



TOWN COUNCIL REGULAR MEETING NOVEMBER 19, 2025 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor Chuck Davis called meeting to order at 6:24PM

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilman Oxford
__Councilman Fluty __Councilman Barkhurst
All members of Council were present

APPROVAL OF THE AGENDA

Motion to approve agenda for November 19, 2025 made by Councilman Cooley, second by Councilman Oxford. Motion carried.

APPROVAL OF THE MINUTES

- 3) Meeting Minutes from November 5, 2025
Motion to approve Meeting Minutes from November 5, 2025, made by Councilman Oxford, second by Councilman Cooley. Motion carried.

APPROVAL OF THE BILLS

Motion to approve all financials for November 19, 2025 made by Councilman Oxford, second by Councilman Cooley. Motion carried.

- 4) Deposits - \$1,001,835.00
- 5) Accounts Payable - \$965,827.26
- 6) Transmittals - \$45,930.37
- 7) Payroll - \$41,511.98

CORRESPONDENCE

ITEMS FROM THE PUBLIC

- 8) Special Events Permit - Amanda Knotwell - Ice Fishing Derby
Motion to approve Special Events Permit for the 42nd Annual Ice Fishing Derby, made by Councilman Cooley, second by Councilman Oxford. Motion carried
- 9) David Gloss - Kiwanis Club - Ice Rink
Motion to approve Kiwanis Club permission to use Veterans Island for the Ice Rink, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 10) Boys & Girls Club - Nick Haderlie
Motion to approve Resolution 2025-7, made by Councilman Barkhurst, second by Councilman Fluty. Motion carried

COUNCIL COMMENTS

Motion to grant permission to the Palomino Hat Bar to block off 4 (four) parking spaces in front of their business for a photo shoot November 29, made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

REPORTS FROM DEPARTMENTS

Town Hall

- 11) Liquor License Renewals
American Legion Post #54 - Limited Retail Liquor License
Bella's Bistro - Bar & Grill Liquor License
Hen & Harvest - Restaurant Liquor License
Saratoga Hot Springs Resort - Retail Liquor License
Snow Mountain Brewery - Microbrewery Permit w/Distribution
Valley Liquor - Retail Liquor License
Rustic Bar - Retail Liquor License
Lazy River Cantina - Retail Liquor License
Hotel Wolf - Retail Liquor License

Motion to approve the following Liquor License renewal made by:

- Legion Post #54 Councilman Cooley, second by Councilman Oxford. Motion carried.
- Bella's Bistro Councilman Cooley, second by Councilman Oxford. Motion carried.
- Hen and Harvest. Councilman Cooley, second by Councilman Oxford. Motion carried.
- Saratoga Hot Springs Resort, Councilman Cooley, second by Councilman Oxford. Motion carried.
- Snowy Mtn Brewery, Councilman Cooley, second by Councilman Oxford. Motion carried.
- Valley Liquor, Councilman Cooley, second by Councilman Oxford. Motion carried.
- Rustic Bar, Councilman Oxford, second by Councilman Cooley. Motion carried.
- Lazy River Cantina, Councilman Oxford, second by Councilman Cooley. Motion carried.
- Hotel Wolf, Councilman Oxford, second by Councilman Cooley. Motion carried.

- 12) Pine Cove Quote - Hot Pool Camera - #1 \$6,742.29, #2 \$9,293.26
Motion to approve quote of additional cameras for the Hot Pool in the amount of \$9,293.26, Option #2 from Pine Cove, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

Police Department

- 13) Frontier Upfitting - \$1,030.00 - RAM Radio & Accessories
-Motion to approve invoice from Frontier Upfitting in the amount of \$41,535.45 for upfitting the K-9 Tahoe, made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.
-Motion to approve invoice from Frontier Upfitting in the amount of \$1,030.00 for the RAM radio, made by Councilman Oxford, second by Councilman Cooley. Motion carried.
- 14) Part Time Officer - Briana Fall
Motion to approve the hiring of Briana Fall as a part time officer at the pay rate of \$27.50/hr. per the 2025 wage scale made by Councilman Cooley, second by Councilman Cooley. Motion carried.
- 15) Skyline Motors - 2016 Ford Repairs and Labor - \$1,021.17
Motion to approve invoice from Skyline Motors in the amount of \$1,021.17, made by Councilman Oxford, second by Councilman Cooley. Motion carried
- 16) ORV Survey Update

Fire Department

- 17) Shively Hardware - \$2,045.64 - Tires
Motion to approve the Shively's Quote for tires for the Ladder Truck in the amount of \$2,045.64, made by Councilman Barkhurst, second by Cooley. Motion carried.

Recreation Department

Next meeting is December 1, 2025 at 6:00 PM at the Town Hall Council Chambers

- 18) Open Gym Supervisor - David Sharp
Motion to approve the lateral move of employee David Sharp to Open Gym Supervisor with a wage of \$15.00/hr. per the 2025 wage scale, made by Councilman Cooley, second by Councilman Fluty. Motion carried.
- 19) Yoga Instructor Contract - Caitlin Holleron
Motion to approve contract with Caitlin Holleron as a new Fitness Instructor made by Councilman Oxford, motion by Councilman Cooley. Motion carried.

Department of Public Works

- 20) Water Tank Inspection Report
- 21) Water Loss Report
- 22) Digital Zoning Map

REPORTS FROM BOARDS AND COMMISSIONS

Planning Commission

Next meeting is December 9, 2025 at 5:30 PM at the Town Hall Council Chambers

- 23) Zone Change 1-ZC-25
Motion to approve Zone Change 1-ZC-25, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 24) Letter of Interest - Paul Newman

Water and Sewer Joint Power Board

Next meeting is December 10, 2025 at 6:00 PM at the PVCC

Recreation Commission

Next meeting is December 1, 2025 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is December 8, 2025 at 3:30 PM at the Town Hall Council Chambers

25) **WDOT - 2026 Airport Crack Seal Agreement**

Motion to approve the Airport Crack Sealing Agreement with WYDOT for \$108,907.05 with the Town of Saratoga being responsible for 20% made by Councilman Cooley, second by Councilman Fluty. Motion carried.

South Central Wyoming Emergency Medical Services Board

Next meeting is December 15, 2025 at 6:00 PM in Hanna

26) **Meeting Minutes October 20, 2025**

NEW BUSINESS**EXECUTIVE SESSION**

To discuss personnel and matters of litigation in accordance with W.S. 16-4-405(a) (ii) and (iii)

Exit executive session noting no action was taken and to seal the minutes at HH:MM PM

FURTHER BUSINESS**ADJOURNMENT**

Motion to adjourn meeting at 8:05 PM, made by Councilman Cooley, second by Councilman Oxford.
Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
WEDNESDAY, DECEMBER 4, 2025 AT 6:00 PM.**

Mayor Chuck Davis

Jennifer Anderson, Town Clerk