



TOWN COUNCIL REGULAR MEETING

APRIL 02, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
Mayor Chuck Davis called the meeting to order at 6:00 pm
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty
All members of Council were present.

APPROVAL OF THE AGENDA

Motion to approve agenda made by Councilman Jerry Fluty, second by Councilwoman Kathy Beck.
Motion carried.

APPROVAL OF THE MINUTES

- 3) Meeting Minutes from March 19, 2024
Motion to approve meeting minutes from March 19, made by Councilwoman Kathy Beck,
second by Councilman Mike Cooley. Motion carried.

APPROVAL OF THE BILLS

Motion to approve all financials made by Councilman Jerry Fluty, second by Councilman Mike Cooley.
Motion carried.

- 4) Deposits - \$144,392.94
- 5) Accounts Payable - \$93,118.71
- 6) Transmittals - \$17,209.72
- 7) Payroll - \$37,268.23

CORRESPONDENCE

- 8) Carbon County Visitor's Council Board Appointment
Mayor Chuck Davis advised the town will advertise for two weeks for letters of interest regarding the fulfillment of the seat on the Carbon County Visitors Council. Letters will be due by May 21, 2024.

ITEMS FROM THE PUBLIC

- 9) Abby Parry - Carbon County Park Challenge
Abby Parry from the University of Wyoming Extension Program has received a grant for the Carbon County Park Challenge. Every park in Carbon County will get an updated sign with a medallion specifically designed for that park that park visitors may rub and submit to receive a sticker. This is designed to get more people visiting different parks. The program is fully funded, Ms. Parry states she will only need assistance in installing the signs and is unsure when the signs will be completed. When the medallion designs are complete, she will present them to the council for approval.
Motion was made by Councilwoman Kathy Beck to proceed and work with Abby Parry in the Carbon County Park Challenge, second by Councilman Jerry Fluty. Motion carried.

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 10) PVCC Qtr 3 Invoice #1527 - \$15,000.00
Motion to approve Qtr. 3 PVCC invoice in the amount of \$15,000 made by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. Motion carried.
- 11) Child Abuse Awareness and Prevention Month Proclamation
Mayor Chuck Davis signed a proclamation proclaiming April as Child Abuse Awareness and Prevention Month.
- 12) 2022-2023 Audit Engagement Letter
Motion to sign the Engagement Letter with Mountain States CPA's for the 2022-2023 audit, made by Councilman Mike Cooley, second by Councilman Jerry Fluty.

Police Department

- 13) Powerphone
Chief Mike Morris stated that the CCSO is moving forward with purchasing the Powerphone Emergency Medical Dispatch software. This will be split 3 ways between Rawlins, CCSO and Saratoga. Motion to move ahead with the purchase of the Powerphone software with CCSO and Rawlins Police Department made by Councilman Mike Cooley, second by Councilman Jerry Fluty. Motion carried.
- 14) Hiring Update
Chief Mike Morris stated they were able to hire Casey Lehr and Charles "Mac" Holt. Lehr has already started, and will be sworn in tonight, Mac will start Thursday. He has advertised for dispatchers, they have received six (6) applications.
- 15) Officer Casey Lehr Oath of Office
Officer Casey Lehr was sworn into office by Mayor Chuck Davis.

Fire Department

Treasurer Creed James has submitted the first draft of budget to town hall will be discussing in the first budget meeting.

Recreation Department

Next meeting is May 6, 2204, at 6:00 PM at the Town Hall Council Chambers

- 16) SCRAIP Grant Application

Director Kim Hemenway states she applied for the SACRAIP Grant yesterday April 1. If awarded the grant will go before the council for approval of use.

Department of Public Works

Director Emery Penner stated Road Project bids open tomorrow (April 3), Never Forget Park reopening Thursday (April 4). He has submitted a couple of Mosquito grant applications totaling about \$58,000. Concrete over at pool is complete and looks great. Question arose about a slide at the pool. Director Penner stated we can look into designs and will send to the state for approval. Public Works is looking for weed and pest and mosquito spraying applicants.

17) **River Street Bid Results and Notice of Award**

Director Emery Penner stated we received two (2) bids. Penner would like to award the lower bid, which will be Rocky Mountain Sand and Gravel.

Motion to award Rocky Mountain Sand with the River Street Bid made by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

18) **OV Consulting Invoice #2952 \$22,042.00**

Motion to approve OV Consulting invoice in the amount of \$22,042.00 made by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

19) **Engineering Associates Invoice 4403025 - \$32,420.18 for TAMP**

Motion to approve Engineering Associate invoice in the amount of \$32,420.18 made by Councilwoman Kathy Beck, second by Councilman Mike Cooley. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is April 10, 2024, at 5:30 PM at the PVCC

Planning Commission

Next meeting is April 9, 2024, at 5:30 PM at the Town Hall Council Chambers

Community Center Joint Powers Board

Next meeting is April 8, 2024, at 4:30 PM at the PVCC

Recreation Commission

Next meeting is May 6, 2024, at 6:00 PM at the Town Hall Council Chambers

Met last night (April 1), welcomed new members.

Saratoga Airport Advisory Board

Next meeting is April 8, 2024, at 3:30 PM at the Town Hall Council Chambers

May be rumors about getting sewer to airport, they are only rumors, anything final will be brought to the council.

South Central Wyoming Emergency Medical Services Board

Next meeting is April 15, 2024, at 6:00 PM

NEW BUSINESS

EXECUTIVE SESSION

Motion to enter executive session to discuss personnel matters at 6:56 made by Councilman Mike Cooley, second by Councilman Jerry Fluty. Motion carried.

Motion to exit executive session, no action taken at 7:10 by Councilwoman Kathy Beck, second by Councilman Mike Cooley. Motion carried.

Motion to reconvene regular meeting made by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. Motion carried.

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn meeting at 7:11 by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, APRIL 16, 2024, AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk