



## MEMORANDUM

June 25, 2025

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To: Santaquin City Mayor and City Council  
From: Jon Lundell, P.E., City Engineer  
**RE: Subdivision Construction Observation and Inspection Services**

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Mayor and Council Members,

Over the last several months, the engineering department has been reviewing options to help engineering staff adequately observe and inspect subdivision improvements that are being constructed within approved subdivisions. Part of that research included reaching out to neighboring cities for recommendations on potential options.

After these conversations, staff reached out to Push Consulting and Engineering. We received a proposal from Push Consulting to perform subdivisions observations, inspections, and material testing and coordination for only subdivision and site plan construction within Santaquin. These observations and inspections will not include capital projects, such as Main Street widening or the WRF phase 3 improvements.

The proposed contract is a professional services contract, similar to other engineering contracts that the City has executed with other engineering firms. The costs associated with this contract will be paid by inspection fees collected from developers prior to construction beginning on subdivisions. I have attached a copy of the Push proposal for your review.

Feel free to reach out to me with any questions.

### **Recommended Motion:**

Motion to award a contract to Push Consulting and Engineering, Inc for general engineering services related to subdivision inspection and observation.