



CITY COUNCIL REGULAR MEETING

Tuesday, October 05, 2021, at 7:00 PM
Court Room/Council Chambers (2nd Floor) and Online

Minutes

ROLL CALL

PRESENT

Mayor Kirk Hunsaker
Council Member Nick Miller
Council Member Betsy Montoya
Council Member Lynn Mecham

ABSENT

Council Member David Hathaway
Council Member Jennifer Bowman

PLEDGE OF ALLEGIANCE

Led by Jason Bond.

INVOCATION / INSPIRATIONAL THOUGHT

Offered by Art Adcock.

DECLARATION OF ANY CONFLICT OF INTEREST

Mayor Hunsaker declared that VanCon has a contract with the city but he is an employee only and does not have ownership in the company.

CONSENT AGENDA (MINUTES, BILLS, ITEMS)

Minutes

1. 09-21-2021 - Council Work Session Minutes
2. 09-21-2021 - Council Meeting Minutes

Bills

3. Invoice Register - 10-01-2021 - \$420,642.60

Motion made by Council Member Miller to approve the consent agenda.

Seconded by Council Member Mecham.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham

PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Public Forum

There were no public comments for the public forum.

Recognitions

4. Employee of the Month - Summer Parks Crew

Penny Reeves presented the award to the Summer Parks crew:

"Our 2021 October Employees of the Month is our Summer Parks Crew! This group of hardworking employees really stepped up and worked hard to make the parks look fantastic this summer, especially for our Orchard Days celebration. Some of them even turned down other job opportunities, which would have paid more, to continue working through the summer for the city so our parks would be the best they could be. They each took ownership and pride in their work and contributed greatly to the effort which has made our city parks beautiful. The crew consisted of Courtnie Houston, Bradyn Carter, Tre Bennet, Max Mitchel, Trevor Taylor, Mitch Coombs, Darrell Wall, Rick Johnson and Chuck Rinker. Their immediate supervisor was Bryan Mecham, who is fairly new to the park's supervision responsibility, but he did a great job at keeping the crew motivated and the parks looking top-notch. Thank you for your great work and the example you have set to everyone in our community."

A photo was taken with the Mayor.

Payson-Santaquin Chamber of Commerce Business of the Month

Ben from America First Credit Union presented the award to Dr. Thor Mongie to Balanced Health Chiropractic.

Awards

5. Bids for Ambulance Purchase

City Manager Reeves and Fire Chief Lind introduced the item:

The purchase/fabrication of a replacement ambulance was previously approved by the Santaquin City Council within the FY2021-2022 Budget in the amount of \$260,000.00. Under state bid, the purchase of a Ford Chassis (from Murdock Ford) was previously approved in the amount of \$51,171.50, leaving a balance of \$208,828.50 for the fabrication of the ambulance box, associated installation costs and equipment. An advertisement was placed for the fabrication and installation of the ambulance box. Two bids were received. However, only one of the bids met the specification outlined within the advertisement (e.g. construction design and lifetime warrantee – see attached). Although the non-qualifying bid was lower (\$154K vs. 163K), the qualifying bid allows for the reuse of the ambulance box from chassis to chassis; thus, saving the city significant capital replacement cost in the future. In addition, the qualifying bid also provides equipment that matches Santaquin City's other ambulance, which will provide more consistent operational use for our staff; thus, lowering training time. It is for these reasons that Chief Lind is recommending that you award the 2021 Ambulance Bid to OSAGE, in an amount of \$162,949.00. This will leave a balance of \$45,879.50 for the remainder of the ambulance's equipment and supplies. [Less the cost of the Power Load (\$22,600) and Power Cot (\$20,548), a remaining balance of \$2,727.50 would be used to stock and logo the ambulance.]

Motion made by Council Member Mecham to award the 2021 Ambulance Bid to OSAGE in an amount of \$162,949.

Seconded by Council Member Montoya.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham

6. Bids for Update of the Parks, Recreation, Trails, Open Space Master Plan

Community Development Director Jason Bond introduced the item:

It is time to update our Parks, Recreation, Trails, and Open Space Master Plan as well as the associated Impact Fee Facility Plan (IFFP) and Impact Fee Analysis (IFA). We have budgeted

for this work in the City's approved 2021-2022 budget. Per the Council's direction, we requested a proposal for this work from Blu Line Designs. Blu Line Designs submitted their proposal to update this master plan and the associated IFFP & IFA. Their proposal is attached for your review. Blu Line's proposed scope and fee for this complete master plan update is \$66,900.00. The proposed amount is in line with our budgeted amount for this project and in line with industry standard costs for this type and scope of work. Having completed our previous master plan update and having designed other city parks facilities projects for us since the last master plan update, Blu Line is very familiar with Santaquin City park facilities, standards, etc. and is therefore well situated to complete this work for us.

Motion made by Council Member Miller to award a contract to Blu Line Designs for updating the Santaquin City Parks, Recreation, Trails, and Open Space Master Plan and the associated IFFP and IFA, in an amount not to exceed \$66,900.00.

Seconded by Council Member Montoya.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham

FORMAL PUBLIC HEARING

7. Public Hearing Regarding Ordinance Amending City Water System Regulations

Motion made by Council Member Miller to enter a formal public hearing for an Ordinance amending city water system regulations.

Seconded by Council Member Mecham.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham

City Manager Reeves introduced the subject of the public hearing:

Under the authority of Utah Code § 10-8-15, as amended, the city hereby exercises a municipality's extraterritorial jurisdiction to protect its culinary water system and its sources from exposure to underground percolation from any ecological injury, pollution or contamination of the watershed or exposure of the system and water polluting underground percolations influencing the culinary waterworks source. The City, under the authority of Utah Code § 10-8-15, as amended, further declares that all lands (whether inside or outside the incorporated municipal boundaries) within three hundred feet (300') on either side of the transmission or interceptor lines and the inlet facilities of each and all of the collection, interception and inlet facilities or one or any combination of the same (the "system") are a part of the culinary water facilities of Santaquin City and shall be subject to all culinary water source preservation and protection regulations of Santaquin City.

No public comments.

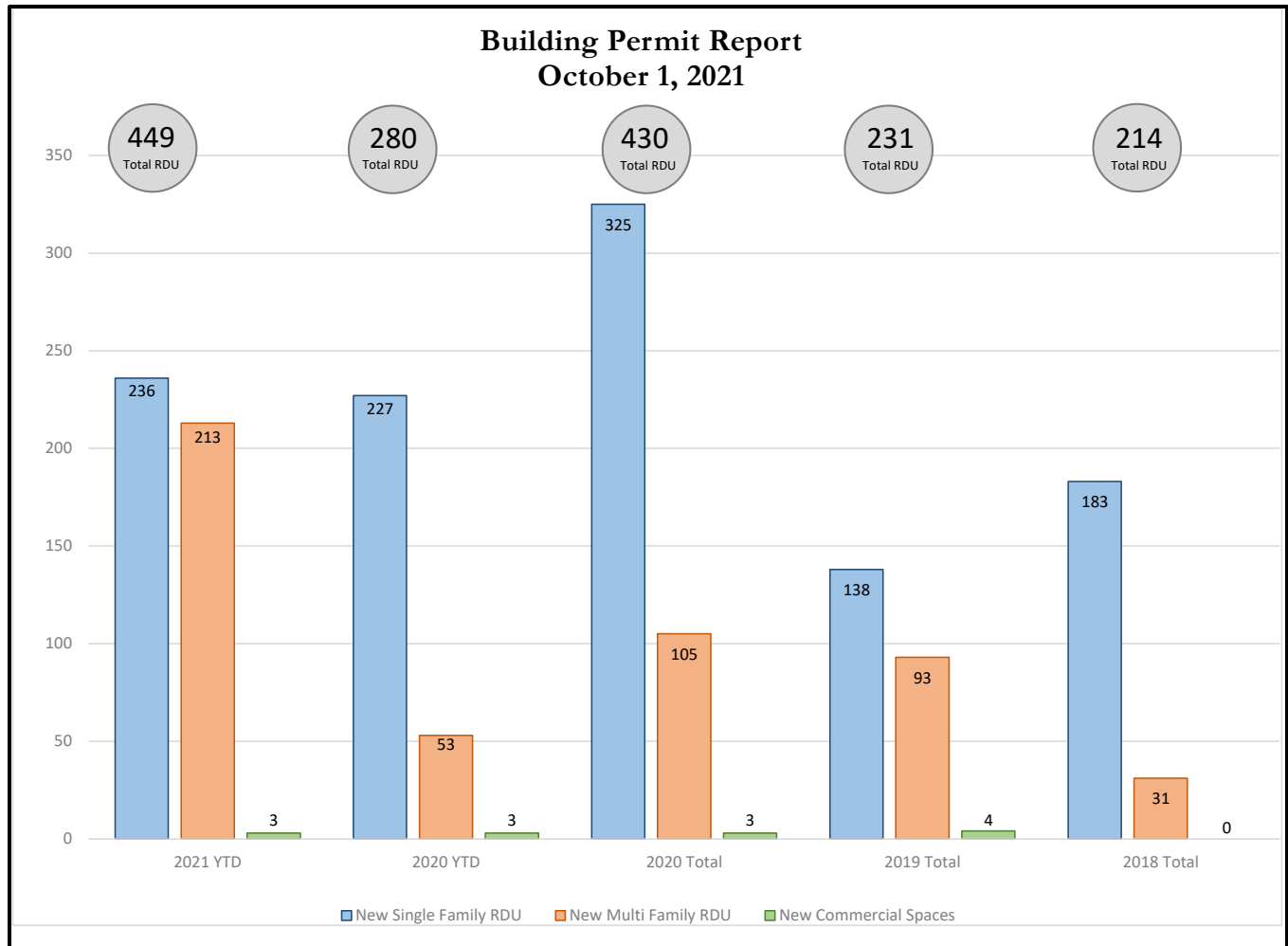
Motion made by Council Member Mecham to exit the formal public hearing for an Ordinance amending city water system regulations.

Seconded by Council Member Miller.

BUILDING PERMIT & BUSINESS LICENSE REPORT

8. Building Permit & Business License Report

Community Development Director Jason Bond presented the Building Permit & Business License Report.



New Business Licenses

Name	Owner	Address	Description	BL#
Abuela's Pre-K Activities	Mariela Pastrana	260 W 100 N	Preschool	BL-4541
Sweetpea's Little Sprouts	Meagan Spaid	1128 S Raintree Lane	Preschool	BL-4542

NEW BUSINESS

Ordinances

9. Ordinance 10-01-2021 - Utilities Amendment

City Manager Reeves explained this was the topic of the public hearing.

Motion made by Council Member Mecham to approve Ordinance 10-01-2021 amending provisions related to use of the city's culinary and sewer collection systems, providing for

codification, correction of scrivener's errors, severability, and an effective date for the ordinance.

Seconded by Council Member Miller.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham

10. Ordinance 10-02-2021 - RC Zone Revised Uses

Community Development Director Jason Bond explained that all of the changes took place in the land use table and the reasonings behind them.

Motion made by Council Member Montoya to adopt Ordinance 10-02-2021 amending Santaquin city code to update the land use table in the residential commercial (RC) zone, providing for codification, correction of scrivener's errors, severability, and an effective date for the ordinance.

Seconded by Council Member Miller.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham

11. Ordinance 10-03-2021 - Animal Rights Amendment

Community Development Director Jason Bond introduced the item as part of the efforts done by Operations Manager Dennis Marker clean up of code and this whole ordinance has to do with fancier hobby permits that allow for additional dogs or cats without needing a kennel. This code amendment helps clarify what the process is for a fancier hobby permit which is to receive a conditional use permit by the planning commission. This received unanimous support from the planning commission.

Motion made by Council Member Miller to approve Ordinance 10-03-2021 amending animal control regulations, providing for codification, correction of scrivener's errors, severability, and an effective date for the ordinance.

Seconded by Council Member Mecham.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham

12. Ordinance 10-04-2021 - Parking Enforcement on School District Property

City Manager Reeves explained that Nebo School District reached out to the city and asked them to enforce city ordinances on school district property especially in regard to parking on school district property.

Motion made by Council Member Mecham to adopt Ordinance 10-04-2021 amending the Santaquin City code to provide appropriate regulations regarding parking and use of motor vehicles on public property, providing for codification, correction of scrivener's errors, severability, and an effective date for the ordinance.

Seconded by Council Member Miller.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

City Manager Benjamin Reeves

- Highland Drive opening will be this coming Saturday at 9:00 AM. It is anticipated that it will be a 4-way intersection.
- Columbus Day event is next Monday and it will be a training day for staff with a service activity later in the day.
- Water Tank bonding and refinancing an older bond for a lower interest rate in the near future.

- Annual City Calendar work will commence in the near future. The budget will be expanded slightly this year.

Community Development Director Jason Bond

- Upcoming DRC and Planning Commission meetings are light in terms of agenda items but there is a lot of preliminary work being done in the background. It is anticipated that workload will pick back up for the DRC and Planning Commission by the end of the year.

City Attorney Brett Rich

- Has been working on various agreements and ordinances. Ordinances have been worked on together with Operations Manager Dennis Marker on cleaning up city code.
- New Justice Court Judge Eric Jewell has been working for the past month.
- Anticipates in-person court being permitted in the not too distant future. Some things have been found to work great remotely in criminal courts especially but look forward to court getting back to a more traditional setting and format.

REPORTS BY MAYOR AND COUNCIL MEMBERS

Mayor Hunsaker

- Attended the Utah League of Cities and Towns training that he enjoyed as he was able to get pertinent state updates and interact with other Council Members and Mayors from other cities.

Council Member Miller

- Police Department conducted interviews for a new officer and it was one of the best groups interviewed in his experience. New officer will start in January.
- Police Department records clerk position will hold interviews this coming Tuesday.

Council Member Montoya

- Apologized for being late as she was at a mandatory school district meeting for her son.
- Youth City Council helped with Orchard Hills Fall Carnival which had a great turnout. They assisted with activities throughout the night. Immediately after, they went to do teen night games put on by the Community Services Department and thanked Shauna Jo Eves from the department for her efforts.

Council Member Mecham

- Nothing to report.

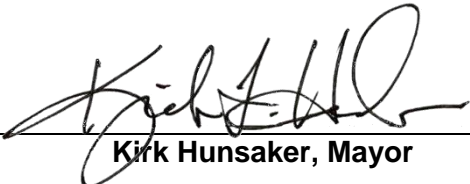
ADJOURNMENT

Motion made by Council Member Miller to adjourn at 7:59 PM.

Seconded by Council Member Montoya.

Voting Yea: Council Member Miller, Council Member Montoya, Council Member Mecham

ATTEST:


Kirk Hunsaker, Mayor


K. Aaron Shirley, City Recorder