

Town of Saratoga
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SARATOGA, WYOMING 82331

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Councilman Jerry Fluty

February 8, 2023

CCSD #2 Recreation Board
P. O. Box 1035
Encampment, WY 82325

Re: Grant Applications

To Whom it May Concern:

Enclosed are six copies of four different grant applications for the CCSD #2 Recreation Board grant process. It is difficult to prioritize the applications as all the projects are equally important and any amount of funding received towards these projects would be greatly appreciated.

- \$9000 for Open Gym Supervisors at the Platte Valley Community Center Gym
- \$2,500 for maintenance chemicals and supplies for the Saratoga Municipal Pool
- \$2,500 for employee lifeguard, CPR/First Aid, CPO certification, water safety instructor certifications/recertifications for employees of the Saratoga Municipal Pool
- \$1,000 for kids life jackets, floats, and pool noodles at the Saratoga Municipal Pool

Thank you for your past support of Saratoga recreation projects and for your future consideration. Should you have any questions, please feel free to contact me directly, with the information provided below as the contact person for this grant application.

Sarah Laughlin, Recreation Director
PO Box 486 - 214 W Elm Street
Saratoga, WY 82331
Phone – 307.326.8338
email – rec@saratogawyo.org

Sincerely,

Sarah J. Laughlin
Recreation Director
Town of Saratoga



Town of Saratoga Recreation Department 2023-24 Open Gym Grant Proposal

Master Plan:

1. This grant request is for continued funding of the open gym program that has been in existence for several years and is held at the community center gymnasium and multi-purpose room and the Town of Saratoga weight room.
 - a. The Saratoga Recreation Department is requesting funds to compensate the supervisors for their time in offering the open gym program. We intend to have the facility open on evenings and weekends, an average of twenty hours per week year round, a total of 1000 hours.
 - b. There are no utilities required for this proposal.
 - c. There are no easements or right-of-ways involved in this proposal.
2. The ability to provide residents, young and old, access to a facility where they can play basketball, volleyball, and various other indoor activities as well as walk in a controlled environment on even ground is a priority for the Town of Saratoga Recreation Department. With supervision, our open gym program also allows access to the indoor cycling room and weight room for a more well-rounded recreational opportunity.

Development Plan:

1. The current open gym program consists of using the gym and multi-purpose room at the community center, the Town of Saratoga weight room, and indoor cycling room. It gives individuals a set time to play basketball, volleyball, pickleball, lift weights, walk, etc., and in general, an opportunity to improve their overall health. During the winter, we offer open gym times for adults and youth. We currently offer open gym times Monday through Friday during the day and Monday through Thursday nights in an attempt to provide more access to the gym and weight room in a supervised situation. We intend to extend hours to 3 hours daily on the weekend days to allow more access to the gym and weight room. During the summer we offer "youth" open gym two or three times a week during the day and in the evenings for high school and college students and other adults. The scope of open gym will continue to change and evolve as specific needs are identified and addressed and new activities are added.

Finance Plan:

1. It is proposed that the Carbon County School District #2 Recreation Board provide the funding to compensate the supervisors for the open gym program sponsored by the Town of Saratoga Recreation Department.
2. The Town of Saratoga would like to pay the supervisors a wage of \$10.00 per hour. In consideration of 900 projected hours for the year, **the total amount requested for open gym funding is \$ 9,000.00.**
3. The Town of Saratoga and Community Center Joint Powers Board will be supporting this grant by providing the buildings and equipment. The Town of Saratoga Recreation Director will be overseeing the supervisors.

Maintenance Plan:

1. The open gym program consists of using the community center gym and multi-purpose room and Town of Saratoga weight room and indoor cycling room so maintenance of the facilities will be provided by the Town of Saratoga and the Community Center Joint Powers Board. It will be the responsibility of the supervisors to open the gym, weight room and cycling room and to properly lock up at the end of each session. They will also be responsible for making sure the areas are left clean and that all equipment is put away. The Town of Saratoga will oversee the management and compensation of the open gym supervisors.
2. We do not anticipate that the cost of maintenance of these facilities will increase significantly as a result of this project.

Statement of Need:

1. With the assistance of grant funding from the CCSD#2 Recreation Board, the Saratoga Recreation Department will be able to continue with its open gym program. If funds are not secured through this grant, the open gym hours will have to be reduced.
2. Other sources of funding are being used for different projects and are not available.
3. The goal of the Town of Saratoga Recreation Department is to provide as many different recreation activities to Platte Valley residents as possible. It is believed that the open gym program has been of great benefit to the residents of our community; and since we have participants from Encampment as well as Saratoga, the open gym program benefits the neighboring communities too. The Town of Saratoga, in cooperation with Carbon County School District #2, would like to make the best use of the facilities available by providing a supervised location for people to maintain or improve their physical conditioning and provide fun, affordable activities. The proposed open gym program will provide people of all ages a safe place to positively affect their lives by improving both their physical health and mental well being.

Town of Saratoga Recreation Department

2023-24 Swimming Pool Grant Proposal

Master Plan:

1. The scope of this grant application is to purchase the essential pool supplies and chemicals, secure funding for employee training, including lifeguard, water safety instructor certifications/recertifications, certified pool operator certification and equipment for pool recreation and safety.
 - a. We are requesting funds to purchase the chemicals and supplies to properly maintain and operate the swimming pool for the 2023-24 fiscal year, secure funding for employee training, and various equipment for recreational use.
 - b. There are no utilities affected by this request.
 - c. There are no easements or right-of-ways affected by this proposal.
2. To be able to purchase the appropriate chemicals and supplies to maintain a clean, healthy pool, have properly trained and certified employees is the priority of the Town of Saratoga Recreation Department for this facility. New pool recreation and safety equipment will provide a safe and encouraging outdoor recreational space during the summer months.

Development Plan:

The Saratoga Municipal Pool was part of a beautification project prior to the 2022 season. Updates included concrete repair, steps and handrails added to the kiddy pool, patchwork and painting of kiddy pool, interior paint in bathrooms, and countertop resurfacing throughout the interior of the pool building. The during the 2022 season of the Saratoga Pool, we established more consistent hours and offered scheduled water aerobic fitness classes. Although the pool opened a week later than scheduled due to inclement weather and all new staff, the pool remained open to the public one week later than usual closing the Friday after Labor Day. The pool was even able to offer swimming days for the Saratoga elementary school at the end of our season. Going forward, the Town of Saratoga intends to hire back 75% of our seasonal staff, hire a full-time pool manager, and offer swimming lessons to the youth of the valley. Weather permitting, the pool is slated to open Memorial Day weekend and remain open daily through Labor Day weekend.

As we approach a new season, priority will be given to purchasing chemicals and supplies to clean and maintain the pool according to Wyoming regulations. This will also include additional disinfecting products for surfaces and equipment and hand sanitizer. In addition, we need to train and certify incoming lifeguards and water safety instructors to enable us to offer Red Cross swim lessons and more hours of open swim times. The funds secured from this grant would enable the Town of Saratoga to continue to safely operate the Saratoga Swimming Pool and water safety instructional classes, which would provide support for an important and valuable outdoor recreational facility.

The grant funding we previously received, allowed us to purchase chemicals and supplies, etc. to operate the pool, helped us certify pool employees for lifeguarding, which included CPR and first aid, and helped us certify a Certified Pool Operator required to open the pool.

Finance Plan:

1. For the Saratoga Municipal Pool, the Town of Saratoga Recreation Department is requesting the following:

- \$2,500 to purchase chemicals and supplies, including chlorine, ph increaser, water testing supplies, cleaning disinfectants and hand sanitizer, including shipping and handling.
- \$2,500 to apply towards lifeguard certifications, re-certifications, water safety instructor certifications, certified pool operator certification, including mileage, etc. charged by the instructor.
- \$1000 to purchase kids floats/life jackets and pool noodles.

The total amount requested for swimming pool funding is \$6000.00.

2. The Recreation Director for the Town of Saratoga will oversee the overall operation of the swimming pool. The Town of Saratoga will provide the utilities and incidental expenses for the pool and pool personnel. Utilities are estimated at \$10,000 for the 2023-24 fiscal year.

Maintenance Plan:

1. The Town of Saratoga currently provides the maintenance for the swimming pool. Town personnel perform general upkeep duties and the swimming pool personnel are responsible for the daily maintenance, water testing and cleaning of the facility.
2. The Town of Saratoga currently budgets \$15,000 for the repair and maintenance, capital improvements, equipment & supplies for the swimming pool. The cost of maintenance for this facility is not expected to increase with this proposal.

Statement of Need:

1. With the assistance of grant funding from the CCSD#2 Recreation Board, we will be able to purchase the chemicals and supplies required to appropriately clean and sanitize the pool and facility, have a properly trained and certified staff, the proper safety equipment for inexperienced swimmer, and additional recreational opportunities at the pool. As we begin the budget process for the Town of Saratoga, it is likely that funding for the various departmental budgets will be limited for the upcoming fiscal year; and therefore, grant funding will continue to be invaluable to the Saratoga Pool.
2. Other sources of funding are being used for different projects already in progress and are not available for this proposal.

3. It is our belief that the Saratoga Swimming Pool is and has been of great outdoor recreational benefit to the residents of the community, residents of neighboring communities, and to the many tourists who visit our valley. The Saratoga Recreation Department, with the help of the Carbon County School District #2 Recreation Board, has the opportunity to provide a supervised location for people to maintain and improve their physical conditioning and offer people of all ages a safe place to positively affect their lives.