



Chris Vogelsang, PE
 OV Consulting
 1200 Bannock St
 Denver, CO 80204

Emery Penner
 Director of Public Works
 110 E Springs Avenue
 Saratoga, WY 82331

Project Name: Town of Saratoga Transportation Alternatives Master Plan
 Client Contact: McCall Burau
 Invoice Date: January 25, 2024
 Billing Period: 11/1/2023 through 11/30/23
 Payment Due Date: February 25, 2024
 OVLLC Invoice #: 2918
 OVLLC Project #: 10250

INVOICE AMOUNT: \$ 15,284.50

Billing Detail and Budget Summary

Name	Classification	Hours	Rate/Hr	Labor Dollars
Chris Vogelsang	Principal	18	\$ 200.00	\$ 3,600.00
Beth Vogelsang	Principal	0	\$ 200.00	\$ -
Shari Moore	Sr. Planner	0	\$ 145.00	\$ -
Kevin Rangel	Engineer II	47	\$ 140.00	\$ 6,580.00
Reese Shaw	Planner I	26	\$ 120.00	\$ 3,120.00
			OV Labor	\$ 13,300.00
			OV Expenses	\$ -
			FEA	
			StudioCPG	\$ 1,984.50
			Total Billed this Invoice	\$ 15,284.50
				Total Budget Status
			Total Billed This Invoice	\$ 15,284.50
			Amount Previously Billed	\$ 60,278.79
			Total Billed to Date	\$ 75,563.29
			Budget	\$ 216,250.00
			Budget Remaining	\$ 140,686.71

Progress Report

During this billing period, the team performed the following:

Task 1: Project Administration

- Project Management and internal organizational meetings, notes
- Meetings
 - Bi-weekly Consultant Team Meetings
- Stakeholder/Steering Committee



- Steering Committee #2 meeting reminders, material preparation, presentation
- Town Council
 - Finalized town council report and submitted to Emery/McCall

Task 2: Public Engagement

- Created and finalized summary of survey findings

Task 3: Existing Conditions Summary

- None

Task 4: Visioning, Goals & Objectives

- None

Task 5: Concept Development

- Universe of Project Ideas
 - Spreadsheet
 - Internal meeting
 - Review of projects
 - Preliminary screening
 - Transferred initial list to GIS, organized list in GIS
 - Prescreened projects
 - Met with Studio CPG on initial project list
 - Internal OV follow-up
 - Level 1 Screening
 - Level 1 screening maps for workshop
 - Project Ideas Workshop; (11/15/23): preparation, attendance, notes
 - Incorporated workshop feedback into maps
 - Level 2 Project Screening
 - OV and Studio CPG - project ideas meeting (11/30/23)
- Investigated public-private parcel ownership

Task 6: Concept Refinement & Illustrative Depictions

- None

Task 7: Recommendations, Implementation Strategy & Cost Estimates

- Researched potential project funding sources for multimodal and roadway improvements and old water treatment plant cleanup

Task 8: Draft & Final Plan

- None

Task 9: Town Council Adoption

- None

Any questions regarding this invoice contact Shari Moore at shari@ovllc.com.

INVOICE

StudioCPG - WBE/DBE/SBE

Heather Noyes, Principal
 4383 Tennyson #1A
 Denver, CO 80212
 PH 303-455-3779

DATE: December 6, 2023
 TO: Chris Vogelsang
 OV Consulting
 1200 Bannock Street
 Denver, Colorado 80204

PROJECT NAME: **Town of Saratoga Transportation Alternatives Master Plan**
 INVOICE #: **23758R2**
 BILLING PERIOD: Through November 30, 2023

Total Project Fee: \$70,268.00

StudioCPG Fees

	FEE	% COMPLETE	CURRENT TOTAL	PREVIOUS BILLING	REMAINING BALANCE
Task 1: Project Administration	\$ 3,990.00	20%	\$ 308.50	\$ 500.00	\$ 3,181.50
Task 2: Public Engagement	\$ 2,780.00	50%	\$ -	\$ 1,390.00	\$ 1,390.00
Task 3: Existing Conditions Summary	\$ 4,836.00	100%	\$ 1,676.00	\$ 3,160.00	\$ -
Task 4: Visioning, Goals, Objectives	\$ 970.00	100%	\$ -	\$ 970.00	\$ -
Task 5: Concept Development	\$ 7,618.00	0%	\$ -	\$ -	\$ 7,618.00
Task 6: Concept Refinement and Illustrative Depictions	\$ 18,675.00	0%	\$ -	\$ -	\$ 18,675.00
Task 7: Recommendations, Implementation Strategy, Costs	\$ 14,039.00	0%	\$ -	\$ -	\$ 14,039.00
Task 8: Draft and Final Plan	\$ 13,162.00	0%	\$ -	\$ -	\$ 13,162.00
Task 9: Town Council Adoption	\$ 848.00	0%	\$ -	\$ -	\$ 848.00
Reimbursable Expenses: Direct Cost - In House Printing	\$ 750.00	14%	\$ -	\$ 108.00	\$ 642.00
Reimbursable Expenses: Lodging	\$ 800.00	12%	\$ -	\$ 98.00	\$ 702.00
Reimbursable Expenses: Per Diem Food	\$ 600.00	20%	\$ -	\$ 118.00	\$ 482.00
Reimbursable Expenses: Travel	\$ 1,200.00	31%	\$ -	\$ 374.75	\$ 825.25
	\$70,268.00	0%	\$1,984.50	\$6,718.75	\$61,564.75

ITEMIZED LABOR: StudioCPG					
FOR CURRENT BILLING PERIOD					
	Personnel	Hours	Rate	Amount	
	Billy Gregg, Principal	3	\$ 195.00	\$ 585.00	
	Heather Noyes, Project Manager	0	\$ 165.00	\$ -	
	Brian Pille, Sr. Landscape Architect	10.5	\$ 125.00	\$ 1,312.50	
	Abigail Griffith, Sr. Landscape Architect	0	\$ 125.00	\$ -	
	Jennifer Lam, Landscape Designer	1	\$ 87.00	\$ 87.00	
	StudioCPG Labor Subtotal			\$ 1,984.50	

DESCRIPTION OF SERVICES FOR CURRENT BILLING PERIOD

Task 1 PA
 Task 3 Existing Conditions Summary: Refinement/Revisions

REIMBURSABLES	Descp	Unit Cost	# of Units	Total	Total
Printing					
Car Rental					
Gas					
Lodging					
Meals					
				Total Reimbursables	\$0.00

PROJECT BILLING HISTORY	Pay App #	Invoice #	Date Issued	Amount	Payment
	1	23692R2	9/29/2023	\$3,978.75	Due
	2	23732R2	11/1/2023	\$2,740.00	Due
	3	23758R2	12/6/2023	\$1,984.50	Current

TOTAL AMOUNT DUE THIS INVOICE: \$1,984.50
PRIOR UNPAID INVOICES: \$6,718.75
TOTAL OWED: \$8,703.25