



CITY COUNCIL WORK SESSION MEETING

Tuesday, February 7, 2023 at 5:30 PM
Court Room/Council Chambers (2nd floor) and Online

MINUTES

Mayor Olson called the meeting to order at 5:30 p.m.

ROLL CALL

Councilors present included Councilors Adcock, Hathaway, Mecham, Montoya, and Siddoway.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Finance Director Shannon Hoffman, Community Services Director John Bradley, Deputy Recorder Camille Moffat.

PLEDGE OF ALLEGIANCE

Councilor Adcock led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Councilor Mecham offered an invocation.

DISCUSSION ITEMS

1. Conflict of Interest Disclosures

Finance Director Hoffman presented an update to the Conflict-of-Interest disclosure forms required by State Law and recommended by the 2022 audit of the city. She stated the new forms will be signed by Council Members and staff and will allow for any conflicts to be disclosed annually.

2. Orchard Days Magazine Printing

Community Services Director Bradley addressed the City Council on the past practice of printing a magazine specifically for the Orchard Days festivities. Due to the cost and the very short shelf-life of the magazines, Director Bradley brought up the possibility of saving \$8,000 by sending out postcards with a link to a digital Orchard Days magazine. Manager Beagley pointed out that the \$8,000 cost savings is approximately half of the cost of printing the 2-week magazine. Director Bradley pointed out that a number of physical copies will be available at the city offices for those who may want like to pick them up. Councilor Adcock expressed his appreciation for the availability of physical copies. Councilor Montoya inquired about the availability of the online magazine and when it would be available. She suggested that the online version should be available prior to the postcards being mailed. Councilor Hathaway asked if PO Boxes will get the same mailings as those with home mailboxes. Manager Beagley stated that the city will deliver the postcards to the post office directly so that PO Boxes will receive them as well. Councilor Mecham and staff discussed how to motivate or incentivize residents to use the postcards and to use the electronic copies of the flyer or the Santaquin Community Services app. Council and staff discussed how to advertise the digital

magazine and Community Services app on the City website. Council members agreed that moving towards more digitizing of the magazine is worth the cost savings.

3. “Healthy Utah” Initiative City Implementation

Director Bradley and Councilor Montoya presented information about cities who have earned the “Healthy Utah” designation awarded by the Utah League of Cities and Towns. In order to apply and/or certify, Santaquin City would have to fall under three categories: active living, access to healthy food, and mental health. Director Bradley pointed out that the city will dedicate time to the “Healthy Utah” initiative through the Community Services Board that meets quarterly. Director Bradley also presented ways that the Community Services Department currently provides for the city to meet the three categorizations. Councilor Montoya pointed out that the Youth City Council will help with the “Healthy Utah” Initiative as well. Director Bradley asked Shauna Jo Eves to highlight new classes and activities available to the community.

4. April 19 – April 21, 2023 ULCT Conference Attendance

Mayor Olson and council members discussed those who planned on attending the upcoming Utah League of Cities and Towns Mid-Year Conference.

5. Upcoming Agenda Items

Council and staff reviewed the upcoming Regular City Council Meeting Agenda and the items therein.

6. Other Business

Councilor Montoya expressed her appreciation to Shauna Jo and the Community Services team for their hard work supporting visual and performing arts within the community and for providing those services to Santaquin City.

ADJOURNMENT

Councilor Montoya motioned to adjourn the Work Session Meeting. Councilor Hathaway seconded the motion.

Councilor Adcock	Yes
Councilor Hathaway	Yes
Councilor Mecham	Yes
Councilor Montoya	Yes
Councilor Siddoway	Yes

Motion passed unanimously in the affirmative. The meeting was adjourned at 6:30 p.m.

ATTEST:

Daniel M. Olson, Mayor

Amalie R. Ottley, City Recorder