MEMORANDUM

To: Mayor Olson & City Council Members

From: Norm Beagley, MPA, P.E., Assistant City Manager, City Engineering

Date: May 13, 2022

Re: Santaquin Sanitary Sewer Master Plan Update by J-U-B Engineers

We have need to update our Sanitary Sewer Master Plan, Impact Fee Facilities Plan (IFFP), and Impact Fee Analysis (IFA). Like our other infrastructure master plans, this plan is required, by the State of Utah, to be updated every five (5) years. The time for the next update is now upon us.

For your review, I have provided J-U-B's proposed project scope, fee, and schedule. J-U-B has provided their professional assistance to Santaquin City for our sewer infrastructure plans and updates for more than 15 years. J-U-B has significant established knowledge of workings of our sewer system. Therefore, they are well suited to start immediately with this update to our sewer master plan.

J-U-B's proposal includes a comprehensive review and evaluation of our collection system network, processes and treatment, winter storage, and all associated work that is needed for appropriate planning for our current sanitary sewer needs and to accommodate future growth within the City.

I have reviewed the proposed scope, fee, and schedule with City staff. We are comfortable with the proposed scope, fee, and schedule for the update to our Sanitary Sewer Master plan. J-U-B's proposed costs are in line with industry standards for the professional services for the work that is needed.

The entire cost for this work is eligible be paid for and will be covered by impact fees. We currently have sufficient funds in our sewer impact fees account to cover this update and the 2022-2023 budget includes budgeted funds for this as well.

I am happy to answer any questions that you may have regarding this item.

Recommended Motion: Motion to authorize Mayor Olson to execute a contract with J-U-B Engineers to update our sanitary sewer master plan and associate documents.