



Chris Vogelsang, PE
OV Consulting
1200 Bannock St
Denver, CO 80204

Emery Penner
Director of Public Works
110 E Springs Avenue
Saratoga, WY 82331

Project Name: Town of Saratoga Transportation Alternatives Master Plan
Client Contact: McCall Bureau
Invoice Date: July 9, 2024
Billing Period: 6/1/2024 through 6/30/24
Payment Due Date: August 9, 2024
OVLLC Invoice #: 3053
OVLLC Project #: 10250

INVOICE AMOUNT: \$ 9,996.00

Billing Detail and Budget Summary

Name	Classification	Hours	Rate/Hr	Labor Dollars
Chris Vogelsang	Principal	5	\$ 200.00	\$ 1,000.00
Beth Vogelsang	Principal	0	\$ 200.00	\$ -
Shari Moore	Sr. Planner	1	\$ 145.00	\$ 145.00
Kevin Rangel	Engineer II	8	\$ 140.00	\$ 1,120.00
Reese Shaw	Planner I	25	\$ 120.00	\$ 3,000.00
Maya Diaz	Planning Analyst	0	\$ 90.00	\$ -
			OV Labor	\$ 5,265.00
			OV Expenses	\$ -
			FEA	\$ -
			StudioCPG	\$ 4,731.00
			Total Billed this Invoice	\$ 9,996.00
				Total Budget Status
			Total Billed This Invoice	\$ 9,996.00
			Amount Previously Billed	\$ 201,506.35
			Total Billed to Date	\$ 211,502.35
			Budget	\$ 216,250.00
			Budget Remaining	\$ 4,747.65

Progress Report

During this billing period, the team performed the following:

Task 1: Project Administration

- Project Management and internal organizational meetings

**Task 2: Public Engagement**

- None

Task 3: Existing Conditions Summary

- None

Task 4: Visioning, Goals & Objectives

- None

Task 5: Concept Development

- None

Task 6: Concept Refinement & Illustrative Depictions

- None

Task 7: Recommendations, Implementation Strategy & Cost Estimates

- None

Task 8: Draft & Final Plan

- Development of report layout of photos and maps for supporting projects
- Wrote project descriptions for supporting projects
- Development of InDesign layout of draft report
- Development of existing conditions and public engagement chapters
- Development of supporting project materials
- Development of secondary projects and monarch projects for draft report
- Final Report - Internal Coordination
- Created summaries of river report and carbon county tourism master plan
- Wrote language for steering committee engagement
- Final Report - Creating 11x17 Plan Sheets of all Concept Designs for Report Appendix
- Formatted content and developed graphics for monarch projects chapter, development of policies and program details & chapter layout, research into pavement painting best practices
- Creation of content for wayfinding and paint the pavement programs
- Town Financing and Funding Opportunities Sections
- Project Screening Section
- Work on funding chapter
- Revised content layout for priority projects & appendix
- Finalized and delivered draft plan to Saratoga

Task 9: Town Council Adoption

- None

Any questions regarding this invoice contact Shari Moore at shari@ovllc.com.

INVOICE

StudioCPG - WBE/DBE/SBE

Heather Noyes, Principal
4383 Tennyson #1A
Denver, CO 80212
PH 303-455-3779

DATE: July 1, 2024
TO: Chris Vogelsang
OV Consulting
1200 Bannock Street
Denver, Colorado 80204

PROJECT NAME: Town of Saratoga Transportation Alternatives Master Plan
INVOICE #: 23911
BILLING PERIOD: Through 6/30/24

Total Project Fee: \$70,268.00
Reduction: Task 8 \$7,000.00
Revised Project Fee: \$63,268.00

StudioCPG Fees	FEE	% COMPLETE	CURRENT TOTAL	PREVIOUS BILLING	REMAINING BALANCE
Task 1: Project Administration	\$ 3,990.00	95%	\$ 250.00	\$ 3,546.25	\$ 193.75
Task 2: Public Engagement	\$ 2,780.00	100%	\$ -	\$ 2,780.00	\$ -
Task 3: Existing Conditions Summary	\$ 4,836.00	100%	\$ -	\$ 4,836.00	\$ -
Task 4: Visioning, Goals, Objectives	\$ 970.00	100%	\$ -	\$ 970.00	\$ -
Task 5: Concept Development	\$ 7,618.00	100%	\$ -	\$ 7,618.00	\$ -
Task 6: Concept Refinement and Illustrative Depictions	\$ 18,675.00	100%	\$ -	\$ 18,675.00	\$ -
Task 7: Recommendations, Implementation Strategy, Costs	\$ 14,039.00	100%	\$ 700.00	\$ 13,339.00	\$ -
Task 8: Draft and Final Plan* Fee Reduced \$7K	\$ 6,162.00	82%	\$ 3,768.00	\$ 1,280.25	\$ 1,113.75
Task 9: Town Council Adoption	\$ 848.00	0%	\$ -	\$ -	\$ 848.00
Reimbursable Expenses: Direct Cost - Public Mtg #2 Supplies	\$ 750.00	35%	\$ 13.00	\$ 253.14	\$ 483.86
Reimbursable Expenses: Lodging	\$ 800.00	26%	\$ -	\$ 204.27	\$ 595.73
Reimbursable Expenses: Per Diem Food	\$ 600.00	39%	\$ -	\$ 236.00	\$ 364.00
Reimbursable Expenses: Travel	\$ 1,200.00	58%	\$ -	\$ 693.13	\$ 506.87
	\$63,268.00	0%	\$4,731.00	\$54,431.04	\$4,105.96

ITEMIZED LABOR: StudioCPG FOR CURRENT BILLING PERIOD				
Personnel	Hours	Rate	Amount	
Billy Gregg, Principal	6	\$ 195.00	\$ 1,170.00	
Heather Noyes, Project Manager	1	\$ 165.00	\$ 165.00	
Brian Pille, Sr. Landscape Architect	19.5	\$ 125.00	\$ 2,437.50	
Nate King, Graphic Support	4	\$ 95.00	\$ 380.00	
Jennifer Lam, Landscape Designer	6.5	\$ 87.00	\$ 565.50	
StudioCPG Labor Subtotal			\$ 4,718.00	

DESCRIPTION OF SERVICES FOR CURRENT BILLING PERIOD

Task 1 PA: Project Management / Team Coordination - IN PROGRESS
Task 7: Recommendations, Implementation, Costs - COMPLETE
Task 8: Draft/Final Plan - IN PROGRESS

REIMBURSABLES	Descp	Unit Cost	# of Units	Total	Total
In House Printing	11x17 Color	\$1.25	8	\$10.00	\$10.00
In House Printing	8x11 Color	\$1.00	3	\$3.00	\$3.00
Car Rental	Hertz	LS	0	\$0.00	\$0.00
Gas		LS	0	\$0.00	\$0.00
Gas		LS	0	\$0.00	\$0.00
Lodging: 2024 Conus Rate \$107/night					
Meals: 2024 Conus Rate \$59/day					
Total Reimbursables					\$13.00

PROJECT BILLING HISTORY	Pay App #	Invoice #	Date Issued	Amount	Payment
	1	23692R2	9/29/2023	\$3,978.75	Paid
	2	23732R2	11/1/2023	\$2,740.00	Paid
	3	23758R2	12/6/2023	\$1,984.50	Paid
	4	23780R2	1/12/2024	\$1,097.50	Paid
	5	23802	2/9/2024	\$4,833.05	Paid
	6	23828	3/6/2024	\$10,357.00	Paid
	7	23853	4/1/2024	\$19,468.75	Paid
	8	23874	5/1/2024	\$3,474.00	Paid
	9	23894R	6/1/2024	\$6,497.49	Due
	10	23911	7/1/2024	\$4,731.00	Current

TOTAL AMOUNT DUE THIS INVOICE: \$4,731.00
PRIOR UNPAID INVOICES: \$6,497.49
TOTAL OWED: \$11,228.49