

COAL CREEK LAW

from the desk of

ROBERT C. PIPER

January 16, 2026

VIA EMAIL

Town of Saratoga
c/o Mayor Chuck Davis
mayor@saratogawyo.org

Re: Fee Agreement/Engagement letter

Dear Mayor Davis,

This agreement sets forth the terms of the employment of Coal Creek Law LLC to be retained by you for assistance with prosecution services in Saratoga Municipal Court, along with other related representation on drafting and revision of the criminal provisions of Saratoga Municipal Ordinances and Saratoga Police Department policies and procedures. The scope of our representation is strictly limited to this matter. Should any additional representation be required, such a representation would be outside the scope of this agreement and will require a separate Engagement Letter and separate fee retainer.

Our fees are based upon the current hourly rate for each attorney or other professional devoting time to this matter. At present, billing rates range from \$195 per hour to \$350 per hour for attorneys, and \$80 to \$150 per hour for paralegal and law clerk services. At this time, we anticipate that Robert C. Piper, whose hourly rate is \$180.00, will be the primary attorney performing legal services for you. However, as needed and appropriate to serve your needs, other attorneys within the firm may also perform services. The hourly rate charged by any attorney from Coal Creek Law LLC within the range mentioned depends on such factors as that attorney's experience, familiarity with the subject matter being worked on, and other factors determined by the firm in establishing hourly rates for its attorneys. We agree that we will seek your prior authorization, in writing, before assigning attorneys who bill at a higher rate.

We will maintain records of all time spent, and you will be billed monthly for the amount of time spent during each month. Services for which time will be recorded include, but are not limited to, the following: conferences with attorneys; legal research; fact investigation; correspondence; drafting legal documents and pleadings. Services pertaining to the subject matter

CHEYENNE OFFICE
211 W. 19th Street, Ste. 300
Cheyenne, WY 82001

LARAMIE OFFICE
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Laramie, WY 82072



since 1927

www.coalcreeklaw.com

MAILING ADDRESS
P.O. Box 467
Cheyenne, WY 82003

CONTACT INFO
P: (307) 634-1525
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of this agreement rendered before the signing of this letter will be included in the firm's initial invoice.

In addition to our fees for services, you will be billed for all costs incurred on your behalf. Typical costs include photocopying, postage and freight, computerized research and telecopy charges. All costs incurred on your behalf for such charges shall be billed to you at our actual cost or a standard per unit charge which is intended to approximate our actual costs. All other costs shall be billed at our actual cost. We also charge for mileage should any travel be required. Such travel will be charged at the current IRS rate. You hereby authorize us to spend those costs which we deem reasonably necessary to adequately perform the services described in this letter.

You will be billed for legal services and costs on a regular monthly basis. The entire amount of each bill is due in full within thirty (30) days of receipt of that bill. A delinquency charge of 1.5% per month will be assessed on unpaid balances outstanding more than thirty (30) days from the date of the bill. You hereby agree to pay all reasonable costs of collection, including reasonable attorney's fees and interest, if we must seek collection activities against you. We reserve the right to stop performing legal services for you if you fail to make full and timely payment.

We reserve the right to withdraw representation at any time for failure to make timely payment of our fees and costs or for failure by you to follow any recommendations or advice we may render to you. Please also be advised that should any conflict of interest arise in our representation of you, we may be required to withdraw our representation and you may need to obtain new counsel.

You acknowledge that although we will advocate for your interests throughout our representation, we make no guarantee of a specific outcome in your legal matter. The ultimate outcome of any legal matter depends on a number of factors, some of which are out of our control; therefore, we are unable to make any guarantee of a specific outcome.

During our representation of you, we may generate, receive or accumulate various documents. Upon your request, prior to the closing of our file for this representation, we will forward to you all important, original documents accumulated by us within 5 years after closing the file, all file documents may be destroyed without further notice to you.

After you have had an opportunity to review this proposal for representation, please do not

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hesitate to call me with your questions or comments. If this agreement is in form and of substance satisfactory to you, please sign this agreement in the space provided on behalf of the Town of Saratoga and return it to me. Coal Creek Law LLC will not be responsible for the performance of any legal services on your behalf until the executed letter is returned to us and the Town Council formally appoints Mr. Piper in the role of Town Prosecuting Attorney.

We look forward to representing you in this matter.

Sincerely,

/s/ Robert C. Piper
Robert C. Piper

Client hereby accepts legal representation by Coal Creek Law LLC on the terms and conditions set forth above.

Mayor Chuck Davis
Town of Saratoga

Mailing Address: _____

Telephone Number: _____

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