



**REGULAR CITY COUNCIL MEETING**  
Tuesday, July 16, 2024 at 7:00 p.m.  
Council Chambers at City Hall and Online

**MINUTES**

Mayor Olson called the meeting to order at 7:00 p.m.

**ROLL CALL**

Councilors present included Art Adcock, Brian Del Rosario, Travis Keel, and Jeff Siddoway.

Councilor Mecham joined the meeting via Zoom

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, City Recorder Amalie Ottley, Steve Potter, Jason Callaway, Clint Hunter, Shad Eva, Jon Jensen

**PLEDGE OF ALLEGIANCE**

Steve Potter led the Pledge of Allegiance.

**INVOCATION/INSPIRATIONAL THOUGHT**

Councilor Del Rosario offered an invocation.

**DECLARATION OF POTENTIAL CONFLICTS OF INTEREST**

No members of the City Council expressed any conflict of interest.

**CONSENT AGENDA**

1. 06-28-2024 Special City Council Meeting
2. 07-02-2024 City Council Work Session
3. 07-02-2024 City Council Regular Meeting
4. City Expenditures from 6-28-2024 to 7-12-2024 in the amount of \$1,609,487.82.
5. Out of State Training Request - Norm Beagley & Jason Bond

Councilor Adcock made a motion to approve the Consent Agenda items 1 through 5. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

## RECOGNITIONS

### 6. Employee of the Month – Clint Hunter

Public Works Director Jason Callaway honored the Employee of the Month Clint Hunter by reading the following statement.

*“Clint Hunter is a member of our city’s Public Works Department, working in the streets and water divisions, and has been with the department for the past three years. His prior employment was with Staker Parson Building Materials where he worked as a rock crusher for twelve years.*

*Clint was born and raised in Santaquin and graduated from Payson High School. He has been married to his sweetheart, Anita, for 23 years and they have two sons, now 18 and 22 years old. Clint enjoys outdoor recreational activities such as hunting and fishing.*

*Jason Callaway, our Public Works Director, when asked about Clint stated, “Clint has consistently demonstrated exceptional dedication and a strong work ethic. He learns tasks quickly, ensuring high-quality work in everything he does. Though quiet and reserved initially, Clint’s great sense of humor and amiable personality have earned him the respect and camaraderie of his coworkers. Currently working towards his Water Distribution Certification, Clint’s commitment to professional growth is evident, and he never hesitates to take on new challenges. His willingness to learn and his positive attitude make him a valuable asset to our team.”*

*It is an honor to recognize Clint Hunter as our July 2024 Employee of the Month. Thank you, Clint, for your dedicated service and work with Santaquin City.”*

## PUBLIC FORUM

No members of the public wished to address the council in the public forum.

## BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant Manager Bond presented the Building Permit Report. 156 residential units have been issued building permits in the current calendar year. In comparison, 8 single and multi-family residential units have been built in the current fiscal year (July 1, 2024 – June 30, 2025). 10 new business licenses were issued in the last four weeks.

## NEW BUSINESS

### 7. Discussion & Possible Action - Award of Abatement and Demolition of Old Jr. High School and Senior's Buildings

Mayor Olson and Manager Beagley presented the bids from A-1 Abatement and AbateX Environmental Services, Inc. for the Asbestos Mitigation and Demolition of the old senior center and Jr high school. The lowest bidder was A-1 Abatement. They provided a bid in the amount of \$310,355.00. Councilor Siddoway inquired if the security cameras on the old senior center and middle school buildings will be removed. Manager Beagley confirmed that those cameras will be taken down and reused.

Councilor Keel made a motion to approve the contract for the Santaquin Senior Center and School Asbestos Mitigation and Demolition to A-1 Abatement for a not to exceed the amount of \$310,355.00. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes

Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

### **8. Discussion & Possible Action - Update to Employee Personnel Handbook Regarding Juneteenth Holiday**

Mayor Olson revisited the discussion that the City Council had at a work session meeting on July 2<sup>nd</sup> regarding the Juneteenth holiday. The council directed staff at that time (July 2<sup>nd</sup>) to present options to the council to vote on at the current meeting. The options were considered as follows:

- Option A – Observe Juneteenth as an official City holiday and add it to the list of holidays that close the City offices for the day. This option will increase the budget only for overtime (time-and-a-half) accumulated for essential work (i.e. public safety and other emergency situations) performed by employees for working on a holiday. If this option is chosen, the City Council would need to provide direction on if the holiday would be observed on the actual day of Juneteenth on a given year or if it will be observed on the Monday of the week of Juneteenth every year.
- Option B – Recognize the significance of Juneteenth, but not close the city offices for the day and add a personal day for employees to use anytime of the year. This option will give qualifying employees another personal day and the ability to use it if they want to personally observe Juneteenth. This option will not increase the budget.
- Option C – Recognize the significance of Juneteenth, but not close the city offices for the day and allow the two personal days that employees currently have (one for the first half and one the second half of the year) to be used anytime of the year. This option will give qualifying employees more flexibility to use one of their personal days if they want to personally observe Juneteenth. This option will not increase the budget.

Councilor Del Rosario expressed his support for Option C. Councilor Keel expressed his support for Option B stating that it is a holiday that should be recognized as well as giving the City a chance to enhance the benefits package for employees. Councilor Mecham expressed his adamant support for Option A and observe the Juneteenth holiday on the closest Monday. Councilor Siddoway expressed his support for any of the options but preferred that if the holiday is observed by closing offices, that should be done on a Monday or Friday. Councilor Adcock expressed his support for Option B, but change the employee handbook to include the ability for employees to use their personal holidays any time of the year. Councilor Del Rosario explained his support of Option C because it gives more flexibility for employees on personal days or observed holidays. Assistant Manager Bond pointed out that only full-time employees are eligible for paid leave.

Councilor Mecham made a motion to direct staff to draft an amendment to the Santaquin City Employee Policies and Procedures Handbook that would incorporate Option A which would allow the City to observe the Juneteenth holiday and close the offices on the closest Monday to the holiday each year, adding that the two staff personal days each year may be used at any time. Councilor Keel seconded the motion.

Councilor Adcock	No
Councilor Del Rosario	No
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

Councilor Del Rosario requested staff to include an estimated dollar amount in overtime that the Juneteenth holiday would add to the budget.

**CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA)**

Councilor Keel made a motion to enter into a CDRA Board Meeting. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The CDRA Meeting convened at 7:30 p.m.

**9. Resolution 07-03-2024 CDA - Approval of Addendum #5 to the LG SQ2, LLC Real Estate Purchase Agreement**

Manager Beagley went over the addendum #5 to the LG SQ2, LLC Real Estate Purchase Agreement and the proposed changes to the building materials and architectural elements therein.

Board Member Del Rosario made a motion to approve Resolution 07-03-2024 CDA - Approval of Addendum #5 to the LG SQ2, LLC Real Estate Purchase Agreement. Board Member Keel seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes
Board Member Keel	Yes
Board Member Mechem	Yes
Board Member Siddoway	Yes

The motion passed.

Board Member Del Rosario made a motion to end the CDRA Board Meeting and reconvene the Regular City Council Meeting. Board Member Siddoway seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Yes

Board Member Keel	Yes
Board Member Mechem	Yes
Board Member Siddoway	Yes

The motion passed.

The CDRA Board Meeting ended, and the Regular City Council Meeting reconvened at 7:35 p.m.

#### **REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON**

Assistant City Manager Bond went over items on upcoming DRC and Planning Commission agendas. He invited council members to the upcoming staff ice cream social event.

Manager Beagley addressed the ongoing construction on Main Street. Manager Beagley indicated that the Orchard Days parade will be moved to 100 South this year in light of the construction on Main Street.

Councilor Mechem had nothing to report.

Councilor Keel reported on the recent Library Board meeting. He indicated that 1,893 people have signed up for the library's Summer Reading program. Councilor Keel reported the library's stats from last fiscal year.

- 12,714 people participated in the library programs last year.
- 852 new library cards were issued. (210 of those cards were non-residents)
- 81,215 checkouts were processed at the library, not counting the online Libby App checkouts.

Councilor Keel commended Library Director Jen Wagner and her staff for their hard work. Councilor Keel also reported on the Youth City Council elections. A new Youth City Council mayor was appointed, and the council is planning their activities for the coming year.

Councilor Siddoway reported on the recent and upcoming Hometown Market events. He asked if the Public Works Department could spend some time on cleaning up dead trees and overgrown shrubs on Summit Ridge Parkway.

Councilor Adcock invited the public to attend the upcoming Flag Raising Ceremony on July 27<sup>th</sup> at 8:00 a.m.

Councilor Del Rosario thanked the Public Works Department for their attentiveness to the City. He invited the public to attend the upcoming Chamber of Commerce Breakfast Club event.

Councilor Adcock suggested that the Public Works Department staff have the ability to work early in the morning so that they don't have to work through high temperatures in the afternoon. Mayor Olson agreed and stated he would leave that up to the Public Works Department Director.

Councilor Siddoway encouraged everyone to download the Orchard Days Magazine, so they know what's going on during the Orchard Days event.

Mayor Olson asked the Council and Staff to consider additional parking on the City block 100 South, down the center of the road, so that access to the City buildings and park is easier for residents. Mayor Olson reported on the progress of the Santaquin Canyon road.

**ADJOURNMENT**

Councilor Siddoway made a motion to adjourn the meeting. Councilor Del Rosario seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Yes
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The meeting was adjourned at 8:00 p.m.

ATTEST:

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**Daniel M. Olson, Mayor**

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**Amalie R. Ottley, City Recorder**