



TOWN COUNCIL REGULAR MEETING

JULY 15, 2025 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

Mayor Chuck Davis called Regular Council Meeting to order at 6:20 PM.

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilman Oxford
__Councilman Fluty __Councilman Barkhurst
Councilman Bub Barkhurst was absent, all other members of Council were present.

APPROVAL OF THE AGENDA

Motion to approve agenda for July 15, 2025, made by Councilman Oxford, second by Councilman Cooley. Motion carried.

APPROVAL OF THE MINUTES

- 3) Meeting Minutes for July 1, 2025
Motion to approve the Meeting Minutes from July 1, 2025, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

APPROVAL OF THE BILLS

Motion to approve all financials for July 15, 2025, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

- 4) Deposits - \$190,410.57
- 5) Accounts Payable - \$472,454.10
- 6) Transmittals - \$37,925.64
- 7) Payroll - \$40,635.68

CORRESPONDENCE

- 8) Cindy Carnes
Mayor Chuck Davis addressed Cindy Carnes concerns about the cancellation of water aerobics classes, stating that the Swimming Pool had been rented for an after-hours private party, and all involved personnel was notified of the cancellation.

ITEMS FROM THE PUBLIC

- 9) Special Events Permit - Amanda Knotwell - 29th Annual Brewfest
Motion to approve Special Event Permit for the 29th Annual Brewfest, was made by Councilman Oxford, second by Councilman Cooley. Motion carried.
- 10) Platte Valley Auto Club - Donation to Saratoga Volunteer Fire Department
Platte Valley Auto Club made a donation in the amount of \$1000.00 to the Saratoga Volunteer Fire Department.
- 11) Judy Hamel - Happy Trails Committee

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 12) Resolution 2025-5 - Amending 2024/2025 Budget
Motion to approve Resolution 2025-05 - Amending the 2024-2025 Budget, was made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 13) Ordinance 886 - Mobile Vending - 2nd Reading
Motion to approve Ordinance 886 - Mobile Vending on the 2nd reading, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 14) Saratoga Library Building
Motion to accept a Transfer of Deed from Carbon County for the Library Building and land upon completion of a Building Inspection, made by Councilman Cooley, second by Councilman Fluty. Motion carried.

Police Department

Motion to approve trade of 2018 Chevy Silverado and 2021 Tahoe for a 2025 Tahoe from John Elway Chevrolet and the purchase of a 2024 Ram from ESU Pursuits, along with the upfitting for the Tahoe, pending bid clarification, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

- 15) ESU Pursuits Quote - \$63,798.00 - 2024 Dodge Ram
16) John Elway Chevrolet Quote - \$7,161.00 - 2025 Chevy Tahoe
17) Frontier Upfitting Quote - \$39,622.94 - 2025 K-9 Tahoe
18) Uline Invoice - \$9,415.00- Office Furniture

Motion to approve the purchase of office furniture for the Police Department from Uline in the amount of \$7,805.00, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

Fire Department

Recreation Department

Next meeting is August 4, 2025 at 6:00 PM at the Town Hall Council Chambers

- 19) Fitness Zone Invoice - \$4,999.00 - Stairmaster 4G Stepmill Gauntlet
Motion to approve purchase of a Stairmaster 4G Stepmill Gauntlet from Fitness Zone, for the amount of \$4,999.00, made by Councilman Oxford, second by Councilman Cooley. Motion carried.
- 20) Force USA Invoice - \$8,532.00 - All-in-one Trainer
Motion to purchase an All-In-One Trainer in the amount of \$8,532.00 from Force USA, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

Department of Public Works

- 21) Bids For West Bench Sewer Project
Motion to award West Bench Sewer Project Bid to Rocky Mountain Sand and Gravel with Alternate 1 and Alternate 4, with 4 being paid out of the Town Gendal Fund, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 22) Never Forget Park Bathroom Bids
Motion to table the Bid for Never Forget Park Bathroom, with the intent to Rebid at a later date, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 23) Water & Sewer Ordinance Update
Water & Sewer Dept. will be working to amend the Water and Sewer Ordinance to reflect an E.D.U (Equivalent Dwelling Unit) billing table, with an effective date of January 1. 2026.
- 24) Tru Excavation - Paving Training Quote \$5,250.00
Motion to approve Tru Excavation Quote in the amount of \$5,250.00 for training made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 25) Big Bale Company Quote - \$6,300.00 - Loader & Backhoe Tires
Motion to approve Big Bale Company Quote for tires for the Loader and Backhoe in the amount of \$6,300.00, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 26) Rocky Mountain Sand & Gravel Change Order 3, Pay App 9, Certificate of Completion
Motion to approve Change Order 3, Pay App 9 in the amount of \$169,197.66 with \$8,905.14 in retainage, and sign the Certificate of Substantial Completion for Rocky Mountain Sand & Gravel, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Planning Commission

Next meeting is August 12, 2025 at 5:30 PM at the Town Hall Council Chambers

- 27) Wyoming Signs Quote - \$54,806.73 - Wayfinding
Motion to approve quote from Wyoming Signs in the amount of \$54,806.73, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 28) Ordinance 887 - Public Hearing
There will be a Public Hearing Aug. 5, 2025 at 6:00 - Ordinance 887 - Zoning Amendment

Water and Sewer Joint Power Board

Next meeting is August 13, 2025 at 6:00 PM at the PVCC

Recreation Commission

Next meeting is August 4, 2025 at 6:00 PM at the Town Hall Council Chambers

Saratoga Airport Advisory Board

Next meeting is August 11, 2025 at 3:30 PM at the Town Hall Council Chambers

Motion to resend motion from July 1, 2025 for payment to Wyoming Log & Timber Invoices, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

- 29) High Country Construction Invoice - \$2,402.55 - Gabion Rip Rap
Motion to pay High Country Construction Invoice in the amount of \$2,402.55, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 30) Wyoming Log & Timber Invoice 202500027 - \$13,436.24 - Septic System
Motion to pay Wyoming Log & Timber Invoice 202500027 - Septic, in the amount of \$13,436.24, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 31) Wyoming Log & Timber Invoice 2025000037 - \$4808.00 - Foreign Object
Motion to pay Wyoming Log & Timber Invoice 2025000037 - Foreign Object, in the amount of \$4,808.00, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 32) Wyoming Log & Timber Invoice 202500035 - \$29,577.00 - Steel & Timber Hybrid Entry
Motion to Table Wyoming Log & Timber Invoice 202500034 - Hybrid Entry, in the amount of \$29,577.00 until confirmation of completion made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 33) Wyoming Log & Timber Invoice 202500032 - \$27,055.69 - Landscape
Motion to pay Wyoming Log & Timber Invoice 202500032 - Landscape, in the amount of \$27,055.69, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

South Central Wyoming Emergency Medical Services Board
Next meeting is July 21, 2025 at 6:00 PM at the Encampment Library

NEW BUSINESS

EXECUTIVE SESSION

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn meeting at 8:00 PM, made by Councilman Cooley, second by Councilman Oxford.
Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, AUGUST 5, 2025 AT 6:00 PM.**

Mayor Chuck Davis

Jennifer Anderson, Town Clerk