



Planning Commission Members in Attendance: Commissioners Trevor Wood, Drew Hoffman, Michael Weight, BreAnna Nixon, Michael Romero, LaDawn Moak.

Commissioner Kylie Lance was excused from the meeting.

Others in Attendance: Assistant City Manager Jason Bond, Senior Planner Ryan Harris, Recorder Amalie Ottley, City Councilor Jeff Siddoway.

No members of the public attended the meeting.

Commission Chair Trevor Wood called the meeting to order at 7:00 p.m.

INVOCATION/INSPIRATIONAL THOUGHT

Michael Romero offered an inspirational thought.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mike Weight.

PUBLIC FORUM

Commission Chair Wood opened the Public Forum at 7:04 p.m.

No members of the public wished to address the commission in the Public Forum.

Commission Chair Wood closed the Public Forum at 7:04 p.m.

DISCUSSION & POSSIBLE ACTION ITEMS:

1. Public Hearing: Code Amendment to Create Provisions for Food Trucks

Mayor Olson and the City Council discussed an idea of allowing food trucks to do business on a regular basis on City property. Specifically, an idea was discussed that would allow food trucks to do business on the northeast corner of Centennial Park. There was enough interest that the City Council asked staff to prepare some draft language and bring the idea to the Planning Commission.

A draft ordinance was created and presented to the Planning Commission for their review. This language is not necessarily a proposal but is language that staff has drafted that could help properly regulate this idea. This draft section of the new code may need to be word smithed or added upon to accomplish the goals and expectations of the City.

When discussing this idea and drafting some language, staff recognized a couple things that the Planning Commission and City Council may want to consider. First, staff does not anticipate that food trucks would want to do business on a regular basis in the designated area of Centennial Park during the colder months of the year. In addition, the City may discourage this because of some complications and additional responsibilities it would create with snow plowing, hence the reason for the drafted seasonal restrictions. Based on this realization, this ordinance does not need to be rushed into but could be thought about over the next several months. Second, if the City desires to try this idea out on more of a temporary basis, a temporary ordinance could be approved that would have a sunset on it. This way, food trucks would have a clear understanding that the City is doing a trial run on the idea of allowing food trucks in Centennial Park on a regular basis.

Commission Chair Wood opened the Public Hearing at 7:16 p.m.

No members of the public wished to address the Planning Commission in the Public Hearing.

Commission Chair Wood closed the Public Hearing at 7:16 p.m.

Planning Commission members all approved of having food trucks in the city. They discussed allowing food trucks all year round rather than seasonally. Staff discussed the additional hardship that allowing food trucks year-round could have on the Public Works Department. Members of the commission discussed adding considerations to the proposed code language such as: food truck owners provide their own generators, no extension cords or City hookups will be allowed, and to temporarily allow for food trucks all year to determine if the code should be revised after the trial period. Other policy decisions were discussed regarding when/if the trucks will be allowed to operate during city sponsored events and how the City would or would not advertise to that effect.

Commissioner Moak made a motion to recommend approval of the proposed language that would create provisions for food trucks in Centennial Park with the following items considered:

- No extension cords to hook up power shall be allowed.
- Generators shall be required.
- Through a temporary ordinance, allow food trucks all year.
- Implementation of City policies to help with management of the food trucks.

Commissioner Romero seconded the motion.

Commissioner Wood	Yes
Commissioner Lance	Absent
Commissioner Moak	Yes
Commissioner Nixon	Yes
Commissioner Romero	Yes
Commissioner Weight	Yes
Commissioner Hoffman	Yes

The motion passed unanimously.

OTHER BUSINESS

2. Meeting Minutes Approval

Commissioner Romero made a motion to approve the September 12, 2023 Planning Commission Meeting Minutes. Commissioner Weight seconded the motion.

Commissioner Wood	Yes
Commissioner Lance	Absent
Commissioner Moak	Yes
Commissioner Nixon	Yes
Commissioner Romero	Yes
Commissioner Weight	Yes
Commissioner Hoffman	Yes

The motion passed unanimously.

Commissioner Nixon made a motion to approve the September 26, 2023 Planning Commission Meeting Minutes. Commissioner Romero seconded the motion.

Commissioner Wood	Yes
Commissioner Lance	Absent
Commissioner Moak	Yes
Commissioner Nixon	Yes
Commissioner Romero	Yes
Commissioner Weight	Yes
Commissioner Hoffman	Yes

The motion passed unanimously.

ADJOURNMENT

Commissioner Weight made a motion to adjourn the meeting.

The meeting was adjourned at 7:50 p.m.

City Recorder – Amalie R. Ottley

Planning Commission Chair – Trevor Wood