



TOWN COUNCIL REGULAR MEETING MAY 02, 2023 at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Opening Ceremony
- 2) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty

PRESENT

Mayor Chuck Davis
Councilman Mike Cooley
Councilwoman Kathy Beck
Councilman Jacob Fluty
Councilman Jerry Fluty

APPROVAL OF THE AGENDA

Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.

APPROVAL OF THE MINUTES

- 3) Approval of the regular minutes of April 18, 2023
Motion made by Council Jerry Fluty, seconded by Councilwoman Beck. Motion carried.

APPROVAL OF THE BILLS

Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.

- 4) Deposits - \$368,200.46
- 5) Accounts Payable - \$31,668.73
- 6) Payroll - \$38,226.49
- 7) Transmittals - \$44,180.03

CORRESPONDENCE

- 8) Order Granting Transfer of Permit for Rock Creek
- 9) WAM 2023 Voting Delegates
Councilwoman Beck nominated Councilman Jacob Fluty as the voting delegate. Councilman Cooley seconded. The motion carried. Councilman Cooley will be the alternate.

ITEMS FROM THE PUBLIC

- 10) Alex Bakken, Carbon County Sheriff
Sherriff Alex Bakken is introducing himself to all of the municipalities and gave department updates on what they are working on at the county and what to see in the future. There was a school resource officer hired in Carbon County School District #1. They are working on staffing a school resource officer for Carbon County School District #2. Sheriff Bakken said they obtained a search and rescue Hagland vehicle and it has been deployed over 10 times. They replaced the dispatch consoles and sold the old ones to Saratoga. They are starting a Carbon County opioid taskforce.

COUNCIL COMMENTS

No council comments.

REPORTS FROM DEPARTMENTS

- 11) Armstrong Presentation
Mike Beckoff and Jesse Fabula from Armstrong Engineering made a presentation on behalf of the airport discussing the grants and the projects that they take care of for the airport.

Town Hall

- 12) Sandbags - We have filled sandbags available to disperse. Contact Town Hall to make arrangements for pick up.
Volunteers - If you are available to help residents who cannot pickup or place sandbags, please contact Town Hall.
There are filled sandbags to disperse and interested members need to contact town hall. They will not be delivered to properties and will be staged in areas around town. The sandbags we have were provided by the penitentiary. The Mayor would like to thank the Town of Encampment for the sandbags their seniors filled for the Town of Saratoga.
- 13) WY Federal Funding Summit
The state is offering a free professional training on identifying, applying for, securing and managing federal funds. It will be held in Sheridan on June 12th-15th. Mayor Davis would like to send 2 people from town hall if possible. Motion made by Councilman Cooley to send the clerk and possibly another person to the class, Seconded by Councilman Jerry Fluty. Motion carried.
- 14) WAM-JPIC Annual Renewal Information
The rate will be increasing by 4% this year for the same coverage. Mayor Davis stated that the projected revenue will cover the increase. Motion made by Councilman Jerry Fluty to keep the same coverage, Seconded by Councilman Cooley. Motion carried.

- 15) Special Events Permit - Saratoga Days
Scott McIlvaine stated that the event will be on July 1st and there will be 3 bands. Scott stated they will work together with the police department for better security. They will close the street at 6 am to set up and the event will end at 11 pm. Motion made by Councilman Jerry Fluty to approve the special events permit for Saratoga Days, Seconded by Councilman Jacob Fluty. The motion carried.

Street Closure Permit to close Bridge Street from River Street to Highway 130 for Saratoga Days. Motion made by Councilwoman Beck, Seconded by Councilman Cooley. Motion carried.

- 16) Special Events Permit - High Water Hoedown
Chris Shannon would like to change the start time of the event to noon and ending at 10 pm. Motion made by Councilman Jerry Fluty to approve the special events permit for the High Water Hoedown, Seconded by Councilman Cooley. Motion carried.
Chris Shannon asked about overnight camping on town property. Mayor Davis said he would research this. Clerk Marie Christen will make note and the council will review and discuss at the next meeting.

- 17) Emergency Ordinance 866 - Budget Amendment
Ordinance 866 was read in its entirety. Motion made by Councilman Cooley to pass Ordinance 866, Seconded by Councilman Jerry Fluty. Motion carried.
Motion made by Councilman Jerry Fluty to accept the amended budget, Seconded by Councilwoman Beck. Motion carried.

Police Department

There were 140 calls. Chief Morris stated that we need to look at our dog ordinances because there were 15 dog calls. Chief Morris feels we need to be fiscally responsible, and the police department will not be going over budget again. Chief Morris is working on having a canine officer again. The town will pay for the routine feeding and maintenance of the dog with the lease sent to attorney Patrick Brady for review. The Chief would like to present this at the May 16th council meeting after the attorney reviews it.

- 18) MOU For the Purchase of Motorola Dispatch Consoles
The radio equipment is nearing its life cycle. Sheriff Alex Bakken went to the County Commissioners and graciously allowed us to obtain the equipment for \$10 through an MOU.

Fire Department

Motion made by Councilman Jerry Fluty to approve all 3 invoices for the Fire Department, Seconded by Councilman Jacob Fluty. Motion carried.

- 19) Wyoming Apparatus Estimate - \$1,028.50
20) Hose Quote - \$10,152.00
21) Bunker Quote - \$2,795.00

Recreation Department

- 22) Director's Report

Director Sarah Laughlin has submitted up to the last pay period for CCSD #2 grant reimbursement. Sarah is working on the gym schedule and turnover responsibilities. There is an email that has gone out to the Mayor and Joe Elder about scheduling and changes. Sarah is in the process of cleaning out her office and her last official day is Sunday.

There will be an update on Indeed and Workforce Services for the recreation director position. Councilwoman Beck will send over information about the job description. Councilwoman Beck stated she is working with the pool manager, Whisper Bunch, to make inventory lists and anything that needs to be fixed or updated.

Councilwoman Beck stated they will be starting youth soccer and that is typically the Recreation Director's responsibility to organize but this year the parents may want to consider organizing that. Youth soccer would start after the 4th of July.

There will be a 4th of July Independence 5k run and kids' run. They are co-sponsoring that with the Chamber of Commerce. Director Amanda Knotwell will be taking the lead on that.

23) 2023 Season Pool Rates

Councilwoman Beck read the new swimming pool price list. Councilwoman Beck made a motion to pass the price list. Seconded by Councilman Cooley. Motion carried. Prices will be posted and were changed to make the pool more affordable for locals.

24) Approval to Hire Samantha Anderson for Lifeguard

Councilwoman Beck made a motion to hire Samantha Anderson contingent on lifeguard certification. Samantha's starting wage will start at \$12.00/hour. Councilman Jerry Fluty seconded. Motion carried.

25) Pool Employee Salary Increases

Councilwoman Beck is requesting \$2/hour increase for lifeguards who are coming back. Mayor Davis suggested that we hold off on raises until we start the new fiscal year and investigation of pay rates. Councilwoman Beck stated we need to transfer Jada Jennings from open gym supervisor to lifeguard.

Councilwoman Beck made a motion to raise Whisper Bunch's pay to \$16.00/ hour since she completed her CPO training. Seconded by Councilman Jacob Fluty. Motion carried.

26) Treadmill Replacement Request

Councilwoman Beck stated that the delivered treadmill from Colorado Cardio has had problems since it got here. The treadmill is still under warranty and Colorado Cardio will be here on May 5, 2023, to replace the machine with an upgraded model but we need to pay the travel and labor cost of \$675.00. Motion made by Councilwoman Beck to pay this cost, Councilman Jerry Fluty seconded. Motion carried.

Department of Public Works

The streets department have been filling potholes and helping get Spring Avenue ready for pavement. The Spring Avenue project should be done within a month.

27) Best Tasting Drinking Water in Wyoming 2023

Saratoga was awarded the best tasting water in Wyoming at the Wyoming Rural Water Conference. Two employees from the water & sewer department will go to Washington D.C. to the national conference and compete for the nation's best tasting water.

28) Parks Maintenance Agreement

Interviews were done today, and the maintenance agreement will go to Anthony Gonzales with the lowest bid of \$36,960.00. Sanchez Lawn Maintenance had a bid of \$42,500.00.

Motion made by Councilman Cooley to hire Anothony Gonzales for parks maintenance, Seconded by Councilman Jerry Fluty. The motion carried

29) Valley Gutter

Mayor Davis met with Lewis and Lewis about putting in a concrete valley pan through the town parking lot and received a quote for \$22,500.60. He will also be getting another quote from another company.

30) EIMG Pre-Award Letter - \$12,000

Mayor Davis requested \$27,000.00 and received \$12,000.00 from the EIMG grant. Mayor Davis stated that he will ask council to replace the money from the weed and pest fund so that they can do fogging and aerial spraying. Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.

NEW BUSINESS

The council was invited to the cemetery board workshop on May 9, 2023 to discuss fixing the road going into the cemetery and work on their budget.

There was a request from Dan Jones to get excess dirt from the River Street work. He is requesting 2-3 truck loads of dirt to put out at The Whistle Pig for their ATV pulls. Proceeds from the ATV pulls will go to the American Veterans Association and it is called Snowy Range ATV Pulls. Motion made by Councilman Cooley, Seconded by Councilman Jerry Fluty. Motion carried.

The new lift station has to be engineered and designed because they are changing the discharge. It also needs a DEQ permit to do this. Mayor Davis asked Engineering & Associates for an estimate for the work. Engineering & Associates estimated the amount for their work to be \$15,000. This will be for the design, overseeing and DEQ permit. Motion made by Councilman Jerry Fluty, Seconded by Councilman Cooley. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is May 8, 2023 at 4:30 PM at the PVCC

No new updates.

Water and Sewer Joint Power Board

Next meeting is May 10, 2023 at 6:00 PM at the PVCC

There was a workshop last week with the Joint Powers Board to get hard numbers for tap fees so that the ordinances can be updated.

Recreation Commission

Next meeting is June 5, 2023 at 6:00 PM at the Town Hall Council Chambers

There will be community cleanup day info at next council meeting. Emily Williams application for Recreation Commission was read at the last meeting and it was suggested that it goes to the Recreation Commission to approve. The Rec commission did approve and would like to appoint her for the in-town position. Motion made by Councilwoman Beck, Seconded by Councilman Jacob Fluty. Motion carried.

There are 2 more positions open, a letter can be given to Clerk Marie Christen at town hall. There is an out of town and in town position open.

Planning Commission

Next meeting is May 9, 2023 at 5:30 PM at the Town Hall Council Chambers

- 31) Letter of Interest - Nancy Ford
Motion made by Councilman Cooley, Seconded by Councilman Jerry Fluty. Motion carried,
- 32) Letter of Interest - Johnny Portillo
Motion made by Councilman Cooley, Seconded by Councilwoman Beck. Motion carried.
- 33) Letter of Interest - Chia Valdez
Motion made by Councilwoman Beck, Seconded by Councilman Jerry Fluty. Motion carried.
- 34) OV Consulting Draft Agreement
Clerk Christen stated that O.V. Consulting's draft agreement was sent by McCall Bureau to WYDOT for their approval for the TAP project. WYDOT will be at town hall on Thursday for a site visit.

Saratoga Airport Advisory Board

Next meeting is May 8, 2023 at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is May 15, 2023 at 6:00 PM at the Elk Mountain Hotel.

SCWEMS is considering increasing the price per person for ambulance services to account for the rising cost in gas and materials. The rate may go from \$30.00 per person to \$34.00 per person which is an increase of 6%. Board members will let the municipalities know as soon as possible.

Mayor Davis asked if they were applying for any grants Marie Christen stated that they are looking to purchase a new ambulance. There is a shortage of ambulances nationwide and the soonest they can get a new ambulance is in a few years. They have had several ambulances break down.

FURTHER BUSINESS

ADJOURNMENT

Motion made by Councilman Jerry Fluty to adjourn at 8:30pm, Seconded by Councilman Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, MAY 16, 2023 AT 6:00 PM.**

Mayor Chuck Davis

Marie Christen, Town Clerk