



Chris Vogelsang, PE  
OV Consulting  
1200 Bannock St  
Denver, CO 80204

Emery Penner  
Director of Public Works  
110 E Springs Avenue  
Saratoga, WY 82331

Project Name: Town of Saratoga Transportation Alternatives Master Plan  
Client Contact: McCall Bureau  
Invoice Date: August 14, 2024  
Billing Period: 7/1/2024 through 7/31/24  
Payment Due Date: September 14, 2024  
OVLLC Invoice #: 4002  
OVLLC Project #: 10250

**INVOICE AMOUNT: \$ 4,747.65**

**Billing Detail and Budget Summary**

Name	Classification	Hours	Rate/Hr	Labor Dollars
Chris Vogelsang	Principal	7	\$ 200.00	\$ 1,400.00
Beth Vogelsang	Principal	0	\$ 200.00	\$ -
Shari Moore	Sr. Planner	1	\$ 145.00	\$ 145.00
Kevin Rangel	Engineer II	4	\$ 140.00	\$ 560.00
Reese Shaw	Planner I	14	\$ 120.00	\$ 1,680.00
Maya Diaz	Planning Analyst	0	\$ 90.00	\$ -
			<b>OV Labor</b>	\$ 3,785.00
			<b>OV Expenses</b>	\$ -
			<b>FEA</b>	\$ -
			<b>StudioCPG</b>	\$ 1,000.00
			<b>Discount</b>	\$ (37.35)
			<b>Total Billed this Invoice</b>	<b>\$ 4,747.65</b>
			<b>Total Budget Status</b>	
			Total Billed This Invoice	\$ 4,747.65
			Amount Previously Billed	\$ 211,502.35
			Total Billed to Date	\$ 216,250.00
			<b>Budget</b>	<b>\$ 216,250.00</b>
			Budget Remaining	\$ -

**Progress Report**

During this billing period, the team performed the following:

**Task 1: Project Administration**

- Project Management and internal organizational meetings



**Task 2: Public Engagement**

- None

**Task 3: Existing Conditions Summary**

- None

**Task 4: Visioning, Goals & Objectives**

- None

**Task 5: Concept Development**

- None

**Task 6: Concept Refinement & Illustrative Depictions**

- None

**Task 7: Recommendations, Implementation Strategy & Cost Estimates**

- None

**Task 8: Draft & Final Plan**

- Added text to outreach section
- Added text to traffic calming section
- Created cost estimate appendices for OV/FEA/CPG Projects
- Edits to final report
- Printed, bound and delivered final report to Saratoga
- Updated project website with final draft report and appendices

**Task 9: Town Council Adoption**

- Attended Planning Commission Meeting

Any questions regarding this invoice contact Shari Moore at [shari@ovllc.com](mailto:shari@ovllc.com).

INVOICE

StudioCPG - WBE/DBE/SBE

Heather Noyes, Principal  
4383 Tennyson #1A  
Denver, CO 80212  
PH 303-455-3779

DATE: August 12, 2024  
TO: Chris Vogelsang  
OV Consulting  
1200 Bannock Street  
Denver, Colorado 80204

PROJECT NAME: Town of Saratoga Transportation Alternatives Master Plan  
INVOICE #: 23926  
BILLING PERIOD: Through 8/12/24 FINAL INVOICE

Total Project Fee: \$70,268.00  
Reduction: Task 8 \$7,000.00  
Revised Project Fee: \$63,268.00

StudioCPG Fees	FEE	% COMPLETE	CURRENT TOTAL	PREVIOUS BILLING	REMAINING BALANCE
Task 1: Project Administration	\$ 3,990.00	100%	\$ 193.75	\$ 3,796.25	\$ -
Task 2: Public Engagement	\$ 2,780.00	100%	\$ -	\$ 2,780.00	\$ -
Task 3: Existing Conditions Summary	\$ 4,836.00	100%	\$ -	\$ 4,836.00	\$ -
Task 4: Visioning, Goals, Objectives	\$ 970.00	100%	\$ -	\$ 970.00	\$ -
Task 5: Concept Development	\$ 7,618.00	100%	\$ -	\$ 7,618.00	\$ -
Task 6: Concept Refinement and Illustrative Depictions	\$ 18,675.00	100%	\$ -	\$ 18,675.00	\$ -
Task 7: Recommendations, Implementation Strategy, Costs	\$ 14,039.00	100%	\$ -	\$ 14,039.00	\$ -
Task 8: Draft and Final Plan* Fee Reduced \$7K	\$ 6,162.00	95%	\$ 806.25	\$ 5,048.25	\$ 307.50
Task 9: Town Council Adoption	\$ 848.00	0%	\$ -	\$ -	\$ 848.00
Reimbursable Expenses: Direct Cost - Public Mtg #2 Supplies	\$ 750.00	35%	\$ -	\$ 266.14	\$ 483.86
Reimbursable Expenses: Lodging	\$ 800.00	26%	\$ -	\$ 204.27	\$ 595.73
Reimbursable Expenses: Per Diem Food	\$ 600.00	39%	\$ -	\$ 236.00	\$ 364.00
Reimbursable Expenses: Travel	\$ 1,200.00	58%	\$ -	\$ 693.13	\$ 506.87
	\$63,268.00	0%	\$1,000.00	\$59,162.04	\$3,105.96

ITEMIZED LABOR: StudioCPG				
FOR CURRENT BILLING PERIOD				
	Personnel	Hours	Rate	Amount
	Billy Gregg, Principal	0	\$ 195.00	\$ -
	Heather Noyes, Project Manager	0	\$ 165.00	\$ -
	Brian Pille, Sr. Landscape Architect	8	\$ 125.00	\$ 1,000.00
	Nate King, Graphic Support	0	\$ 95.00	\$ -
	Jennifer Lam, Landscape Designer	0	\$ 87.00	\$ -
	StudioCPG Labor Subtotal			\$ 1,000.00

DESCRIPTION OF SERVICES FOR CURRENT BILLING PERIOD  
Task 1 PA: Project Management / Team Coordination - COMPLETE  
Task 7: Recommendations, Implementation, Costs - COMPLETE  
Task 8: Draft/Final Plan - COMPLETE

REIMBURSABLES	Descp	Unit Cost	# of Units	Total	Total
In House Printing	11x17 Color	\$1.25	0	\$0.00	\$0.00
In House Printing	8x11 Color	\$1.00	0	\$0.00	\$0.00
Car Rental	Hertz	LS	0	\$0.00	\$0.00
Gas		LS	0	\$0.00	\$0.00
Gas		LS	0	\$0.00	\$0.00
Lodging: 2024 Conus Rate \$107/night					
Meals: 2024 Conus Rate \$59/day					
Total Reimbursables					\$0.00

PROJECT BILLING HISTORY	Pay App #	Invoice #	Date Issued	Amount	Payment
	1	23692R2	9/29/2023	\$3,978.75	Paid
	2	23732R2	11/1/2023	\$2,740.00	Paid
	3	23758R2	12/6/2023	\$1,984.50	Paid
	4	23780R2	1/12/2024	\$1,097.50	Paid
	5	23802	2/9/2024	\$4,833.05	Paid
	6	23828	3/6/2024	\$10,357.00	Paid
	7	23853	4/1/2024	\$19,468.75	Paid
	8	23874	5/1/2024	\$3,474.00	Paid
	9	23894R	6/1/2024	\$6,497.49	Paid
	10	23911	7/1/2024	\$4,731.00	Due
	11	23926	8/12/2024	\$1,000.00	Current

TOTAL AMOUNT DUE THIS INVOICE: \$1,000.00  
PRIOR UNPAID INVOICES: \$4,731.00  
TOTAL OWED: \$5,731.00