



Chris Vogelsang, PE
OV Consulting
1200 Bannock St
Denver, CO 80204

Emery Penner
Director of Public Works
110 E Springs Avenue
Saratoga, WY 82331

Project Name: Town of Saratoga Transportation Alternatives Master Plan
Client Contact: McCall Bureau
Invoice Date: April 17, 2024
Billing Period: 3/1/2024 through 3/31/24
Payment Due Date: May 17, 2024
OVLLC Invoice #: 2970
OVLLC Project #: 10250

INVOICE AMOUNT: \$ 31,428.75

Billing Detail and Budget Summary

Name	Classification	Hours	Rate/Hr	Labor Dollars
Chris Vogelsang	Principal	10	\$ 200.00	\$ 2,000.00
Beth Vogelsang	Principal	0	\$ 200.00	\$ -
Shari Moore	Sr. Planner	1	\$ 145.00	\$ 145.00
Kevin Rangel	Engineer II	55	\$ 140.00	\$ 7,700.00
Reese Shaw	Planner I	13.5	\$ 120.00	\$ 1,620.00
Maya Diaz	Planning Analyst	5.5	\$ 90.00	\$ 495.00
			OV Labor	\$ 11,960.00
			OV Expenses	\$ -
			FEA	\$ -
			StudioCPG	\$ 19,468.75
			Total Billed this Invoice	\$ 31,428.75
				Total Budget Status
			Total Billed This Invoice	\$ 31,428.75
			Amount Previously Billed	\$ 135,787.30
			Total Billed to Date	\$ 167,216.05
			Budget	\$ 216,250.00
			Budget Remaining	\$ 49,033.95

Progress Report

During this billing period, the team performed the following:

Task 1: Project Administration

- Project Management and internal organizational meetings, notes
- Meetings



- Consultant PMT Meetings (3/12/24, 3/26/24)
- PMT Meeting (3/27/24)

Task 2: Public Engagement

- Preparation for Public Meeting #3:
 - Advertisement plan and materials
 - Schedule
 - Website information
 - Materials coordination
 - Logistics

Task 3: Existing Conditions Summary

- None

Task 4: Visioning, Goals & Objectives

- None

Task 5: Concept Development

- None

Task 6: Concept Refinement & Illustrative Depictions

- Hwy 130 Accessibility Improvements Concept Plan
- Hwy 130 Crossing Phase 1 Improvements Concepts
- Concept Project Sheets: Elm Ave Phase 2, Hwy 130 Accessibility, Hwy 130 Crossings
- River St. Path Concept
- Vet's Island Wayfinding Concept
- Concept roll plots

Task 7: Recommendations, Implementation Strategy & Cost Estimates

- Cost Estimating

Task 8: Draft & Final Plan

- Created project sheet templates for Studio CPT projects

Task 9: Town Council Adoption

- None

Any questions regarding this invoice contact Shari Moore at shari@ovllc.com.

INVOICE

StudioCPG - WBE/DBE/SBE

Heather Noyes, Principal
4383 Tennyson #1A
Denver, CO 80212
PH 303-455-3779

DATE: April 1, 2024
TO: Chris Vogelsang
OV Consulting
1200 Bannock Street
Denver, Colorado 80204

PROJECT NAME: Town of Saratoga Transportation Alternatives Master Plan
INVOICE #: 23853
BILLING PERIOD: Through 3/31/24

Total Project Fee: \$70,268.00

StudioCPG Fees	FEE	% COMPLETE	CURRENT TOTAL	PREVIOUS BILLING	REMAINING BALANCE
Task 1: Project Administration	\$ 3,990.00	73%	\$ 917.75	\$ 2,003.50	\$ 1,068.75
Task 2: Public Engagement	\$ 2,780.00	86%	\$ -	\$ 2,390.00	\$ 390.00
Task 3: Existing Conditions Summary	\$ 4,836.00	100%	\$ -	\$ 4,836.00	\$ -
Task 4: Visioning, Goals, Objectives	\$ 970.00	100%	\$ -	\$ 970.00	\$ -
Task 5: Concept Development	\$ 7,618.00	100%	\$ -	\$ 7,618.00	\$ -
Task 6: Concept Refinement and Illustrative Depictions	\$ 18,675.00	75%	\$ 7,975.00	\$ 6,031.50	\$ 4,668.50
Task 7: Recommendations, Implementation Strategy, Costs	\$ 14,039.00	75%	\$ 10,529.75	\$ -	\$ 3,509.25
Task 8: Draft and Final Plan	\$ 13,162.00	0%	\$ -	\$ -	\$ 13,162.00
Task 9: Town Council Adoption	\$ 848.00	0%	\$ -	\$ -	\$ 848.00
Reimbursable Expenses: Direct Cost - Public Mtg #2 Supplies	\$ 750.00	26%	\$ 46.25	\$ 150.39	\$ 553.36
Reimbursable Expenses: Lodging	\$ 800.00	26%	\$ -	\$ 204.27	\$ 595.73
Reimbursable Expenses: Per Diem Food	\$ 600.00	39%	\$ -	\$ 236.00	\$ 364.00
Reimbursable Expenses: Travel	\$ 1,200.00	46%	\$ -	\$ 551.14	\$ 648.86
	\$70,268.00	0%	\$19,468.75	\$24,990.80	\$25,808.45

ITEMIZED LABOR: StudioCPG FOR CURRENT BILLING PERIOD				
Personnel	Hours	Rate	Amount	
Billy Gregg, Principal	13	\$ 195.00	\$ 2,535.00	
Heather Noyes, Project Manager	2	\$ 165.00	\$ 330.00	
Brian Pille, Sr. Landscape Architect	58.25	\$ 125.00	\$ 7,281.25	
Nate King, Graphic Support	53	\$ 95.00	\$ 5,035.00	
Jennifer Lam, Landscape Designer	48.75	\$ 87.00	\$ 4,241.25	
StudioCPG Labor Subtotal			\$ 19,422.50	

DESCRIPTION OF SERVICES FOR CURRENT BILLING PERIOD

Task 1 PA: Project Management / Team Coordination - in progress
Task 6: Concept Refinement, Illustratives - in progress
Task 7: Recommendations, Implementation, Costs

REIMBURSABLES	Descp	Unit Cost	# of Units	Total	Total
In House Printing	11x17 Color	\$1.25	37	\$46.25	\$46.25
Car Rental					
Gas					
Lodging: 2024 Conus Rate \$107/night					
Meals: 2024 Conus Rate \$59/day					
Total Reimbursables					\$46.25

PROJECT BILLING HISTORY	Pay App #	Invoice #	Date Issued	Amount	Payment
	1	23692R2	9/29/2023	\$3,978.75	Paid
	2	23732R2	11/1/2023	\$2,740.00	Paid
	3	23758R2	12/6/2023	\$1,984.50	Paid
	4	23780R2	1/12/2024	\$1,097.50	Paid
	5	23802	2/9/2024	\$4,833.05	Due
	6	23828	3/6/2024	\$10,357.00	Due
	7	23853	4/1/2024	\$19,468.75	Current

TOTAL AMOUNT DUE THIS INVOICE: \$19,468.75
PRIOR UNPAID INVOICES: \$15,190.05
TOTAL OWED: \$34,658.80