



TOWN COUNCIL REGULAR MEETING

APRIL 18, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty

PRESENT

Mayor Chuck Davis
Councilman Mike Cooley
Councilwoman Kathy Beck
Councilman Jacob Fluty
Councilman Jerry Fluty

APPROVAL OF THE AGENDA

Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.

APPROVAL OF THE MINUTES

- 3) Approval of the regular minutes of April 4, 2023
Motion made by Councilman Jerry Fluty, Seconded by Councilman Jacob Fluty. Motion carried.

APPROVAL OF THE BILLS

Motion made by Councilman Jacob Fluty, Seconded by Councilwoman Beck. Motion carried.

- 4) Deposits - \$324,328.69
- 5) Accounts Payable - \$93,690.58
- 6) Payroll - \$41,030.42

- 7) Transmittals - \$29,016.02

CORRESPONDENCE

No correspondence.

ITEMS FROM THE PUBLIC

- 8) Saratoga Museum & Park Maintenance
Dana Davis from the Saratoga Museum came in to present. The Saratoga Historical Cultural Association would like to be separate from the parks maintenance contract. Next year is the pavilion's 30th anniversary and they will be throwing a memorial at that time. Councilwoman Beck made a motion and stated to remove the Saratoga Museum from the parks maintenance contract. Councilman Jerry Fluty seconded. Motion carried.

COUNCIL COMMENTS

Mayor Davis stated to the Council to take into consideration the statewide inflation and salary surveys going into budget time.

REPORTS FROM DEPARTMENTS

Town Hall

- 9) Never Forget Park
Mayor Davis stated that there were a few changes made to the plan and they removed some bumper stops to help snow plowing. An engineer's estimated cost has come in. Richard Hodges stated that there looks like a 5ft sidewalk in the design and he asked if that was true. Mayor Davis stated yes. Motion made by Councilman Jerry Fluty to accept the plans, Seconded by Councilman Cooley. Motion carried. Mayor Davis stated to the Council that they should come up with dates to go to bid on the project.

Police Department

Chief Mike Morris stated there were 82 calls. They will be increasing traffic enforcement. There were 9 warnings and 3 citations. The police department is also planning for high water. There will be changes in schedules and patrol will be changed the first of the month. The police department reached out to every law enforcement agency in the state and have received salary surveys. Dispatch is on the lower side and patrol is lower median range. Tac-One Training was a shooter response training and one of the best trainings that Chief Morris has gone to.

Fire Department

Creed James stated that they completed the resubmission of the ISO testing. They just have to do hydrant testing and 2 invoices were submitted to Town Hall. There were 7 calls: 2 fires, 1 accident, 1 gas leak, and 1 alarm. The fire department will be bringing budget numbers after they receive invoices. They are working on a 100 year anniversary party at the community center at the end of July. The fire department is also working on Bull Fest 2023 and that is on August 26th at Buck Springs Arena.

Recreation Department

Director Sarah Laughlin stated that the community center has changed the lock system to the keypad entry to the gym. They are seeking fitness instructors to teach classes. The schedule is posted on the main door and on Facebook. The Color Run had 80 participants and 15 volunteers. Director Laughlin will get together with the Chamber of Commerce on the funds that will be raised and will earmark funds at the Recreation Board meeting. There will be an April 24th cleanup at the pool at 10am-2pm.

Director Sarah Laughlin read a letter of resignation. Mayor Davis thanked Director Laughlin for her time. Councilwoman Beck thanked her as well.

Platte Valley Little League has started registration and ends April 27. Opening day is May 13th.

10) Purchase Order for Pool - \$2,294.79

All of the chemicals will be reimbursed by the CCSD #2 grant. Motion made by Councilwoman Beck, Seconded by Councilman Jacob Fluty. Motion carried.

Department of Public Works

Councilman Jerry Fluty gave a report on Public Works. Mayor Davis and Councilman Jerry Fluty have been driving around and will prioritize the roads for chip seal and get some work done.

11) Park Maintenance Agreement

The Town received 2 bids. Mayor Davis asked if we should speak to them about the equipment and is open to suggestions on the contract. Councilman Cooley stated we should interview them. Councilwoman Beck asked if we have references on the bidders. Councilman Beck made a motion to sit and interview them and have them write an execution plan. She wanted to make sure they had the equipment to execute this, identify additional questions and understand scope of work. Seconded by Councilman Jacob Fluty. Voting Nay: Councilman Jerry Fluty. Motion carried.

Councilman Cooley and Councilman Jerry Fluty volunteered to interview. Councilwoman Beck asked if we can take the museum off and add the pool maintenance. She would like the pool area to be maintained weekly.

12) DPW Position

The Town ran an ad for 2 weeks and received 1 application. Councilman Jerry Fluty would like to interview and run the ad for 2 more weeks. Motion made by Councilman Jerry Fluty to run the ad for 2 more weeks, Seconded by Councilman Cooley. Motion carried. Councilwoman Beck asked if an interview panel would be put together. Mayor Davis said he would recommend 2 supervisors, a councilperson, and a lay person. Jon Nelson stated that others from a public works department in other municipalities would be interested in interviewing. Jon Nelson would pass the information along. Mayor Davis stated to call the applicant and set up an interview accordingly. Clerk Marie Christen will contact the applicant. Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.

13) Street Patching - \$21,250.00

Mayor Davis received a quote for 4 larger areas. The price of asphalt has increased significantly. The most expensive part is on Never Forget Park. Councilman Jacob Fluty asked if they should get a second quote. Councilman Jerry Fluty stated we should do it now. Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is May 8th, 2023 at 4:30 PM at the PVCC

The Community Center Board is looking to share responsibilities to clean the community center. A part time person between the Chamber, Town and Community Center. Councilwoman Beck stated that this would be a town employee and the responsibilities would be shared. We need to look at the agreement.

Water and Sewer Joint Power Board

Next meeting is May 17, 2023 at 6:00 PM at the PVCC

Councilman Jacob Fluty stated that at the last meeting they spoke about water tank demolition. The bids for the water tank demo will be paid by the joint powers board out of their fund. The board discussed the water service termination agreement. The Town will replace the Myrtle lift station so that they aren't as many issues with it.

14) Myrtle Lift Station

There is a problem with a discharge pump and the town is looking at a larger pump and larger discharge hose. With the new design, they will not have to go inside the lift system.

Planning Commission

Next meeting is May 9, 2023 at 5:30 PM at the Town Hall Council Chambers

The Planning Commission is down 3 members. Looking for interested members to be on the commission.

15) Letter of Interest

Clerk Marie Christen read a letter of interest from Nancy Ford. Mayor Davis stated that he cannot appoint her because we need to advertise for 2 weeks. We will keep her letter on hand until we finish advertising.

Recreation Commission

Next meeting is May 1, 2023 at 6:00 PM at the Town Hall Council Chambers

Councilwoman Beck stated that the board is updating commission descriptions, event policy and they are trying to identify ways to standardize the way that they do things. They are planning the Independence Run. There are commission positions open: 2 in-town positions open and 1 out-of-town position. The department is looking to hire more lifeguards for the season. They will hold off to the May meeting to review the letter of interest for a board member. The commission discussed lowering pool fees with packages and family plans. The anticipated pool open date is June 1 depending on flooding.

Saratoga Airport Advisory Board

Next meeting is May 8th, 2023 at 3:30 PM at the Town Hall Council Chambers

Mayor Davis stated at the next meeting in May, we will have Armstrong Engineers here to speak about what is going on at the airport.

South Central Wyoming Emergency Medical Services Board

Next meeting is May 14, 2023 at 6:00 PM at Hanna Fire Station

Clerk Marie Christen stated that SCWEMS had their first budget reading and have scheduled a workshop on April 27th. Dr. Ables, the medical director is retiring, and Dr. Zimmerman will be taking over on July 1st. There is an open house in Encampment on May 11 from 11-1pm where ambulances will be on site, food, refreshments, games for the kids and fingerprinting can be done for interested volunteers.

16) 4th Quarter Ambulance Service Payment - \$12,675.00

Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.

NEW BUSINESS

No new business.

FURTHER BUSINESS

Mayor Davis stated that emergency management went over flooding and preplan work was done. They are checking on the county sandbagger when it will be in town. The emergency manager will be the command and the town will work under him. Councilwoman Beck asked about public information going out to keep informed. Mayor Davis said it was discussed and information will be coming out.

ADJOURNMENT

Motion made by Councilman Jerry Fluty at 7:25pm, Seconded by Councilman Jacob Fluty. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, MAY 2, 2023 AT 6:00 PM.**

Mayor Chuck Davis

Marie Christen, Town Clerk