



Memo

To: Santaquin City Council
From: John Bradley, Community Services Director
Subject: Municipal Community Grant
Date: 9/23/2020

Utah County has made available the 2021 Municipal Recreation Grant application. The funding source is the Tourism, Recreation, Culture and Convention Tax. This grant process was temporarily suspended during 2020 due to COVID-19, however the application was recently made available to cities with a submittal due date of September 30.

The amount available for Santaquin is \$5,899. These funds have to be used toward the development or construction of recreational facilities. The City has already budgeted both the revenue and expense in assumption that the grant would have been available. Once the City spends the money, the County will reimburse the City. Because City Council does not meet again until October 6, Recreation Department has submitted the following application to Utah County.

Recreation staff recommend we use the funds in 2021 to improve the **Baseball Concession Stand facility**. Improvements needed include recommendations from Utah County Health Department:

- New sinks
- New serving counter
- Updated windows with screens
- New paint
- Purchase ice machine
- Re-plumb the mop sink station

Action Requested: Ratify utilizing the \$5,899 from 2021 Municipal Recreation Grant for Baseball Concession Stand facility improvements.