



TOWN COUNCIL REGULAR MEETING

MAY 21, 2024 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
Mayor Chuck Davis called meeting to order at 6:00 PM
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Barkhurst
All members of council were present

APPROVAL OF THE AGENDA

Mayor Chuck Davis asked the council and public if there were any additions needing to be made to the agenda, no additions were made. Motion to approve agenda for May 21, 2024 made by Councilman Fluty, second by Councilman Barkhurst. Motion carried.

APPROVAL OF THE MINUTES

- 3) Minutes from Meeting May 7, 2024
Motion was made by Councilman Cooley to approve minutes from May 7, 2024 Council meeting, second by Councilman Fluty. Motion carried.

APPROVAL OF THE BILLS

Motion was made to approve the bills and transmittals for May 21, 2024 by Councilman Fluty, second by Councilman Cooley. Motion carried.

- 4) Deposits - \$334,871.13
- 5) Accounts Payable - \$92,494.46
- 6) Transmittals - \$51,776.09
- 7) Payroll - \$41,519.03

CORRESPONDENCE

ITEMS FROM THE PUBLIC

- 8) Special Event Application - Stillhouse Blues Band & Others
Motion was made to approve Special Event Application by Councilman Cooley, second by Councilwoman Beck. Motion carried.

COUNCIL COMMENTS

Councilwoman Kathy Beck stated she will not be able to attend the WAM conference as the voting delegate for the Town of Saratoga in June.

Mayor Chuck Davis asked if there were any other comments to be made, no additional comments were made.

REPORTS FROM DEPARTMENTS

Town Hall

- 9) Ordinance 869 - FY 2024/2025 Budget
Motion to approve the second reading of Ordinance 869 by title made by Councilman Fluty, second by Councilman Cooley. Motion carried.
Mayor Chuck Davis stated there is a new Pay Scale that has been factored in the 2024/2025 Budget. This pay scale will balance out the gaps in wages and set a standard for all current and incoming employees. The town has hired new employees and would like to adopt the new pay scale pending approval tonight. Motion was made by Councilman Fluty to pass the new wage scale and put into effect, second by Councilman Cooley. Motion carried.
Motion was made by Councilwoman Beck to approve the parttime wage scale, second by Councilman Cooley. Motion carried.
- 10) Baseball Fields
Creed James gave an update on the Baseball program; they have 130 participants this year. Mr. James offered his appreciation for the Town's involvement and support with the program. Mayor Chuck Davis stated they have come to an agreement with Woods family for the lease of the baseball fields. The lease agreement be from October 1, 2023 to September 30, 2028. Motion to approve the signing of lease made by Councilman Fluty, second by Councilman Cooley. Motion carried.
Richard Hodges expressed concern over safety in the area with the traffic, he requested a four way stop at the intersection of Rochester and 3rd. Mayor Davis and Chief Mike Morris will initiate a traffic study.
- 11) Ellie Dana - Valley Village Grant
Ellie Dana stated Wyoming Intertie Community Investment Program has a grant with a deadline approaching, she would like to apply for a grant of \$50,000 to finish out the parking lot and play area at Valley Village Childcare. Motion was made by Councilman Fluty to sign letter of support for Wyoming Intertie Community Investment Program Grant, second by Councilwoman Beck. Motion carried.
- 12) WWII AT-6 - WASP
Ms. Ellie Dana with the Commemorative Air Force stated that on August 13 "Nella" a WWII plane flown by WASP (Women Air Service Pilots) will be in town for tours and rides at Shively's Field. Ms. Dana needs the town permission for the Commemorative Air Force to add the Town of Saratoga on their insurance, there will be no cost involved for the town, this covers the town if anything should happen while the plane is here.
Motion was made by Councilwoman Beck to allow the Commemorative Air Force to add the Town of Saratoga to their insurance policy, second by Councilman Fluty. Motion carried.
- 13) NFP - Stacy Crimmins
Stacy Crimmins stated she would like to apply for the Wyoming Intertie Community Investment Grant for \$50,000.00 for Never Forget Park. If awarded the Grant would be used for either Phase 1, 2 or 3 of the construction of Never Forget Park, depending on where the funds were needed.

Motion was made by Councilman Fluty to sign resolution allowing Never Forget Park to apply for the Grant on behalf of the Town of Saratoga, second by Councilman Cooley. Motion carried.

- 14) Bigfoot 99 ad advertising open council seats

No motion was made to advertise on the Bigfoot 99.

- 15) Carbon County Visitors' Council

Motion to appoint McCall Burau to the Carbon County Visitors' Council made by Councilwoman Kathy Beck, no second. Motion failed.

Police Department

Chief Mike Morris stated there have been 152 calls of service since the last council meeting.

Update on vehicles, Durango is back in service, it came in \$300.00 less than anticipated, the Tahoe, they found that one of the lifters had come apart and scored the cam shaft, ordered a new cam shaft, still looking into a headlight. All engine work is covered under the warranty. Councilman Barkhurst inquired if the possibility having the whole engine replaced was looked at, Chief Morris stated they will only replace what is damaged. Motion was made by Councilman Fluty to purchase a new headlight casing for the Tahoe, second by Councilman Cooley. Motion carried.

- 16) SHSP Grant

Motion to move forward with the SHSP grant in the amount of \$45,325.00 which is 100% reimbursable made by Councilwoman Beck, second by Councilman Cooley. Motion carried.

- 17) Vest Quote

Motion to approve purchase of two (2) vests and carriers in the amount of \$3090.88 made by Councilman Fluty, second by Councilman Barkhurst. Motion carried.

Fire Department

Creed James stated in April they completed testing on the SCBA's and air compressor, everything did pass. There were 6 SCBA masks that were replaced under warranty. The department is transitioning to a new reporting system to the state. Awarding the George M. Allen Memorial Scholarship to a Saratoga High School Senior Makenna King in the amount of \$500.00. Currently have 32 volunteers on the roster and are continuing with the weekly trainings and prepare for wildland fire season.

Recreation Department

Next meeting is June 3, 2024 at 6:00 PM at the Town Hall Council Chambers

Director Kim Hemenway reported the Grant for the Spring Restoration Project was not awarded to the Town of Saratoga. Continuing to prep for the upcoming pool season, still looking for some lifeguards, and a pool manager. Hoping to get the pool filled later this week or early next week. Director Hemenway announced her resignation, her last day will be June 14. Motion was made by Councilwoman Beck to accept Kim Hemenway's resignation, second by Councilman Cooley. Motion carried. Motion was made by Councilman Cooley to advertise for a Pool Manager and Rec Director, second by Councilman Fluty. Motion carried.

Council discussed the idea of having a fulltime rec assistant/pool manager. Councilman Fluty asked Hemenway why she was resigning, she stated the demand is very high with no support staff, the pay is low.

Department of Public Works

Director Emery Penner stated, the River Street project has kicked off, the contractors are good to work with, communication is well and it has been a great team effort. Looking at the end of August for completion. He will be keeping us updated as the project progresses. Looking at possibly June 7 to begin the Greater Road Project with the paving and chip sealing.

Will start dipping and trapping for mosquitoes in the next couple of weeks. Will start seeing spraying the first part of June, it needs to warm up a bit.

18) OV Invoice 2997 - \$14,967.81

Motion to approve invoice from OV Consulting in the amount of \$14,967.81 made by Councilwoman Beck, second by Councilman Fluty. Motion carried.

19) Carter Edwards Resignation

Motion was made by Councilman Fluty to accept Carter Edwards resignation, second by Councilwoman Beck. Motion carried.

20) Hiring of Christopher Powell, William Paddock, and Skyler Wood

Motion was made to hire Christopher Powell fulltime in the Sewer & Water Department with a wage of \$18.02 per hour, William Paddock fulltime in the Streets Department with a wage of \$18.02 per hour, by Councilman Cooley, second by Councilman Fluty. Motion carried.

Motion was made by Councilwoman Beck to hire Skyler Wood seasonal help in the Weed & Pest with a wage of \$18.00 per hour, second by Councilman Barkhurst. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Water and Sewer Joint Power Board

Next meeting is June 12, 2024 at 5:30 PM at the PVCC

Continuing to work through Ordinances, finishing up with the water and then will move onto the sewer, once completed a draft will be presented to the council for approval before forwarding them to the town attorney.

Mayor Davis asked for a volunteer for a Council Representative for the Water & Sewer Joint Powers Board. Councilman Jerry Fluty volunteered. Motion was made to accept Mayor Davis appointment of Councilman Jerry Fluty as the Council Representative to the Water & Sewer Joint Powers Board by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

Planning Commission

Next meeting is June 11, 2024 at 5:30 PM at the Town Hall Council Chambers

Director Penner stated there was a public hearing held to discuss "Chickens", a big support in favor of allowing chickens in town. Will be drafting an ordinance and presenting to the council hopefully in July.

Community Center Joint Powers Board

Next meeting is June 10, 2024 at 4:30 PM at the PVCC

Recreation Commission

Next meeting is June 3, 2024 at 6:00 PM at the Town Hall Council Chambers

Councilwoman Kathy Beck reported the commission is looking for a Rec Director, Pool Manager, looking to get lifeguards certified, swim instructors and options for swim lessons.

Saratoga Airport Advisory Board

Next meeting is June 10, 2024 at 3:30 PM at the Town Hall Council Chambers

Recorder Brenda Mistelske stated the board has discussed landscaping and putting up a flag, tabled the discussion about paying the airport portion of the town audit. Brandan Basset from Pine Cove presented options for a camera system. WAC (Wyoming Aeronautics Conference) will be September 17-20th here in Saratoga, and a new hanger that is to be built, there will be more discussion on that. Emery Penner was at the meeting and discussed the sewer line.

South Central Wyoming Emergency Medical Services Board

Next meeting is June 17, 2024 at 6:00 PM in Hanna

NEW BUSINESS

Mayor Chuck Davis asked if there was any new business that needed to be brought to the town, no response from the public.

EXECUTIVE SESSION**FURTHER BUSINESS**

Mayor Chuck Davis inquired if there was any further business needing to be discussed, no comments were made from the public.

ADJOURNMENT

Motion was made by Councilman Fluty to adjourn meeting at 7:27 PM, second by Councilman Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, June 4, 2024 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk