Saratoga Resort & Spa, Valley Liquors, The Rustic, Lazy River Cantina, and Wolf Hotel. No members of the public attended the meeting and no concerns from the council. Motion to approve all 10 Liquor License renewals by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

- 9) Special Event Application - 40th Annual Ice Derby
Amanda Knotwell CEO from PVCC presented application for the 40th annual ice fishing derby, they are expecting a big turnout as it is the 40th Annual. Ms. Knotwell stated she will be bringing insurance in when the event is closer.
Motion was made by Councilman Jerry Fluty to approve the Special Event application for the 40Th Annual Ice Fishing Derby, a second was made by Councilman Mike Cooley. Motion carried.
- 10) Saratoga-Carbon County Impact JPB Invoice #11-20-2023
Motion was made to approve the Saratoga-Carbon County Impact JPB Invoice #11-20-2023 by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

Police Department

Calls of service 140 since last meeting, phone calls and citations for prior month will be given at the first meeting of each month.

- 11) Dani Vorn and Alyx Munson Pay Raise Request

Chief Mike Morris stated he has two employees that have reached professional dispatcher status, previously a \$1.00 hr. raise would be granted, given the current situation in dispatch it is currently not in the budget. Raises will be taken into consideration as soon as funds are available.

12) Joshua Mathieu, Tiffany Moore, and Tana Davi Employment

Motion to approve Joshua Mathieu for employment as a dispatcher at \$19.00/hr. and Tiffany Moore and Tana Davi at \$17.00 as call takers at \$17.00/hr. by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

13) MOU- Emergency Dispatch Service Assistance

Chief Morris stated the town attorney, Kylie Waldrip has approved the MOU, it will be 60 days from November 20 that the MOU will be in effect, Saratoga will be paying \$75.00/hr. regular pay and \$125.00/hr. for overtime. With the addition of call takers and temporary dispatchers he is hoping to keep overtime to a minimum.

14) VPN Gateway - Remote Dispatch Capabilities for Encampment

Chief Morris is going to be meeting with Sheriff Alex Bakken about doing some cost sharing for the VPN. As of right now the cost of equipment and installation is \$19,145.00. Chief Morris stated by the next meeting he will have a more detailed idea of what if any cost sharing will be in place with CCSO.

Fire Department

Halloween walk went well, starting the Annual Food Drive, 12/20/23, send questions about the food drive to Creed James. Few minor fires at residence, contained with minimal damage.

Recreation Department

Director Hemenway reports a clinic for improving your Pickleball game is scheduled for Nov 27 from 10am-12pm, Ugly Sweater fun run coming up on Dec 2 from 10am to 12pm. New open gym hours, Fri 6pm-9pm, and starting Dec 9 Sat 12pm-4pm.

Department of Public Works

15) Engineering Associates Invoice - \$22,044.67

Motion was made to pay the \$6,196.50 to Engineering Associates, invoice #43100323 Stormwater and design by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

Motion was made to pay the additional \$15,755.00, for the Water and Sewer portion of the invoice #4310032, by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

16) Wading Pool Rehabilitation

Director Emery Penner stated he met with a contractor that works on, builds and repairs pools and looked into many options for repair for the wading pool from total demolition to fiberglass liner to vinyl liner. Repairing the wading pool does not appear to be cost efficient. Total cost for repairs would total \$160,000.00. Discussion of filling the pool in and utilizing

the additional deck space seems to be a better option. Councilwoman Kathy Beck inquired about repairing the deck space and looking into getting a slide and fixing the existing water supply.

Councilwoman Kathy Beck made a motion to take into consideration the information that was presented, but to pursue other options on not restoring the wading pool, second was made by Councilman Mike Coolely. Motion carried.

17) River St. Project Update

Director Penner, stated now that we have the grant, they are finalizing the scope of the River St project. With the Joint Powers Board, they discussed an alternative that would be more cost responsible and still achieve the same goal when it comes to replacing the storm drain.

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is December 13, 2023 at 5:30 PM at the PVCC

Director Penner stated that December 4 will be the start date for well testing. The wells will be offline for a few days at a time.

Planning Commission

Next meeting is December 12, 2023 at 5:30 PM at the Town Hall Council Chambers

Planning Commission Chairman McCall Bureau stated she has reached out to the Wyoming DEQ, they have a Community Assessment Grant to come in and assess and confirm that there is actually a Brownfield. when deemed a Brownfield they then go in and go in with a Phase 1 and Phase 2 study, to get history of the area if there are toxic contaminants, then given the results they will help with cleaning up the facility and they have community resources to work with community members to see what they want to see the property to become. Mayor Davis voiced his concern of cost if they do find something and not get the grant, what cost will be the responsibility of the town? Could Chairman Bureau get more information, if they should find something are we guaranteed money to help clean it up?

McCall will follow up with DEQ to get answers to questions that have been brought up and will come back at a later date with answers.

18) Letter of Interest - Chia Valdez

Chia Valdez read her letter of interest to remain and serve on the Planning and Zoning Commission.

Motion to appoint Chia Valdez to serve on the Planning and Zoning by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

Community Center Joint Powers Board

Next meeting is December 11, 2023 at 4:30 PM at the PVCC

Councilwoman Kathy Beck states that it was brought up at their meeting that better security needs to be in place on gym doors. CCJPB has agreed to pay the \$6,000.00 for the FOB locking system.

Recreation Commission

Next meeting is December 4, 2023 at 6:00 PM at the Town Hall Council Chambers

Councilwoman Kathy Beck voiced the need for volunteers for events. There will be a Meet and Greet for community members to meet Director Kim Hemenway and view the facility. There are still 2 out of town positions open. Mayor Davis asked if Councilwoman Beck could look into opening up positions to in town positions, asked Councilwoman Beck to get in contact with the Town Attorney.

Saratoga Airport Advisory Board

Next meeting is December 11, 2023 at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is December 18, 2023 at 6:00 PM in Hanna

NEW BUSINESS

EXECUTIVE SESSION

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn at 7:22

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, December 5, 2023 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk

