

South Central Wyoming EMS Joint Powers Board

Monthly Meeting Minutes

December 15, 2025

Hanna Elementary School, Hanna, WY

- 1. Call to order / Roll Call 6:11pm**
 - a. Chairman: Morgan Irene present
 - b. Vice-chair: Carl Bickel present via Meets
 - c. Secretary: Kenzie Strauch present
 - d. Treasurer: Patti Shue present via Meets
 - e. Gayle Wessel: absent
 - f. Steve Martin: present
 - g. K. Sam Neilson: present
 - h. Ex-officio Member: Dr. Zimmerman absent
 - i. Ex-officio Member from SCWEMS: Kyle Warren present
 - j. Ex-officio Member from SCWEMS: Mike Farver present via Meets
- 2. Introductions of Guests**
- 3. Additions/Corrections to the Agenda**
 - o S. Martin moved to approve agenda S. Neilson second. Motion carried.
- 4. Approval of Previous Meeting Minutes**
 - a. Meeting Minutes – November 17, 2025 second and November 25, 2025 Special Meeting S. Martin moved K. Strauch second
- 5. Financials / Bookkeeper Report**
 - o Bookkeeper Financial Report
 - i. Add 41.58 for candy to Shana.
 - ii. Deposits are down with only 16 calls in November. Does EMSMC need to figure out more things?
 - iii. Auditors will be finishing up in the next few weeks. They will be able to help clarify questions.
 - iv. Internet is higher than the 46% because we had to get our own internet for Hanna.
 - v. No new capital expenditures.
 - vi. We did receive the grant from Homeland Security for two new radios.
 - vii. Payroll for the month was \$18,935.73
 - viii. Total Debit Card usage \$868.52
 - ix. Bills paid since last meeting was a total of \$22,892.89
 - x. Unapproved bills that were paid with a total of \$12,424.30
 - xi. Unpaid Bills total of \$6,178.23
 1. An overpayment is being sent back to a patient. Should anticipate about 2 or 3 more.
 - o K. Strauch moved to approval of payroll transactions, debit card transactions, unapproved bills paid since last meeting, bills to be paid S. Neilson seconded. Motion passed.
 - o Treasurer's Report and Monthly Collection Summary from Wakefield and EMSMC S. Neilson moved to approve S. Maritn seconded. Motion carried.
 - i. Denial rates
 - ii. Why only paid an average of 30% for each run.
 - iii. Still getting some income from Wakefield.
- 6. Ambulance Director's Report**
 - o New driver and an intermediate for Saratoga. New driver for Encampment as well.
 - i. One license for the NARCO box.
 - o Tires and alignment were not under warranty for 256, so will be scheduled to get done.
 - o Fixed wiring for Ambulance 60 and got an oil change.
 - o 21 calls within 7 days in Hanna.

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- NPVMC had transfers where 2 calls were denied by Dr. Zimmerman. We have been taking all BLS transfers we possibly can.
- AHA changed guidelines for CPR. Tristan and Shana will take a course with all the new guidelines. With that change new materials will need to be purchased. This will be in effect at the beginning of March.
- Dual page fire for every wreck at the interstate.
- Burn training in Saratoga tomorrow night.

7. Old Business

- Hanna Station
 - i. Agreement with EA
 - ii. Carl update from Council
 - 1. 6 properties that might be viable alternatives
 - a. Sent 4 letters of interest to owners to see if they're willing to sell or donate.
 - b. Looking to do a more formal presentation next month with the options available.
- EMSMC Medical Billing Company – BCBSWY, DOS Prior to 3/1/25, etc.
 - i. Working with them on our BCBSWY agreements along with communicating with new people taking our accounts from this billing company.
- NPVMC Agreement
 - i. S. Martin did reach out to Dana, and she mentioned that she didn't feel the need to meet again.
- Collection Company Discussion - Undue Medical Debt & Collection Center
 - i. Paperwork is submitted to her.

8. New Business

- Replace Bank Signer/Treasurer
 - i. We will be waiting to make decisions at the next meeting.
- Travel Expenses for Interviewees
 - i. We will offer \$800 to help pay for JT's travel expenses and lodging. S. Martin made a motion. S. Neilson seconded. Motion passed.

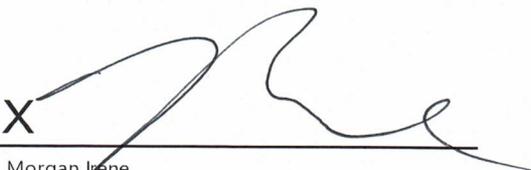
9. Executive Session

- There was no executive session.

10. Any Further Business / Good of the order

11. Adjourned at 7:55pm

Next meeting: Monday January 19, 2026, 6pm, Saratoga Ambulance Barn, Saratoga, WY

X 

Morgan Irene
SCWEMS Chariman

1/19/2026

 Recoverable Signature

X 

Kenzie Strauch
SCWEMS Secretary

1/19/2026

Signed by: trust_a770844c-ab08-4f6c-a0d8-7516021fc189

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