



REGULAR CITY COUNCIL MEETING
Tuesday, July 1st, 2025, at 7:00 p.m.
Council Chambers at City Hall and Online

MINUTES

Mayor Olson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilors present included Art Adcock, Travis Keel, Lynn Mecham, and Jeff Siddoway.

Councilor Brian Del Rosario was excused from the meeting.

Others present included City Manager Norm Beagley, Assistant City Manager Jason Bond, Legal Counsel Brett Rich, Deputy City Recorder Stephanie Christensen,

PLEDGE OF ALLEGIANCE

A member of the audience led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Councilor Keel offered an inspirational thought.

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

No members of the City Council expressed any conflict of interest.

CONSENT AGENDA

1. 06-17-2025 City Council Work Session Minutes
2. 06-17-2025 City Council Regular Meeting Minutes
3. City Expenditures from 06-14-2025 to 06-27-2025 in the amount of \$2,552,345.94

Councilor Siddoway made a motion to approve the Consent Agenda items 1 through 3. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

RECOGNITIONS

4. Employee of the Month - Jennifer Wagner

Assistant City Manager Jason Bond recognized the Employee of the Month Jennifer Wagner by reading the following statement.

“Santaquin City proudly recognizes Jennifer Wagner, our Library Director, as the July 2025 Employee of the Month. With a deep love for learning and a passion for community engagement, Jennifer has been an integral part of the Santaquin City Library for the past thirteen years.

Jennifer began her career as a library clerk and, through hard work and unwavering dedication, was promoted to Librarian four years ago. She earned her Associate Degree in Business from Salt Lake Community College and has since enhanced her professional development through the Utah Public Library Institute for Training (UPLIFT) — a rigorous five-year program she is set to complete this September.

Jennifer’s impact on our community goes far beyond books. When asked what she enjoys most about her work, she shared:

“I love informing and educating our patrons on the different kinds of books available and how they benefit our lives. Helping others—especially children—learn to love reading is so rewarding. I also love seeing people make connections and friendships through the programs we offer. Living in Santaquin has been wonderful, and being part of the community in this way has been so meaningful.”

Jennifer has been an avid reader and book lover from an early age. She also enjoys visiting our National Parks, hiking, cross stitching, and scrapbooking memories. She and her husband, Michael, have been married for 32 years. Together, they’ve built a beautiful life in Santaquin over the past 18 years, raising four children and cherishing time with their three grandchildren.

John Bradley, Community Services Director, shared high praise for Jennifer’s leadership and contributions:

“Jennifer is a very driven individual with a passion for her work. She loves providing library services for the residents of Santaquin and is always seeking new ways to improve and innovate. Under her leadership, the library has experienced unprecedented growth. We truly appreciate all that Jennifer and her team do.”

Congratulations, Jennifer! Your commitment to literacy, community connection, and continuous improvement exemplifies the spirit of Santaquin. Thank you for your outstanding service and for inspiring others every day.”

APPOINTMENTS

5. Community Services Board - Cameron McGary

At the recommendation of Mayor Olson, Councilor Adcock made a motion to appoint Cameron McGary to the Community Services Board. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent
Councilor Keel	Yes

Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

Deputy City Recorder Stephanie Christensen delivered the Oath of Office to Cameron McGary.

PUBLIC FORUM

6. Chamber of Commerce Report

Jim Rowland from the Payson Santaquin Area Chamber of Commerce attended the meeting to update the council on recent and upcoming chamber activities. He promoted the Hometown Market on every other Monday at Centennial Park in Santaquin. Jim announced that both La Conchita Mexican Food and Canyon Pizza Co. both won the Santaquin's Business of the Month recognition as the votes for both businesses were substantial.

No members of the public wished to address the council in the public forum.

FORMAL PUBLIC HEARING

7. Cemetery 2 Annexation

Councilor Mecham made a motion to enter into a formal public hearing to address the proposed Cemetery 2 Annexation. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Public Hearing began at 7:31 p.m.

Jace and Tod Rowley representing the Rowley's Red Barn, South Ridge Farms attended the meeting to address the council. They expressed concerns about events on the city's property that is proposed for annexation conflicting with their fall festival that happens on the adjacent property. They also expressed concerns about the property being maintained until the time that it becomes a cemetery. Tod indicated interest in possible negotiations for leasing the property. Mayor Olson indicated that in speaking with Phil Rowley an agreement could not be reached.

No other members of the public wished to address the council in the public hearing.

Councilor Mecham made a motion to end the public hearing regarding the proposed Cemetery 2 Annexation. Councilor Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent
Councilor Keel	Yes

Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Public Hearing ended at 7:37 p.m.

BUILDING PERMIT & BUSINESS LICENSE REPORT

Assistant Manager Bond presented the Building Permit Report. 160 residential units have been issued building permits in the current calendar year. In comparison, 280 single and multi-family residential units have been issued building permits in the current fiscal year (July 1, 2024 – June 30, 2025). 3 new business licenses have been issued in the last two weeks.

RESOLUTIONS

8. Resolution 07-01-2025 - Award of Engineering Services Contract to PUSH Consulting

Engineer Lundell presented Resolution 07-01-2025 - Award of Engineering Services Contract to PUSH Consulting to help with subdivision inspections and observations. These observations and inspections would not include capital projects, such as Main Street widening or the WRF phase 3 improvements. The proposed contract is a professional services contract, similar to other engineering contracts that the City has executed with other engineering firms. The costs associated with this contract would be paid by inspection fees collected from developers prior to construction beginning on subdivisions. Mayor Olson asked if Engineer Lundell was comfortable with the proposed contract. Engineer Lundell indicated that he is comfortable as those involved with the contract have had positive work experiences with the city in the past.

Councilor Siddoway made a motion to approve Resolution 07-01-2025 – Award of Engineering Services Contract to PUSH Consulting. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

9. Resolution 07-02-2025 - Cemetery 2 Lease Agreement

Manager Beagley presented Resolution 07-02-2025 - Cemetery 2 Lease Agreement for the property proposed to be annexed. The lease agreement is with Olson's Greenhouse Gardens, Inc.

Councilor Mecham made a motion to approve Resolution 07-02-2025 - Cemetery 2 Lease Agreement. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Councilor Mecham made a motion to enter into a Community Development and Renewal Agency (CDRA) Board Meeting. Councilor Adcock seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The CDRA Board meeting began at 7:46 p.m.

10. Resolution 07-01-2025-CDA - Sale of Real Property

Board Chair Olson indicated the sale of real property in the Santaquin Peaks Industrial Subdivision to Alike Fisher of Summit Veterinarian Clinic.

Mr. Fisher attended the meeting and expressed that he is looking forward to growing into a brick-and-mortar building for the veterinary clinic. Councilor Siddoway asked if Mr. Fisher planned to occupy both buildings on the lot. Mr. Fisher indicated that the two proposed buildings would be for the veterinary clinic, the first to be built initially, and he will use his mobile clinic while the building is being built. He stated he plans to build a second building at some point down the road for larger equine type animals.

Board Member Mecham made a motion to approve Resolution 07-01-2025-CDA - Sale of Real Property. Board Member Keel seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Absent
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

Board Member Keel made a motion to end the CDRA Board Meeting and reconvene the Regular City Council Meeting. Board Member Mecham seconded the motion.

Board Member Adcock	Yes
Board Member Del Rosario	Absent
Board Member Keel	Yes
Board Member Mecham	Yes
Board Member Siddoway	Yes

The motion passed.

The CDRA Board Meeting ended and the Regular City Council Meeting reconvened at 7:55 p.m.

REPORTS BY STAFF, COUNCIL MEMBERS, AND MAYOR OLSON

Manager Beagley reported on the current library funds. He indicated that with recent property sales using the CDRA in the Santaquin Peaks subdivision and other funding allocations, the city now has the funds necessary to construct the library in the new City Hall building. He was clear that the funds were for construction of the library only and not for furniture, fixtures, and equipment (FF&E). Manager Beagley also indicated that changes to the construction, like simplifying ceiling materials, will be presented to the council at an upcoming meeting in a proposed construction change order. Mayor Olson stated that the funds that have been made available for construction of the library are not coming from taxpayers but from investments and sales that the city has made in the last three years. Manager Beagley anticipated that the construction may take at least 12 months to complete.

Manager Beagley also reported that the city has sufficient funds to purchase a vacuum truck for the Public Works Department. He indicated that the time frame to purchase the brand-new truck is 9 months. Mayor Olson stated that similar to the library funds, the funding for the truck does not come from taxpayer dollars, but are one-time funds that come from investments made by the City.

Manager Beagley reported on the progress of the Main Street Reconstruction project and the Central Utah Project pipeline. He indicated that there will be a celebration at the City Hall building in September when the last CUP pipe will be laid.

Assistant City Manager went over items on the upcoming DRC and Planning Commission meeting agendas. He reported that committee meetings are being held for the Orchard Days festivities and planning is gearing up for the end of July and first of August.

Councilor Keel did not have anything to report for the Youth City Council. He stated that he looks forward to the upcoming Library Board meetings to discuss plans for the new library.

Councilor Mecham had nothing to report.

Councilor Siddoway reported on the dates for the upcoming Hometown Market nights and Orchard Days. He thanked Public Works Director Jason Callaway for his department's work in cleaning up weeds around the water tank on the east bench.

Councilor Adcock agreed with Councilor Siddoway's recognition of the Public Works department's efforts in maintaining the city. He reported that he has continued to meet with the HAM radio emergency program in the city to test preparedness. He also reported on that day's attendance at the Mt. Nebo Water Agency meeting wherein Utah County is predicted to grow as large in population (and water usage) as Salt Lake County.

Mayor Olson reported that he received \$10,000 from a philanthropist for the City to participate in the My Hometown program with the Church of Jesus Christ of Latter-Day Saints. He reported that

construction on trails in the canyon continues. He thanked Jim Rowland with the Payson Santaquin Area Chamber of Commerce for the Concert in the Park. Mayor Olson announced ongoing meetings and efforts with the Utah Department of Transportation (UDOT) to continue working on the interchange overpass project which was recently approved. He stated that the funding for that project is scheduled for 2026- 2031.

CLOSED SESSION

Councilor Mecham made a motion to enter into a closed session to discuss pending or reasonably imminent litigation; collective bargaining; and/or the purchase, or lease of real property, a proposed development agreement; a project proposal, or a financing proposal related to the development of land owned by the State. Councilor Siddoway seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The Closed Session began at 8:26 p.m.

Present at the closed session included Mayor Dan Olson, Council Member Travis Keel, Council Member Lynn Mecham, Council Member Jeff Siddoway, Council Member Art Adcock, Manager Norm Beagley, Assistant City Manager Jason Bond, and Legal Counsel Brett Rich

Councilor Adcock made a motion to end the closed session. Councilor Siddoway seconded the motion.

The Closed Session ended at 9:00 p.m.

ADJOURNMENT

Councilor Mecham made a motion to adjourn the meeting. Councilor Keel seconded the motion.

Councilor Adcock	Yes
Councilor Del Rosario	Absent
Councilor Keel	Yes
Councilor Mecham	Yes
Councilor Siddoway	Yes

The motion passed.

The meeting was adjourned at 9:03 p.m.

ATTEST:

DRAFT