

# MEMO



To: Planning Commission

From: Jason Bond, Assistant City Manager

Date: June 9, 2023

Re: **Parks, Recreation, Trails, and Opens Space (PRTOS) Master Plan Update**

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Attached is a draft of the Parks, Recreation, Trails, and Open Space (PRTOS) Master Plan update and the associated Impact Fee Facilities Plan (IFFP) Impact Fee Analysis (IFA). This plan was put together by the City's consultant, Zion's Public Finance.

With guidance from the General Plan, the attached documents propose to update information related to PRTOS in Santaquin City and provides modifications and new plans as recommended by staff. The IFFP and IFA go into further detail about anticipated costs and growth projections and become the justification for changes to associated impact fees.

Since the topic is closely associated with planning, the draft documents are being presented to the Planning Commission for your review and recommendations to the City Council.

**Recommended Motion:** "Motion to recommend approval of the Parks, Recreation, Trails, and Open Space Master Plan update."