



# SANTAQUIN CITY FIRE & EMS DEPARTMENT

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To: Mayor and City Council  
From: Santaquin Fire and EMS  
Date: May 26, 2026  
Subject: Request for Approval of Out-of-State Travel – Final Ladder Truck Inspection

Santaquin Fire and EMS are requesting approval for out-of-state travel for four members of the department to travel to Appleton, Wisconsin from June 10, 2026 through June 14, 2026.

The purpose of this travel is to complete the final inspection and acceptance process for the department's new ladder truck prior to delivery. This inspection will allow department personnel to verify that all specifications, equipment, and operational components meet the requirements established during the purchasing process before the apparatus is placed into service.

The original purchase agreement for the ladder truck included travel expenses for three department members to attend the final inspection. The cost for the fourth member attending the inspection will be covered by the fire department budget.

Delivery of the new ladder truck is expected prior to July 1, 2026. This apparatus will enhance the department's operational capabilities, firefighter safety, and emergency response services for the community.

We respectfully request approval for this out-of-state travel.

Respectfully,

Ryan Lind, Fire Chief