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April 14, 2025

Town of Saratoga Recreation Department
214 W Elm Ave
Saratoga, WY
82331

To Chuck Davis and Carter Edwards,

I am writing to notify you of my resignation from my position of Assistant Recreation Director. My last day will be Wednesday April 16, 2025. This has not been an easy decision for me.

I want to express my gratitude for the opportunity to try a new career path. I have grown as a person and as a community member. After careful consideration I have decided this job no longer serves me; it is not in my best interest to stay. I have decided to pursue new opportunities that align with my long-term career and personal goals. I am committed to ensuring a smooth transition.

Thank you for the trust you placed in me and the chance to learn some new things.

Sincerely,
Kelsey Huntoon