

## **WORK ORDER 22-04A TOWN OF SARATOGA SARATOGA, WY**

### **Additional Construction Services for Spring Avenue Utility and Street Improvement Project**

This Work Order shall be attached to, made a part of, and incorporated by reference into a Master Professional Services Agreement between Town of Saratoga and T-O Engineers, Inc., dated February 22, 2022.

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## **SCOPE OF WORK**

The contractor has overrun the original estimate for working days assumed in the Consultant's original Scope of Work (Work Order 22-04), which assumed 49 inspection days. As of 10/30/22, the Consultant has provided 51 inspection days. The Consultant proposes the following amendment to the original Scope of Work to continue providing inspection and construction administration.

### **PHASE 8A – CONSTRUCTION ADMINISTRATION**

The Consultant shall continue to provide services as outlined in Work Order 22-04.

- 8.3A Provide one Resident Project Representative (RPR) to monitor and document construction activities, conformance with schedules, plans and specifications; review and document construction quantities; document significant conversations, situations, events or changed conditions; document input or visits from local authorities and officials; prepare and submit routine inspection reports; and maintain a project diary. It is estimated that 15 additional inspection days will be sufficient to provide this service.

During water line installation and paving it is assumed the RPR will work 9-hour days Monday through Friday and return to their home office every weekend. Travel time is included in the 9-hour workday (i.e., inspector will not arrive until mid-morning on Monday and depart mid-afternoon on Friday).

- 8.4A Organize and conduct project site visits and construction meetings with Town, Contractor, and others as appropriate. Contractor's schedule review and work progress will be discussed at all meetings. A total of 6 additional weekly project meetings are anticipated. The Project Manager will attend 2 of these weekly project meetings in Saratoga and conduct a site visit after. The Project Manager will attend the remaining 3 meetings remotely.

## FEES

The estimated total fee for services to be provided are summarized below. Any fees described herein for services to be provided are only estimates, the final amount billed for this work shall include all time, at stated bill rates, plus all direct expenses.

8.0A	Construction Administration	\$29,435.00
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IN WITNESS WHEREOF, Client and Consultant have made and executed this WORK ORDER 22-04A to the AGREEMENT the day and year first above written.

FOR: Town of Saratoga

By: \_\_\_\_\_  
Creed James

Title: Mayor

Date: \_\_\_\_\_

FOR: T-O ENGINEERS, INC.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_