



TOWN COUNCIL REGULAR MEETING SEPTEMBER 19, 2023, at 6:00 PM

Saratoga Town Hall, 110 E Spring Ave, Saratoga, WY 82331

MINUTES

CALL TO ORDER

- 1) Roll Call: __Mayor Chuck Davis __Councilman Cooley __Councilwoman Beck
__Councilman Jerry Fluty __Councilman Jacob Fluty
- 2) Opening Ceremony

APPROVAL OF THE AGENDA

Motion to approve agenda by Councilman Mike Cooley, second by Councilman Jerry Fluty. Motion carried.

APPROVAL OF THE MINUTES

Motion to approve minutes from September 5, 2023, by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

APPROVAL OF THE BILLS

- 4) Deposits - \$311,234.36
- 5) Accounts Payable - \$52,963.50
Motion to bills in the amount of \$52,963.50 by Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.
- 6) Payroll - \$40,996.24
Motion to pay payroll in the amount of \$40,996.24 by Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.

CORRESPONDENCE

ITEMS FROM THE PUBLIC

- 8) Justin Peterson Storm Drain
Mr. Peterson is proposing to exchange a 15' easement on the north of his property for a 10' easement on the south side of the property, for a storm drain. Council would like to maintain

a 15' easement. Mr. Peterson is willing to work with cost sharing and has been in contact with an engineer. Mayor Davis is in favor of cost sharing on this project as the certainty of the working order of the storm drain is in question.

Motion for movement of easement, and additional cost sharing by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.

- 9) Rusty Rogers - Pole barn at 12th & Farm
Mr. Rogers will not be attending

COUNCIL COMMENTS

REPORTS FROM DEPARTMENTS

Town Hall

- 10) Wyoming Community Gas Community Project Designation - \$5,657.82
Mayor tabled, will get together with council members to decide where funds will be allocated.
- 11) Ordinance 868 - Town Ordinance Revision per WAM Recommendation
Mayor Chuck Davis tabled; each council member has a copy of the ordinance to review.
Motion to table by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion Carried.
- 12) Special Events Permit - Sophia Borg, Strong Tower Design and The Palomino Hat Bar
Sophia Borg, is requesting to use the Town parking lot, and close a portion of E Spring St for a Fall Festival. Chief Morris will be contacting you Fire Chief to see about closing half the street between the two lots. Food Trucks will be welcome as well as local restaurants.
Motion to approve special event for Fall Festival to include food trucks, pending the closure a portion of the street by Councilman Mike Cooley, second by Councilman Jerry Fluty. Motion carried.
- 13) WYDOT Bridge - Saratoga Inn
Mayor Chuck Davis received proof that the Town of Saratoga has ownership of the bridge off of Texas Trail. This bridge is the way we provide fire protection, with the weight restriction and high water we are not able to provide that protection. Mayor Davis has agreement with WYDOT to replace the bridge at no cost to the town. Mayor Davis has been in contact with the town attorney, and she reports it is a standard contract with WYDOT and everything looks good. Councilman Jerry Fluty suggested getting in contact with owner of the Saratoga Inn, Dr Jensen to move existing bridge for golf carts. Mr. Fluty will be getting in contact with Dr Jensen.
Motion to sign agreement for WYDOT to construct new bridge by Councilman Mike Cooley, second by Counselman Jerry Fluty. Motion carried.

Police Department

Chief Mike Morris states there were 191 calls of service since last meeting. Went to schools last week presented decals for the students to vote, purple and gold decals have been ordered, still working on installation plan. Working on plan to get rid of unused vehicles. K9 vehicle is specifically used for a K9, looking in to possibly getting rid of that vehicle.

Fire Department

Recreation Department

- 14) Cuts & Stitches Quote - \$369.00
Motion to accept bid of \$369.00 for T-shirts for Flag Football from Cuts and Stitches by Councilman Mike Cooley, Second by Councilman Jerry Fluty. Motion carried.
- 15) Cowboy Couture Quote - \$533.00
- 16) Fall Carnival
Motion to table to collaborate with Sophia Borg by Councilman Mike Cooley, seconded by Councilman Jerry Fluty. Motion carried.
- 17) Job Description
Recreation director Kim Hemenway presented a job description for a part time custodial and recreation assistant. Platte Valley Community Center will pay for 15 hours a week for custodial, recreation dept will be responsible for 14 hours a week for recreation assistant. Motion for an additional employee for custodial and recreation assistant, by Councilwoman Kathy Beck, second by Councilman Jerry Fluty. Motion carried.
- 18) Memo of Use
Motion to let immediate family members of Town Employees to use the gym for free, and update policy in the handbook by Councilman Jerry Fluty, second by Councilwoman Kathy Beck. motion carried.

Department of Public Works

- 19) Lift Station
Motion to move forward with Lift Station by Councilman Mike Cooley, second by Councilman Jerry Fluty. Motion carried.
- 20) Flat Bed Truck
Motion to approve bid for a Dodge truck from Bob Ruwart Motors for \$69,423.33 by Councilman Mike Cooley, second by Counselman Jerry Fluty. Motion carried.
- 21) Floodplain Map Review Proposal
Director of Public Works Emery Penner presented a Floodplain Mapping Analysis from S2O Design and Engineering. Mr. Penner states that there are concerns with the accuracy of the floodplain maps. When we get the new maps, it is important to note that there will be construction requirements that change, there will be noted elevations, there could be implications to insurance policies, people who were not required to have policies are now required to. This is a significant update. This is high level look, looking at the ground. Look at their model to see what they saw, to see where we are at before we remodel.
Mr. Penner states it is warranted to look at the maps and make sure for the people that we did as much due diligence that we could to get the most accurate maps. Mayor Davis states we owe it to the town to look at this.
Motion to hire an independent party for floodplain mapping, By Councilman Mike Cooley, second by Councilwoman Kathy Beck. Motion carried.

REPORTS FROM BOARDS AND COMMISSIONS

Community Center Joint Powers Board

Next meeting is October 9, 2023, at 4:30 PM at the PVCC

Water and Sewer Joint Power Board

Next meeting is October 11, 2023, at 6:00 PM at the PVCC

Planning Commission

Next meeting is October 10, 2023, at 5:30 PM at the Town Hall Council Chambers

2019 Wyoming Water Development Coalition (WWDC) study identified sediment in one of our well, the other wells were not checked or videoed. Moving forward we need to get the wells videoed and bailed out if there is sediment in them. Mr. Penner has been in contact with some well drillers, hopefully can get this done before winter.

Planning made a motion to approve the 3rd addition of Octagon Estates, with the requirements the assurances, bond etc. are put in place before the final plat is approved.

Researching Airbnb, have an attorney on board about what is going on statewide. She will be at the next meeting.

Building permits, if you have an orange tag, please post it where it is visible

Recreation Commission

Next meeting is October 2, 2023, at 6:00 PM at the Town Hall Council Chambers

Community Clean Up - 2 weeks set aside in October, trash pickup for fall and spring, would like to propose an additional free dump day in the fall.

Pool Passes contact Kim Hemenway if you purchased a baby pool pass and was not able to use due to the baby pool being closed.

Saratoga Airport Advisory Board

Next meeting is October 9, 2023, at 3:30 PM at the Town Hall Council Chambers

South Central Wyoming Emergency Medical Services Board

Next meeting is October 16, 2023, at 6:00 PM

Marie Christen presented a draft copy of changes of proposed amendments to include an additional nonvoting member on Joint Powers Board, one from the north and one from the south, an amendment to include remote attendance, amend physical address and mailing address to the

address in Saratoga, add new language concerning voluntary withdrawal of a participating agency, change to not ask permission to apply for loans and grants. Will bring passed amendments to the council once they are voted on and approved.

SCWEMS currently has one ambulance out of service, and has acquired 2 new drivers

NEW BUSINESS

FURTHER BUSINESS

ADJOURNMENT

Motion to adjourn meeting by Councilman Jerry Fluty, second by Councilman Mike Cooley. Motion carried.

**THE NEXT TOWN COUNCIL MEETING WILL BE ON
TUESDAY, OCTOBER 3, 2023 AT 6:00 PM.**

Mayor Chuck Davis

Jenn Anderson, Town Clerk