



January 23, 2026

To: The Town of Saratoga

RE: Winter Shutdown 2025 West Bench Sanitary Sewer Improvements

Due to current winter weather conditions and the increasing depth of frost within the ground, continued construction activity on the 2025 West Bench Sanitary Sewer Improvement Project has become impractical and potentially damaging to equipment, materials, and surrounding infrastructure. Frozen subsurface conditions are preventing effective excavation, compaction, and installation work.

For these reasons, we respectfully request approval for a winter shutdown of the project beginning January 23, 2026. Work will resume as soon as weather conditions improve and frost levels recede enough to allow safe and productive construction operations.

We appreciate the Town's cooperation and will remain in communication regarding anticipated restart dates as conditions evolve.

Thank you for your consideration.

Sincerely,

Crystyn Lasley, CEO

Project Engineer Approval:

Owner Approval:

Name: _____

Name: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____