

South Central Wyoming EMS Joint Powers Board
Monthly Meeting Minutes
February 16, 2026
Hanna Fire Station, Hanna, WY

- a. Meeting was called to order at 6:10pm.**
- | | |
|--------------------------------------|---|
| a. Chairman: Morgan Irene present | g. Theresa Lembke present |
| b. Vice-chair: Carl Bickel present | h. Ex-officio Member: Dr. Zimmerman absent |
| c. Secretary: Kenzie Strauch present | i. Ex-officio Member from SCWEMS: Kyle Warren present |
| d. Gayle Wessel: absent | j. Ex-officio Member from SCWEMS: Mike Farver present via Meets |
| e. Steve Martin: present | |
| f. Sam Neilson present | |
- b. Introductions of Guests**
- No guests.
- c. Additions/Corrections to the Agenda**
- K. Strauch moved to approve agenda. S. Neilson seconded. Motion carried.
- d. NPVMC Presentation**
- No one for NPVMC was in attendance. We will be double checking with them about when they were talking about presenting.
- e. Stayton Mosbey – Privacy Policy Update**
- We need to update our substance use disorder privacy policy. A sample was sent out by the EMS lawyers of the state. This addition will need to reflect part two of the privacy policy update. S. Mosbey presented a draft of the updated privacy policy using the same wording as the sample sent out. Morgan suggested that we use the Logo as a water mark.
 - The motion was made by S. Neilson to adopt our new privacy policy with the addition of a watermark. T. Lembke seconded. Motin carried unanimously.
- f. Approval of Previous Meeting Minutes**
- C. Bickel moved and S. Neilson seconded the approval of our January 19, 2026 meeting minutes.
- g. Financials / Bookkeeper Report**
- Our profit and loss should be closer to 64% of the year.
 - We are still waiting for the final report of the auditors.
 - There are a few issues with our EMSMC billing company not reaching out to answer questions that we have. M. Goodwin will continue to work on getting in contact with someone within EMSMC.
 - Our new glucosometers fall under durable medical supplies, which is why that percentage in the profit and loss is high.
 - Total of payroll transactions for the month was \$18,789.10.
 - Debit card transactions total for the month was \$665.02.
 - Our total of unapproved bills paid since last meeting equaled to \$12,169.35.
 - Bills to be paid totaled to \$8,126.82.
 - This brings our total expenses to \$39,750.29 to approve.
 - K. Strauch moved to approve payroll transactions, debit card transactions, unapproved bills paid since last meeting, bills to be paid. S. Neilson seconded the motion. Motion passed.
 - Treasurer’s Report and Monthly Collection Summary from REVCO (Wakefield) and EMSMC
 - We are still receiving payments back from the summer of 2025.
 - Payments show about 60% from runs which is a nice number coming in to our accounts.
 - We are still waiting to hear back from Undue Medical Debt about purchasing our bad debt.
- h. Ambulance Director’s Report**
- All ambulances are back and running well.

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- There is a new application for an EMT in Saratoga, as a basic EMT volunteer.
- We had to order new CPR course materials. With that there are new trainings are coming up.
 - On Feb. 25th there will be a new training with the Hanna Fire and SCWEMS for new airbags and how they work.
 - First part of march will be meeting with Med Bow Fire as a consultant and discussion about what are ideal medical items are beneficial in their first aid kits in their fire department trucks.
 - TIMS Saratoga Feb. 25th. Tristan and Derrik will be going to this training but also sent out to all volunteers.
 - NIMS training will be on March 12th with Elk Mountain.
 - S. Romero and Dr. Zimmerman will be meeting NPVMC with some concerns on Thursday Feb. 19th.
 - S. Romero was also invited to the NPVMC trauma trainings they will be having.
- Transfers from NPVMC have been going as well are they can. When things are BLS for sure we're good to go. However, still hesitant committing to because there hasn't been 100% transparency on what truly is a BLS.
- S. Martin started discussion about the Rural Health Transformation Funds. We will be looking at how to present our budget and apply for funding from this.

i. Old Business

- Hanna Station
 - C. Bickel presented a few options pertaining to what we could do with Hanna Station.
 - M. Irene spoke with J. Nelson with North Fork Engineering and was discussing the information that we received from the previous engineering company and asked to look at it. He believes that we will still be able to build on the property we are leasing from the school district, but will look closer at the information and data that was gathered by the previous engineering company.
 - Jade Street and Char-Ka Apartments were two properties that we received answers about on if owners were willing to sell or donate to SCWEMS.
 - C. Bickel will get with the two property owners letting them know that we will get in contact and are looking at options.
 - We have until December 2026 to spend the \$30,000 granted to us to use for this project.
- NPVMC Agreement
 - Payer of last resort was presented to Dana a few months ago. It was stated that she said if we wanted to go through with this, we need to contact their lawyers.
 - Pushed to PWW and sent back a few comments.
 - More discussion will take place on what to do next with this at the next meeting.
 - Concerns were brought to the board about the lack of communication between NPVMC and the SCWEMS Saratoga Representative.
- Replace Bank Signer/Treasurer

South Central WY EMS Federal Mailing Address

PO Box 1192, Saratoga, WY 82331

info@scwems.org

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- K. Strauch moved to have Theresa Lembke be the SCWEMS Joint Power Board treasurer and our third bank signer with to both of SCWEMS checking accounts with Rawlins National Bank. The motion was seconded by C. Bickel. The motion passed unanimously.

j. New Business

- 1st Budget Reading - FY2027
 - Discussion on payment for the municipalities to help meet expense needs took place. As representatives of our community for SCWEMS we will be discussing these changes with our municipality boards.
 - We are also looking at having our budget prepared for potentially applying for Rural Health Transformation Funds.
 - C. Bickel motioned to approve the first budget reading of FY 2027. S. Martin seconded. The motion carried unanimously.
- Volunteer Appreciation Dinner - May 18 (EMS Week - May 17-23)
 - This will be our monthly meeting for May. It will take place at the Elk Mountain Hotel. More information for menu options will be presented for approval at our March meeting.

k. Executive Session 8:17

- K. Strauch moved to enter executive session for matters of personnel at 8:17pm. T. Lembke seconded. The motion passed unanimously.
- Motion to exit executive session with no action taken at 8:58 was made by S. Martin. S. Neilson seconded. Motion carried.
- Motion to approve and seal minutes from session was made by K. Strauch. T. Lembke seconded. Motion passed unanimously.

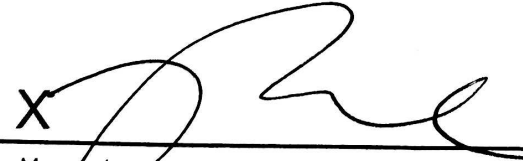
l. Any Further Business / Good of the order

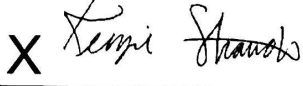
- The motion to offer the director's position to David Clegg with an appropriate letter was made by C. Bickel. S. Martin seconded the motion. The motion carried unanimously.
- The motion was made by C. Bickel to have S. Romero send the letter to potential director. S. Martin seconded. The motion carried unanimously.
- Discussion happened about making a more known positive appearance to establish that SCWEMS is a great entity to work with and for.

m. Meeting was adjourned at 9:08pm

Next meeting: March 16, 2026, 6pm, Saratoga Ambulance Barn, Saratoga, WY

3/16/2026

X 
Morgan Irene
SCWEMS Chariman
03/16/2026

X 
Kenzie Strauch
SCWEMS Secretary
03/16/2026
Signed by: 2b49c608-edfd-4498-ac84-f71a227ece9a

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