



**TOWN OF SARATOGA  
RESOLUTION NO. 2026-01**

**A RESOLUTION OF THE TOWN OF SARATOGA ADOPTING THE SARATOGA INTERIM INTERNSHIP PROGRAM. A PROGRAM PROVIDING CIVIC ENGAGEMENT, WORFORCE DEVELOPMENT AND EDUCATIONAL OPPORTUNITIES THROUGH PARTICIPATION IN MUNICIPAL GOVERNMENT OPERATIONS.**

**WHEREAS**, the Town of Saratoga desires to encourage civic engagement, workforce development, and educational opportunities for students through meaningful participation in municipal government; and

**WHEREAS**, the Town Council finds that paid internship opportunities provide equitable access to professional experience while ensuring compliance with applicable wage and labor laws; and

**WHEREAS**, the Town desires to establish an Interim Paid Municipal Internship Program to allow Town departments to engage interns in a structured, supervised, and educational manner; and

**WHEREAS**, the Town Council finds it in the best interest of the community to adopt an interim program policy to guide the administration of such internships; and

**WHEREAS**, the Saratoga Internship Program Policy is attached hereto as Exhibit "A" and incorporated herein by reference;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF SARATOGA, WYOMING, THAT**

1. The Interim Paid Municipal Internship Program is hereby adopted.
2. The Interim Paid Municipal Internship Program Policy, attached hereto as Exhibit "A", is approved and shall govern the administration of the program.
3. The program shall be implemented on an interim basis and may be modified, continued, or made permanent by future action of the Town Council.
4. The part time wage scale be update to add "Intern" under "PTS5" on the part time wage scale.
5. Town staff are authorized to take all actions reasonably necessary to implement the program consistent with the attached policy and applicable law.

**PASSED, APPROVED AND ADOPTED THIS 7th day of January 2026.**

ATTEST:

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Jennifer Anderson, Clerk

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Chuck Davis, Mayor