



## **TOWN COUNCIL REGULAR MEETING**

**JUNE 03, 2025 at 6:00 PM**

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Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

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### **MINUTES**

#### **CALL TO ORDER**

- 1) Opening Ceremony  
Mayor Chuck Davis called the meeting to order at 6:00 PM
- 2) Roll Call: \_\_Mayor Chuck Davis \_\_Councilman Cooley \_\_Councilman Oxford  
\_\_Councilman Fluty \_\_Councilman Barkhurst  
All members of council were present

#### **APPROVAL OF THE AGENDA**

Motion to approve agenda with the addition of MOU with CCSO, unified dispatch contract and the Mutual Aid agreement and contract with the CCFD, made by Councilman Cooley, second by Councilman Oxford. Motion carried.

#### **APPROVAL OF THE MINUTES**

- 3) Meeting Minutes - May 20, 2025  
Motion to approve minutes from May 20, 2025 made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

#### **APPROVAL OF THE BILLS**

Motion was made to approve all financials for June 3, 2025, by Councilman Barkhurst, second by Councilman Oxford. Motion carried.

- 4) Deposits - \$563,576.20
- 5) Accounts Payable - \$150,747.76
- 6) Transmittals - \$27,763.58
- 7) Payroll - \$52,872.30

#### **CORRESPONDENCE**

- 8) Carbon County Visitors Council - Member-at-Large Nomination- Mike Armstrong  
Motion to approve nomination for Member at Large, Mike Armstrong to the CCVC made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 9) Carbon County Library System - 4th of July Parade

Motion to approve CCLS to set up a table under the Marquee during the 4th of July parade made by Councilman Cooley, second by Councilman Oxford. Motion carried.

### **ITEMS FROM THE PUBLIC**

- 10) Special Event Permit - Amanda Knotwell - 4th Annual Platte River Independence Day 5K  
Motion to approve 4th annual 5k made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.
- 11) Special Event Permit - Joe Elder - Saratoga Days  
Motion to approve Special Event Permit for Saratoga Days made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 12) Special Event Permit - Karen Smith - Shivley's Ace Grand Opening  
Motion to approve Special Event Permit for Ace Grand Opening made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 13) Special Event Permit - Jon Nelson - Annual Office Party  
Motion to approve Special Event for Jon Nelson, made by Councilman Barkhurst, second by Councilman Cooley, Motion carried.
- 14) Kathy Beck/Rachel Swanson - Carbon County Prevention Network

### **COUNCIL COMMENTS**

### **REPORTS FROM DEPARTMENTS**

#### **Town Hall**

- 15) Campground Fees  
Motion to approve a rate fee increase at the Saratoga Lake Campground to \$15.00 for non-electric sites and \$25.00 for electric sites per night made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 16) Ordinance 883 - 2025/2026 Budget - 2nd Reading  
Motion to approve Ordinance 883- 2025-2026 Budget on the second reading made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 17) New Hire - Jamie Messina - Town Hall Custodian \$18.50  
Motion to approve the hiring of Jamie Messina and \$18.50 per hour as the Town Hall and Police Department custodian made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

#### **Police Department**

Motion to approve and sign contract/MOU for unified dispatch with CCSO made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

In addition to the contract Sheriff Bakken stated they will be forming an advisory board for the Unified Dispatch.

- 18) ESU Pursuits Quote - Laptop Dock w/Pole and Swivel - \$1,489.00  
Motion to approve ESU Pursuits quote for Laptop Dock made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 19) Pro Force Quotes - 721559 \$564.20 - 721556 \$2,606.00 - 722508 \$1,210.00  
Motion to approve invoices 721559 and 721556 in the amount of \$3,170.20 made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

#### **Fire Department**

Motion to approve and sign the Contract with Carbon County Fire District for the Mutual Aid Agreement, made by Councilman Barkhurst second by Councilman Cooley. Motion carried.

- 20) Rod's Backhoe Service - Quote \$3,070.00 - Leveling behind Fire Dept  
Motion approve Rod's Backhoe Service Quote in the amount of \$3,070.00 for leveling behind the Fire Department, made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 21) Fire Hose Supply - Quote \$9,614.50 - Fire Hose  
Motion to approve Quote from Fire Hose Supply in the amount of \$9,614.50, made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.
- 22) Menard's - Quote \$1,681.16 - Lighting  
Motion to approve Menard's Quote for lighting in the amount of \$1,681.16, made by Councilman Cooley, second by Councilman Oxford. Motion carried,

### **Recreation Department**

Next meeting is June 9, 2025 at 6:00 PM at the Town Hall Council Chambers

- 23) The Lifeguard Store - Quote \$EST136753 - \$5,760.82  
Motion to approve purchase of Lifeguard Charis in the amount of \$5,760.82, made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

### **Department of Public Works**

Motion to put bathroom at NFP out for bid, made by Councilman Cooley, second by Councilman Oxford. Motion carried

- 24) Elm Street Water Line Project Update  
25) West Bench Sewer Line Update

## **REPORTS FROM BOARDS AND COMMISSIONS**

### **Planning Commission**

Next meeting is June 10, 2025 at 5:30 PM at the Town Hall Council Chambers

### **Water and Sewer Joint Power Board**

Next meeting is June 11, 2025 at 6:00 PM at the PVCC

### **Recreation Commission**

Next meeting is June 9, 2025 at 6:00 PM at the Town Hall Council Chambers

### **Saratoga Airport Advisory Board**

Next meeting is June 9, 2025 at 3:30 PM at the Town Hall Council Chambers

- 26) Wyoming Log & Timber - Landscape Labor Bid  
Motion to approve \$27,375.00 to Wyoming Log & Timber and \$27,748 to King's Snow & Landscape for Landscape Labor Bid made by Councilman Cooley, second by Councilman Oxford. Motion carried.
- 27) King's Snow & Lanscape - Turf Estimate

### **South Central Wyoming Emergency Medical Services Board**

Next meeting is June 16 2025 at 6:00 PM at the Saratoga Ambulance Barn

- 28) Saratoga Representative  
Motion to approve Steve Martin as the Saratoga Representative to the SCWEMS Board made by Councilman Cooley, second by Councilman Oxford. Motion carried.

## **NEW BUSINESS**

### **EXECUTIVE SESSION**

Motion to exit regular meeting and enter Executive Session at 7:12 PM made by Councilman Barkhurst, second by Councilman Cooley. Motion carried.

Motion to exit Executive session at 7:33 PM made by Councilman Cooley, second by Councilman Oxford. Motion carried.

Motion to reconvene regular meeting at 7:33 PM made by Councilman Cooley, second by Councilman Oxford. Motion carried.

## **FURTHER BUSINESS**

### **ADJOURNMENT**

Motion to adjourn meeting at 7:34 PM made by Councilman Cooley, second by Councilman Barkhurst. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON  
TUESDAY, JUNE 17, 2025 AT 6:00 PM.**

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Mayor Chuck Davis

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Jennifer Anderson, Town Clerk