



MEMORANDUM

To: Santaquin City Mayor & Council
From: Norm Beagley, Santaquin Assistant City Manager
Date: July 30, 2021
Subject: International City Managers Association (ICMA) Annual Conference
Out of State Travel Request – Portland, Oregon – October 3-6, 2021

Each year, the ICMA holds an annual conference with extensive training geared directly towards municipal management. Unlike any other training opportunity, this annual event is directly pertinent to the job responsibilities and career development of City Management Professionals. This is an excellent training opportunity that has historically benefited our community, our staff, and myself professionally. Attendance at these training events has helped me to better serve Santaquin City and our residents.

I request that the Santaquin City Council approve my attendance and the attendance of Dennis Marker, City Operations Manager, at this year's ICMA conference, which will be held October 3-6 in Portland, Oregon.

Attendance at this training event directly correlates to the following goals and objectives of Santaquin City (Santaquin City Annual 2021-2022 Budget Narrative):

- *Encourage a highly motivated and well-trained municipal workforce*

Attendance at this conference also indirectly supports the following goals and objectives as we will be better trained to meet the managerial needs of our respective city positions:

- *Provide Quality City Services*
- *Promote and Support Economic Development*
- *Maintain a Sustainable Budget*
- *Promote Community Involvement*

This training has been budgeted for in the adopted Santaquin City Council 2021-2022 Annual Budget.

Costs: Norm

Conference Registration:	\$1,440
Hotel:	\$269/night
Air Fare:	\$237
Meals:	Federal Per Diem Rate

Dennis

Conference Registration:	\$0.00 (No cost for ICMA Conference presenters)
Hotel:	\$269/night
Air Fare:	\$237
Meals:	Federal Per Diem Rate

As a note: Dennis Marker has been invited to present at the conference this year, therefore, his conference registration is covered. Dennis will also be a candidate this year to become an ICMA-Credentialed Manager.

Also, Jason Bond and Ben Reeves will not be attending ICMA this year as they are on the planned rotation to attend next year's conference.